



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
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OPNAVINST 5430.48E
DNS
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OPNAV INSTRUCTION 5430.48E

From: Chief of Naval Operations

Subj: OFFICE OF THE CHIEF OF NAVAL OPERATIONS ORGANIZATION AND
OPERATIONS MANUAL

Ref: (a) OPNAV M-5430.48, Office of the Chief of Naval
Operations Organization and Operations Manual

1. Purpose. To issue the Office of the Chief of Naval Operations (OPNAV) Organizational and Operations Manual (OOOM), per reference (a). This instruction is a complete revision and updates and supersedes numerous obsolete instructions, and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 5430.48D; OPNAVINST 5000.25J; OPNAVINST 5216.10K; OPNAVINST 5218.1C; OPNAVINST 5420.27K; OPNAVINST 5420.108D; OPNAVINST 5420.110; OPNAVINST 5450.180D; OPNAVINST 5450.201; OPNAVINST 5450.338; OPNAVINST 5710.27C; OPNAVINST 5730.4E; OPNAV Administration Manual.

3. Scope. Reference (a) defines the missions, functions and tasks of the OPNAV Staff in addition to describing the approved organization, operations, and administration for the organization. Reference (a) is located on the Chief of Naval Operations Headquarters Web site (CNO HQWEB) at <http://hq.ahf.nmci.navy.mil/oom>.

4. Action

a. All OPNAV personnel shall familiarize themselves with reference (a), its organization and contents.

b. Organizations and N-codes assigned ownership of the various articles and chapters in reference (a) shall review their respective articles and chapters at least annually for accuracy and relevance. This review will be initiated in the OPNAV TV-5 Taskers System by the Director, Navy Staff (DNS)

Executive Secretariat (DNS-1) with the cognizant N-code tasked as the "Action Office," and Director of Management (DNS-3) as "Information Only."

c. Proposed changes to existing articles in reference (a) will be staffed through TV-5. DNS-1 and DNS-3 will be included in the "Information Only" section of the tasker. If the article references a Department of Defense or Navy issuance and or mandates forms or reporting requirements, the Records Management Office (DNS-5) will be included in the approval chop chain.

d. Proposed deletions of existing articles or creation of new articles will also be staffed through TV-5 as in paragraph 4c, except DNS-1 will have final approval in the chop chain (vice "Information Only").

e. Once a change, deletion, or creation of a new article is approved, the DNS-1 OOOM administrator will upload this change to reference (a).

5. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per the Secretary of the Navy Manual 5210.1 of November 2007.



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Distribution:

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101. OPNAV Mission, Scope and Command Organization

- Ref: (a) U.S. Code Title 10, Chapter 505
(b) DoD Directive 5100.01
(c) U.S. Navy Regulations 1992
(d) SECNAVINST 5450.4F

The OPNAV Organization and Operations Manual (OOOM) defines the missions, functions and tasks of the OPNAV Staff in addition to describing the approved organization, operations, and administration for the organization.

1. OPNAV Mission. Under the authority, direction and control of the Secretary of the Navy (SECNAV) and Chief of Naval Operations (CNO), OPNAV shall establish policies, provide sufficient resources, and ensure combat-ready Naval forces to enhance U.S. maritime capabilities through forward presence, power projection, deterrence, sea control, maritime security, and humanitarian assistance/disaster response.

2. OPNAV Scope

a. OPNAV assists the SECNAV in carrying out his/her responsibilities and is composed of the following: The CNO, Vice Chief of Naval Operations (VCNO), Director, Navy Staff, Deputy Chiefs of Naval Operations, Assistant Chiefs of Naval Operations, Surgeon General of the Navy, Chief of Naval Personnel, Chief of Navy Reserve, Chief of Chaplains of the Navy, and other members of the Navy, Marine Corps, and civilians assigned to or detailed to OPNAV.

b. Per Section 5032 of reference (a), OPNAV will furnish professional assistance to the Secretary, the Under Secretary, and the Assistant Secretaries of the Navy and to the CNO. OPNAV functions as the executive agent for Navy matters of the Department of the Navy (DoN) and is a shore-based activity in an active and fully operational status.

c. The CNO may delegate certain authorities, missions, functions, and tasks to echelon II commanders, and task OPNAV principal officials (OPOs), deputies, and assistants. Most strategic functions and tasks require communication, coordination and collaboration across many Navy organizations.

3. OPNAV Command Structure

a. The Chief of Naval Operations (CNO) is the principal executive official of OPNAV, and Echelon I command. CNO

authority and responsibilities are outlined in references (a) through (d).

b. Echelon I Commander. As the Echelon I Commander, CNO exercises administrative control (ADCON) over all forces not reporting directly to SECNAV. CNO exercises ADCON of the following echelon II activities and their subordinates:

- (1) Commander, U.S. Fleet Forces Command
- (2) Commander, U.S. Pacific Fleet
- (3) Commander, U.S. Naval Forces Europe
- (4) Commander, U.S. Naval Forces Central Command
- (5) Commander, U.S. Naval Forces Southern Command
- (6) Commander, U.S. Fleet Cyber Command
- (7) Commander, Operational Test and Evaluation Force
- (8) Commander, Navy Reserve Force
- (9) Commander, Naval Special Warfare Command
- (10) Superintendent, United States Naval Academy
- (11) Commander, Naval Air Systems Command
- (12) Commander, Naval Education and Training Command
- (13) Commander, Naval Facilities Engineering Command
- (14) Director, Field Support Activity
- (15) Director, Naval History and Heritage Command
- (16) Commander, Navy Installations Command
- (17) Commander, Office of Naval Intelligence
- (18) Commander, Naval Legal Service Command
- (19) Chief, Bureau of Medicine and Surgery
- (20) Chief of Naval Personnel
- (21) President, Naval Postgraduate School
- (22) Commander, Naval Safety Center
- (23) Commander, Naval Sea Systems Command
- (24) Commander, Space and Naval Warfare Systems Command
- (25) Director, Strategic Systems Programs
- (26) Commander, Naval Supply Systems Command
- (27) President, Naval War College
- (28) Commanding Officer, U.S. Navy Band

c. An OPNAV organization chart is provided in section [P3.A3.5](#) of the Appendices.

102. OPNAV Organization

- Ref: (a) Chapter 505 of Title 10, U.S. Code
(b) DoD Directive 5100.1 of 1 Aug 02
(c) U.S. Navy Regulations 1990
(d) OPNAVINST 5400.44
(e) Manual of Navy Officer Manpower and Personnel Classifications (Volume 1), NAVPERS 15839I
(f) OPNAVINST 1000.16K

This article outlines responsibilities for organization management, and explains standards, nomenclature, and organizational change criteria and procedures.

1. OPNAV Organizational Elements, Structure and Nomenclature

a. Organizational Elements of OPNAV

(1) OPNAV Principal Officers (OPOs) are individuals in charge of major OPNAV directorates, or serving as Special Assistants to the CNO. OPOs include:

- (a) Chief of Naval Operations (CNO)
- (b) Vice Chief of Naval Operations (VCNO)
- (c) Director of Naval Nuclear Propulsion Program (N00N)
- (d) Director Navy Staff (DNS)
- (e) Deputy Chief of Naval Operations, Total Force (N1)
- (f) Deputy Chief of Naval Operations for Information Dominance (N2/N6)
- (g) Deputy Chief of Naval Operations, Plans and Strategy (N3/N5)
- (h) Deputy Chief of Naval Operations, Fleet Readiness and Logistics (N4)
- (i) Deputy Chief of Naval Operations, Integration of Capabilities and Resources (N8)
- (j) Deputy Chief of Naval Operations, Warfare Systems (N9)
- (k) Surgeon General of the Navy (N093)
- (l) Chief of Navy Reserve (N095)
- (m) Chief of Chaplains (N097)
- (n) Special Assistant for Public Affairs Support (N09C)
- (o) Special Assistant for Safety Matters (N09F)
- (p) Special Assistant for Inspection Support (N09G)
- (q) Special Assistant for Legal Services (N09J)
- (r) Special Assistant for Legislative Support (N09L)
- (s) Special Assistant for Naval Investigative Matters & Security (N09N)

- (t) Special Assistant for Material Inspections and Surveys (N09P)

(2) Relationships

- (a) N00N reports to CNO.
- (b) The CNO special assistants and DNS report to VCNO.
- (c) N1, N2/N6, N3/N5, N4, N8, N9, N093, N095, and N097 report to DNS.
- (d) The term "Navy Staff" includes DNS, N1, N2/N6, N3/N5, N4, N8, N9, N093, N095, and N097.
- (e) N81 will have a direct-report relationship with CNO, as described in section 1003

b. Organizational Structure

(1) A Directorate is comprised of an OPO and the subordinate staff.

(2) Staff Offices provide technical expertise and advisory services directly to OPOs or division directors. Staff offices are not established below the division level.

(3) Divisions are major line organizations under OPOs.

(4) Branches are line organizations under divisions. A branch will consist of two or more people who perform line functions. In some cases, small divisions may not have sufficient personnel to form branches, or have functions that cannot be grouped together according to similarity. When branches are not feasible, individual action officers will be assigned a Navy Officer Billet Classification (NOBC) ADP short title, along with a short description of their duties, e.g., "STF PLNS/XYZ Requirements Officer," which will provide a general description of the duties performed in their billet, per reference (b). They will be coded and will report directly to the division director as if they were a branch, i.e., a line organization directly engaged in the accomplishment of the division mission.

(5) Sections and Units are line organizations under branches.

c. Titles. Titles of organizations shall be descriptive of duties.

(1) OPOs (less CNO and VCNO) and their deputies are titled as one of the following:

a. Deputy Chief of Naval Operations/Assistant Deputy Chief of Naval Operations.

b. Assistant Chief of Naval Operations/Deputy Assistant Chief of Naval Operations.

c. Director of (title)/Deputy Director of (title).

d. Special Assistant for (title)/Deputy Special Assistant for (title).

e. Director, Navy Staff/Deputy Director, Navy Staff.

(2) A Division head is "Director"; deputy is "Deputy Director."

(3) A Branch, section, or unit head is "Head"; deputy is "Assistant Head."

(4) Staff offices are titled "Assistant for..."

(5) The titles "Executive Assistant" and "Personal Aide" are reserved for those personnel reporting directly to an OPO.

d. Functions. Functions of an organization describe the major tasks necessary in order to support accomplishment of the OPNAV mission. Overall OPNAV functions are included in articles 103 through 106 of this chapter of the OOOM Part 1. Functions of subordinate OPOs and brief descriptions of their divisions are outlined in subsequent chapters of the OOOM Part 1.

e. Organizational Charts

(1) Organization charts will reflect the OPO; deputy OPO; staff offices reporting to the OPO; divisions; position of deputy division director, if applicable; and branches and staff offices reporting to each division and their deputies are titled as one of the following:

(2) Organization charts will not include executive assistants, personal aides, secretariats, etc., unless those organizations are carrying out functions that are in direct support of the mission of the OPO and unique to the type of position.

f. Codes and Nomenclature. OPO codes N1 through N9 loosely align with the Joint Staff organization which facilitates OPNAV's ability to coordinate and operate in the joint arena, both operationally and administratively. The remaining OPO codes represent specific functional areas within OPNAV.

(1) It is important that OPNAV organizations follow set patterns in identifying subordinate organizations since codes represent a level of authority and an organization's placement on the staff. By following standardized coding, users/readers can quickly determine a person's organizational location on the staff as well as the authority that accompanies that level.

(2) Codes for organization elements below the OPO are derived from the OPO digit followed by such numbers or letters needed to identify the organization element. For ease in reading, subordinate structure codes should alternate numbers and letters, as depicted in the examples below, (i.e., no double letters). Codes should be constructed to depict supervisory and reporting relationships.

ORGANIZATION ELEMENT	EXAMPLE 1	EXAMPLE 2
OPO	N4	N095
OPO Staff Office	N4C	N095C
Division	N44	N0952
Division Staff Office	N44C	N0952C
Branch	N441	N0952C
Section	N441C	N0952C1
Unit	N441C1	N0952C1C

2. OPNAV Organizational Management and Responsibilities. This article assigns responsibilities for organization management, and explains criteria and procedures for changing mission, functions, and organization structure.

a. The VCNO is the overall approval authority for OPNAV organization and manpower changes.

b. The DNS will:

(1) Develop OPNAV organization criteria and administer manpower programs.

(2) Review changes to OPNAV missions, functions, organization structure, and manpower authorizations.

(3) Recommend reallocation of manpower resources, and establish priorities for satisfying unplanned manpower increases and decreases, as they relate to approved changes in functions.

c. OPOs are responsible for:

(1) Satisfactory performance of assigned functions, through effective and economical use of organization structure and resources.

(2) Maintaining their organization in conformance with this OOOM, and submitting any proposed organization change requests to DNS expeditiously.

(3) Advising DNS of current and future manpower requirements and priorities. Approved manpower requirements which cannot be satisfied within available resources will be the basis for developing OPNAV programming documents.

(4) Following approval of proposed organization changes, completing other administrative follow-up actions as described in this chapter.

3. Additional Duty. OPNAV functions should be performed by personnel assigned primary duty to OPNAV. Exceptions will be those OPNAV functions which can be accomplished more efficiently on an ADDU basis, because the function requires less than one-third of one full-time billet or position. The use of personnel assigned to organizations other than OPNAV to perform OPNAV functions must be kept to an absolute minimum and the benefit to CNO must be clearly demonstrated. Duties for the ADDU billet/position will be separate and distinct from the responsibilities performed at the person's primary organization. ADDU assignments will be documented through formal billet/position establishment, using the Total Force Manpower Management System (TFMMS) per reference (c). Billets/positions approved for ADDU to OPNAV must be located within the same geographical area. Frequent liaison with an activity is not sufficient justification for establishing ADDU billets/positions. ADDU assignment of personnel of one OPNAV office to another OPNAV office is discouraged.

4. Organizational Change Procedures. The Director of Management (DNS-3) will provide procedural guidance, advice, and/or assistance in developing change proposals. Organization issues should be addressed to DNS-33; manpower questions should be addressed to OPNAV Manpower and Personnel Services Branch.

a. All requested organization changes are subject to review and approval by the B-Code Board of Directors before implementation. Organizational changes will be requested via memo from the cognizant OPO to DNS Organization and Management Branch (DNS-33) and include the following information:

(1) Rationale for the proposed change and any background information related to the change (e.g., concept approval, briefings).

(2) Proposed revised organization chart for the applicable OPO.

(3) Proposed revised function statements for the applicable OPO.

(4) A statement on the impact on manpower (e.g., Is this a realignment of current assets?; Are there increases or decreases to manpower assets being requested?). If new billets are being requested, the statement must include certification by the OPO that the proposed function(s) which require additional personnel cannot be effectively performed at a lower Navy command echelon. Also, provide the anticipated adverse impact on execution of assigned responsibilities if not approved.

(5) Completed Organization and Manpower Tracking worksheet (Microsoft (MS) Excel spreadsheet available from DNS-33). The worksheet should be completed in organization structure order to ensure proper coding and reporting relationships.

b. Upon approval of an organizational change, the following actions should be completed:

(1) Review manpower documents to ensure codes and titles match the approved organization, and that desk codes for individuals below the branch level are in accordance with coding standards.

(2) Submit manpower changes as necessary through the TFMMS process per reference (f).

(3) For civilians, submit completed SF 52, Request for Personnel Action, to reflect the approved organizational structure and alignment. Signed SF 52s (signed by OPO or deputy OPO) should be submitted to Civilian Personnel and SES Policy (DNS-D) for further processing.

(4) Contact the Pentagon Telecommunications Center at (703) 695-2016 to insure functions and assignment of codes are reflected in message traffic distribution.

(5) Submit changes to the Global Address Listing (GAL) and HQWeb to N-code Assistant Contract Technical Representative (ACTR). If there are more than 50 GAL changes, the N-code ACTR should contact OPNAV Command Information Office (DNS-4) for coordination.

(6) For major changes in alignments and/or responsibilities of the staff, review and revise directives under the sponsorship of the previous code(s).

103. OPNAV Functions

1. To field a Naval force capable of carrying out tasking from higher authority, OPNAV shall:

a. Conduct strategic planning and programming for the Program Objective Memorandum(POM).

b. Conduct capability assessments and balance requirements necessary to provide the manpower, force structure, facilities, supply chain, information capabilities, and infrastructure to field a naval force capable of performing prompt and sustained combat operations at sea.

c. Prepare forces and establish reserves of manpower, equipment, and supplies for the effective prosecution of war and stability, Security, Transition and Reconstruction Operations (SSTRO), and plan for the expansion of peacetime components to meet the needs of war.

d. Maintain ready mobile reserve forces, properly organized, trained, and equipped for movement.

e. Oversee and direct recruiting. Organize, train, educate and equip interoperable forces for assignment to combatant commands.

f. Conduct operational Test and Evaluation (T&E).

2. Investigate and Report on Navy Readiness. OPNAV shall develop the criteria and reporting guidance to determine the efficiency and readiness of the Navy in its preparation to support military operations by combatant commands.

3. Establish Navy Strategy, Policy and Issue Guidance. OPNAV shall develop Navy strategy, implementing policies, and detailed instructions to govern Navy activities to ensure activities comply with Navy policy and achieve the strategic direction established by SECNAV and CNO.

4. Align Actions of Navy Organizations. OPNAV will coordinate, plan, and address Navy matters in support of other organizations both internal and external to DON, including other Services, Joint Staff, the Office of the Secretary of Defense (OSD), the Committee for National Security Systems, the interagency, and international navies, among others.

5. OPNAV will ensure that the Navy has sufficient resources, plans, and support to respond to tasking from higher authority. The tasks below support this function and its sub-functions. The lead organization is indicated in parentheses. Lead organizations are responsible for ensuring appropriate support from other OPOs and assistants for successful execution of a task.

a. Plan and Program in Support of the POM. Exercise centralized supervision and coordination of Navy's determination of requirements, capability study analysis and assessments, and the allocation and integration of the Navy's resources in the Planning, Programming, Budgeting, and Execution System. (Deputy Chief of Naval Operations for Integration of Capabilities and Resources (N8))

(1) Military Manpower. N1 will be the resource sponsor for all accessions and advanced education, and exercise administrative control over Navy manpower and training policy in addition to manpower and training reporting and assessment. Exercise centralized supervision and coordination of Navy's manpower, training, and education requirements, and advise manpower resource sponsors among warfare sponsors and enterprises. (Deputy Chief of Naval Operations for Manpower, Personnel, Education and Training (N1))

(2) Maritime-Focused Intelligence, Surveillance, and Reconnaissance (ISR). Serve as the National Intelligence Program (NIP) resource sponsor and Military Intelligence Program (MIP) component manager for Navy intelligence capabilities. (Deputy Chief of Naval Operations for Information Dominance (N2/N6))

(3) Fleet Readiness. Serve as the single requirements assessment sponsor for fleet readiness. Conduct readiness assessments in support of the POM (including baseline assessments and post sponsor program proposal reviews) and support the resource sponsors in program development. Areas of emphasis include but are not limited to operations, transportation, distribution, fleet training and range operations, targets, ordnance, integrated logistics support (ILS), spares, supply, maintenance, and logistics associated with expeditionary, aviation, surface, and subsurface platforms. (N4) (Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4))

(4) Logistics and Supply Chain Support. Serve as the single assessment sponsor for logistics and supply chain

support. Conduct readiness assessments in support of the POM to provide operationally suitable logistics support in the areas of operations, transportation, distribution, fleet training and range operations, targets, supply, maintenance, and logistics associated with expeditionary, aviation, surface, and subsurface platforms. (N4)

(5) Shore Readiness. Serve as the primary policy, assessment and resource sponsor for shore readiness capabilities and associated manpower, including facilities and infrastructure, base realignment and closure, fleet operations support, installations safety and security, installation facility support, mission support and management, and Sailor and family readiness. Sailor and family readiness includes child and youth programs, commissaries, exchange services, galleys, housing, lodging and morale, welfare and recreation. (N4)

(6) Navy Enterprise Business Systems. Serve as the primary coordinator for OPNAV business operations to include the coordination of Total Ownership Cost (TOC) optimization, integration and alignment of transformation initiatives, and configuration control of business processes. Serve as the primary resource sponsor for logistics enterprise business information technology (IT) systems afloat and ashore, including ship and shipyard maintenance systems, aviation maintenance systems, readiness reporting systems, ordnance management systems, and facilities management systems. (N4)

(7) Navy Expeditionary Medical Services. Serve as the resource sponsor for the expeditionary medical facilities program and hospital ships treatment facilities. (N4)

(8) Navy Communication Networks. Serve as the resource sponsor for procuring Navy networks, communications systems and infrastructure pathways, enterprise information management (IM), IT, information assurance (IA) services, information operations (10) and space capabilities. (N2/N6)

(9) Warfare Studies and Analysis. Develop the Navy's analytic agenda and direct/manage the resultant study analysis and assessment to provide cross-cutting analysis of Navy warfare, support and force level capabilities required to deliver current and future readiness. This analysis shall be incorporated into the POM/PR. (N8)

(10) Warfare Assessment. Provide crosscutting assessments to the CNO of existing and proposed Navy strategy, priorities, concepts and programs to determine whether they are

delivering or will deliver the capabilities and capacity needed today and into the future. (N8)

(11) Warfare Requirements. Supervise, establish and coordinate requirements and allocation of resources for warfighting support. (N8)

(12) Serve as resource sponsor for Navy command, control, communications, computer, intelligence, surveillance, and reconnaissance (C4ISR), cyber, information warfare, electronic warfare, Maritime Domain Awareness (MDA), space and Naval oceanography-related systems and programs. (N2/N6)

(13) Determines, integrates and resources expeditionary warfare, surface warfare, undersea warfare and air warfare requirements, and their associated systems, manpower, training and readiness requirements within the Planning, Programming, Budget and Execution System (PPBES), balancing system capabilities and program wholeness to support Joint and Navy warfighting plans within acceptable risk. (N9)

(14) Science and Technology (S&T) and Research, Development, Test and Evaluation (RDT&E). Serve as the resource sponsor for S&T. Coordinate all Navy RDT&E programs. (Director, Innovation, Test and Evaluation and Technology Requirements (N84))

(15) OPNAV and Field Support. Serve as the resource sponsor for OPNAV headquarters requirements, Navy History and Heritage Command, Site R, miscellaneous headquarters, and centrally managed Navy-wide bills. (DNS)

(16) Navy Health Services. Serve as the resource coordinator for all Navy medical and dental requirements. Coordinate with N1 for medical manpower requirements, N4 for Navy expeditionary medical program, shore infrastructure and platform requirements, and the Defense Health Program for health benefits requirements. (Surgeon General of the Navy (N093))

(17) Navy Reserve. Coordinate funding, appropriations, resources, and requirements for the Navy Reserve. (Chief of Navy Reserve (N095))

(18) Religious Ministry. Coordinate funding, appropriations, resources, and requirements for the religious ministry programs, including the religious offering fund. (Chief of Chaplains (N097))

(19) Next Generation Enterprise Network (NGEN). Coordinate interoperability and requirements for the NGEN. (N2/N6)

(20) Navy Safety, Occupational Health, Risk. Coordinate resources and requirements for Navy Safety programs, including occupational health and risk management. (Commander, Naval Safety Center (N09F))

(21) Legal Services. Coordinate resources and requirements for Navy legal service programs. (Judge Advocate General of the Navy (N09J))

(22) Environmental Programs. Serve as resource sponsor for environmental programs required for sustainable legal compliance of Navy operations. (N4)

(23) Radiation Protection Programs. Serve as resource sponsor for radiation protection programs not associated with the Naval Nuclear Propulsion Program. Administer the Navy's Master Materials License for the Nuclear Regulatory Commission. (N4)

(24) Energy Programs. Serve as the assessment sponsor for programs to meet Navy energy goals. Serve as the resource sponsor for select programs that demonstrate and validate technologies to reduce energy demands of current and future operational systems and to enable broader utilization of alternative fuels. (N4)

(25) Fleet Training Range Sustainment Programs. Serve as assessment and resource sponsor for clearance and other actions to sustain capability of Fleet ranges to meet Fleet training requirements. (N4)

b. Plan and Coordinate Navy Employment. Plan and coordinate the global employment of Naval forces to include the implementation of the Fleet Response Plan and Navy's Personnel Augmentation effort. (N3/N5)

(1) Global Force Management (GFM). Coordinate GFM issues, to include sourcing ad hoc request for forces and joint individual augmentation allocation, resolving real-time changes to the GFM Allocation Plan, and compiling future-year sourcing requirements. (N3/N5)

(2) Navy Concepts. Monitor and assess Navy concept development and act as the primary Navy staff conduit for Navy

Warfare Development Command. Monitor and assess joint force concept development as they pertain to Navy equities, capabilities, and missions, and act as the primary Navy staff conduit to the Joint Staff and other services. (N3/N5)

(3) Alternative Solutions for Navy Leadership Consideration. Examine and evaluate factors outside the normal Navy program planning horizon that could afford strategic opportunities or affect or disrupt existing strategies, investments, and plans. (N8)

(4) Navy Personnel. Prepare for employment of the Navy by developing plans for recruiting, training, educating, mobilizing, demobilizing, administering, and managing military manpower. (N1)

c. Translate Maritime Strategy into Strategic Guidance and Priorities. Incorporate strategy and guidance from all higher tasking authority to provide Service level strategic guidance for the Planning, Programming, Budgeting and Execution process. (N3/N5)

(1) CNO Strategic Priorities. Write Service strategic guidance to reflect the CNO's priorities for the development of follow-on Navy service planning documents. (N3/N5)

(2) Research and Development (R&D) Priorities. Provide strategic direction, policy, regulations, and procedures governing Navy R&D programs. (N8)

(3) Research and Development (R&D) Priorities. Program R&D for select energy technologies and logistics systems. (N4)

d. Integrate Requirements. Integrate manpower readiness, infrastructure, S&T and warfighting requirements, to include C4ISR and non-kinetic effects, and develop a comprehensive risk assessment across Navy's program in alignment with CNO strategic priorities. (N8)

e. Determine Fiscal Distributions and Allocations. Determine fiscal distribution across major accounts for the operating forces and the shore establishment consistent with the annual resource allocation plan using the Planning, Programming, Budgeting, and Execution System. (N8)

f. Operational T&E. Conduct operational T&E in accordance with Navy Regulation 405 of reference (c). (ONR / N84)

g. Foreign Intelligence Assessment. Manage all aspects of intelligence assessment throughout DON and be responsible for threat analyses and the documentation and advocacy of related intelligence collection requirements. Serve as the sole authority for validation of intelligence assessments of foreign threat, doctrine, strategy, policy, and foreign technical developments and capabilities that inform and influence DON policy formulation, weapon's development, and acquisition process. (N2/N6)

104. OPNAV Function: Investigate and Report on Navy Readiness

1. OPNAV will develop the criteria and reporting guidance to determine the efficiency and readiness of the Navy in its preparation to support military operations by combatant commands.

2. OPNAV will assess Navy readiness and report status to higher authority. The tasks below support this function. The lead organization is indicated in parentheses. Lead organizations are responsible for ensuring appropriate support from other OPOs and assistants for successful execution of a task.

a. Assess Readiness. Assess fleet, shore, expeditionary, environmental compliance, radiological control, energy security, compatible use, combat logistics, and strategic sealift readiness. Develop, implement and maintain performance pricing and readiness requirements models, in order to develop current and future readiness requirements in support of combatant commands. Focus on the management and control of the life cycle support and total ownership costs of Navy assets when providing planning and programming guidance concerning afloat and shore readiness. (N4)

b. Report Afloat and Ashore Readiness Posture. Report holistic integrated readiness posture in terms of strategic capability gaps to CNO, SECNAV, the Joint Staff, OSD, and Congress. (N4)

105. OPNAV Function: Establish Navy Strategy, Establish Navy Policy, and Issue Guidance

1. OPNAV will develop Navy strategy, implementing policies, and detailed instructions to govern Navy activities to ensure activities comply with Navy policy and achieve the strategic direction established by SECNAV and CNO.

2. The tasks below support this function. The lead organization is indicated in parentheses. Lead organizations are responsible for ensuring appropriate support from other OPOs and assistants for successful execution of a task.

a. Strategic Communication. Direct Navy's strategic communication efforts. (VCNO)

b. Information and Information Systems Strategies, Plans, Policies and Programs. Develop, coordinate and disseminate Navy strategies, plans, and policies governing IM, IT, IA, ISR, IO, cyber, Naval oceanography and MDA. Exercise centralized authority, oversight and responsibility for planning, organizing, staffing, and synchronizing implementation and transition to the Naval network environment and Navy integrated information framework. (N2/N6)

c. ISR. Provide governance for collection, analysis, and production of ISR programs, including policies concerning the protection of intelligence sources and methods, and oversight of the conduct of intelligence activities as outlined in Executive Order 12333. (N2/N6)

d. Navy Space Strategy. Develop, promulgate, and maintain Navy Space Strategy and coordinate with the National Security Space Community. Develop Navy non-space requirements, coordinate the Navy Space Team efforts, develop resource recommendations, and fund designated space acquisition programs. (N2/N6)

e. Climate Change. Develop policies, metrics and tools to provide ongoing evaluation of climate change and its potential strategic and operational impact to National Security. Align Navy efforts to develop policies and plans to manage the effects of climate change on Navy operations and missions. (N2/N6)

f. Navy Strategies, Plans, and Policies. Develop and disseminate Navy strategies, plans, and policies for homeland

defense, irregular warfare, combating weapons of mass destruction, oceans' policy, maritime security, continuity of operations, and SSTRO. (N3/N5)

g. AT/FP. Develop Navy's AT/FP strategy to comply with higher level guidance. Assess afloat and ashore AT programs to ensure effective compliance with higher level guidance. (N3/N5)

(1) Maintain responsibility for Navy's afloat AT/FP policy. (N3/N5)

(2) Maintain responsibility for Navy's ashore AT/FP policy, mission assurance, physical security, arm-ammunition-explosives physical security, and law enforcement policy. Assess ashore AT programs to ensure effective compliance with higher level guidance. (N4)

(3) Maintain responsibility for Navy nuclear weapons security. (N9)

h. Defense Systems Life-Cycle Sustainment. Serve as the lead for defense system performance capability specification and acquisition, with support from N1, N2/N6, N4 and N9. (N8)

i. Supply Chain and Logistics. Serve as the focal point for Navy logistics policy and guidance to include: strategic mobility; combat logistics, supply, transportation and distribution; integrated Naval logistics [Navy, U.S. Marine Corps (USMC) and U.S. Coast Guard (USCG)]; joint logistics engagement; enterprise business systems; ordnance management; maintenance planning and oversight; education, training and associated ranges; shore installations management; afloat and shore AT/FP; and integrated logistics support. (N4)

j. Material Inspections and Surveys. Develop and establish policies regarding all U.S. Navy material inspections and surveys as well as other program and resource issues required for the effective performance of the assigned mission and functions of the Board of Inspection and Survey for ships and service craft. (President, Board of Inspection and Survey (N09P))

k. Navy Energy Strategy. Align Navy energy efforts and develop policy, metrics, process, tools, and organizational platforms to conserve energy, develop energy efficient platforms, develop alternative energy options, secure energy distribution, and integrate energy considerations into the acquisition process. (N4)

l. Navy Explosive Safety Program. Direct and coordinate Navy Explosive Safety Program. (N4)

m. Total Ownership Cost (TOC). Operating with assigned additional duty authority from Assistant Secretary of the Navy (Research, Development and Acquisition), engage in major weapon and IT system acquisition program execution, within the context of the gate review process, for all dimensions of life-cycle support, and shape and influence Department of Defense (DoD) and Navy policies, processes, roles, responsibilities, and incentives that will support TOC mitigation and reduction. (N4)

n. Environmental Programs. Develop and establish policy on environmental programs required for sustainable legal compliance of Navy installations and operations with U.S. environmental laws and ratified international treaties. (N4)

o. Radiation Protection Programs. Develop and establish policy for radiation protection programs not associated with the Naval Nuclear Propulsion Program. Administer the Navy's Master Materials License to protect personnel, the public and the environment from undue radiation exposure as required by the Atomic Energy Act and other U.S. laws. (N4)

p. Compatibility and Readiness Sustainment. Develop and establish strategy and policy to coordinate and advocate for compatible use of land near Navy installations and of the ocean within the Navy's operating areas to minimize operational impacts. (N4)

q. Navy Nuclear Power Program. Direct and coordinate the Navy Nuclear Power Program. Ensure that the Naval Nuclear Propulsion Program continues to exercise its authority and responsibility detailed in Executive Order 12344 as codified in section 7158 of title 42, U.S. Code, and section 2406 of title 50, U.S. Code. (Director of Naval Nuclear Propulsion Program (NOON))

r. DON Nuclear Weapons Safety. Develop and implement nuclear weapon safety policy that assures the highest level of nuclear weapons safety compatible with meeting readiness requirements to satisfy operational commitments. (N4)

s. Navy Safety, Occupational Health, and Risk Management. Develop, formulate and issue policy and directives guidance for the Navy's Safety and Occupational Health programs, to include effective oversight of Navy Safety and Occupational Health

programs, including the DON Risk Management Information System, and other DON safety programs. (N09F)

t. S&T, R&D, and T&E Programs. Direct and coordinate Navy S&T and R&D programs, and oversee T&E of all acquisition programs. (N091)

u. Navy Health Programs. Direct and coordinate Navy health programs and provide centralized, coordinated policy development, guidance, and professional advice on health programs for DON. (N093)

v. Navy Reserve. Direct and coordinate the administration and management of the Navy Reserve through plans, programs, policies, and standards, and coordinate legislative matters with the Chief of Legislative Affairs (N09L). Provide vision, direction, leadership, priorities, and strategy to effectively use the Navy Reserve in support of a total integrated force. (N095)

w. Navy Religious Ministry Programs. Establish and disseminate strategies, plans, and policies related to religious ministry within DON. Define the Chaplain Corps' responsibilities to provide the religious ministry needs of authorized personnel throughout the Navy, USMC and USCG. (N097)

x. Legal Services. Formulate and implement policies and initiatives pertaining to the provision of legal services within the Navy, except for that advice and service reserved to or supervised by the General Counsel. (N09J)

y. Information and Personnel Security Programs. Establish, direct and oversee an effective DON information and personnel security program through formulation and issuance of DON security policies, procedures and directives, DON Security Program oversight, and compliance with Executive Order 12958, as amended for automatic declassification. (Director, Naval Criminal Investigative Service (N09N))

z. Shore Readiness. Develop and establish policy on shore readiness. Assess shore programs to ensure compliance with higher level guidance. (N4)

aa. Fleet Readiness. Develop and establish policy relative to fleet readiness reporting, fleet training and ranges, and aviation, surface, subsurface, and expeditionary maintenance requirements. (N4)

106. OPNAV Function: Align Actions of Navy Organizations

1. OPNAV will coordinate, plan, and address Navy matters in support of other organizations both internal and external to DoN, including other services, the Joint Staff, the Office of the Secretary of Defense (OSD), the interagency, and international navies, among others.

2. The tasks below support this function. The lead organization is indicated in parentheses. Lead organizations are responsible for ensuring appropriate support from other OPOs and assistants for successful execution of a task.

a. Direct the Actions of the Navy Staff. Supervise, coordinate, support, and administer Navy staff work. (DNS)

b. Coordinate Navy Nuclear Weapons Activities. Serve as the primary flag officer responsible for coordinating all OPNAV staff responsibilities for nuclear weapons activities. (DNS)

c. Coordinate Navy Nuclear Weapons Policy. Coordinate Navy Nuclear Weapons Policy issues with OSD, Joint Staff, DoD agencies, Strategic Systems Programs, Naval Sea Systems Command, and other government agencies. (N3/N5)

d. Support Development of Joint Doctrine. Provide operational, over-arching concepts and strategies, not tied to major programs/acquisition, which allow Navy to effectively shape joint doctrine development, joint concept development, and joint experimentation. (N3/N5)

e. Coordinate Navy International Engagement. Provide guidance and regional expertise on politico-military policy, Foreign Area Officer program sponsorship, international security cooperation strategy, and engagement with foreign partners. Engagement includes interface with foreign officials, informational and personnel exchanges, senior leader counterpart visits, foreign travel, strategy, and staff talks, technology transfer, security assistance, foreign disclosure, and professional military education. (N3/N5)

(1) Establish and Maintain Global Partnerships. Coordinate plans and policies that span OPNAV to provide a roadmap for establishing and maintaining global partnerships. Coordinate global maritime policy with OSD, Joint Staff, SECNAV, and other services and agencies. Examples include build partnership capacity, global maritime partnerships, global fleet SSTRO, and new maritime strategy. (N3/N5)

(2) Foreign Intelligence Coordination. Coordinate foreign intelligence exchanges and serve as host for all foreign Naval Attaches. (N2/N6)

f. Align Strategic Decisions. Plan, execute, and facilitate CNO's strategic discussion-decision forums (futures). Provide senior Navy leadership comprehensive decision support to integrate strategies, concepts, and current/future operational environments with investment, support and manpower plans. (N8)

g. Lead Navy IO/Cyber. Serve as the overall Navy lead for IO, responsible for developing and implementing IO policy, strategy and strategic planning, to include policy and strategy for cyber operations and EW. Coordinate Navy IO with SECNAV, OSD, Joint Staff, services, agencies, and allied navies. (N2/N6)

h. Coordinate Navy MDA Efforts. Provide guidance to align and synchronize all Navy efforts to implement the Navy MDA concept and development of MDA capabilities. Serve as the focal point for coordination, planning and addressing MDA activities within DON, with the executive agent for MDA and, as appropriate, with other Federal departments and agencies. In coordination with Navy International Program Office, develop guidance, plans, and priorities for MDA strategic outreach and engagement with foreign partners. (N2/N6)

i. Coordinate Development of Irregular Warfare Capability. Synchronize dialogue and facilitate Navy support to U.S. Special Operations Command and other combatant commanders and, as appropriate, coordinate with interagency and international partners to optimize the Navy's contributions to irregular warfare operations. (N3/N5)

j. Coordinate with Other Services and Agencies.

(1) Serve as the focal point for coordination, planning, and addressing Navy MDA activities within DON, with the DoD executive agent for MDA, and, as appropriate, with other Federal departments and agencies. Additionally, ensure Navy MDA activities support national MDA goals and objectives. (N2/N6)

(2) Serve as Director of Naval Intelligence, the uniformed head of the Naval Service intelligence elements and the Navy's senior official within the defense and national intelligence communities regarding intelligence authorities and

responsibilities established in Federal law, Executive orders and regulations. (N2/N6)

(3) Serve as Navy's central liaison for coordination with other services, joint offices, OSD, Office of the Director of National Intelligence, and national agencies on Navy's ISR and IO requirements, capabilities, and resources. (N2/N6)

(4) Serve as the Navy's MIP component manager and NIP resource sponsor. (N2/N6)

(5) Align Navy Network, Communications, Intelligence, Space, and IO programs across enterprise systems, interoperable with service, joint, national, and civil programs and policies. Ensure compliance with IM/IT architecture requirements and alignment with high level strategic guidance. (N2/N6)

(6) Coordinate with the other services and joint offices on spectrum supportability, electromagnetic environmental effects and electromagnetic pulse policy issues, approve equipment frequency allocation, and maintain electromagnetic spectrum assignment authority. (N2/N6)

(7) Serve as coordinator with other service, joint offices, federal agencies, and international partners on oceanography and navigation program and policy issues. Serve as the Naval Deputy to the Undersecretary of Commerce for Oceans and Atmosphere (National Oceanic and Atmospheric Administration). (N2/N6)

(8) Manage and coordinate T&E requirements, policy, and infrastructure with SECNAV, Joint Staff, OSD, and Congress. (N8)

(9) Serve as the integrator of all communication/public affairs and visual information planning that informs internal and external audiences. (Chief of Information (N09C))

(10) Lead Navy efforts in and serve as the primary Navy staff conduit to OSD and the Joint Staff in development and implementation of the joint analytic agenda, Quadrennial Defense Review (QDR) strategic direction, and in review of DoD quadrennial roles and missions, aligning with USMC where practical. (N8)

(11) Throughout the research for, and preparation and development of the QDR, communicate to external audiences how Navy capabilities, plans, and programs implement defense and Navy strategies. During periods of administration transition,

lead Navy efforts in and serve as the primary Navy staff conduit to OSD, SECNAV and Joint Staff transition teams in development and communication of Navy strategies, capabilities, plans, and programs, aligning with USMC where practical. (N8)

(12) Serves as primary spokesperson for professional Naval chaplaincy to the ecclesiastical endorsing agents and civilian religious community. (N097)

(13) Coordinate cross-service warfighter talks with the USMC, USCG, Army, and Air Force to align strategy, policy, and programs. (N3/N5)

(14) Conduct final coordination on all Joint Staff actions and provide support to senior Navy leaders to articulate Navy positions and equities in multi-service discussions. (N3/N5)

(15) Coordinate operational reporting from Navy component commands and provide support to senior Navy leaders to maintain global situational awareness. (N3/N5)

(16) Coordinate cross-service joint basing discussions and represent Navy equities and position in associated joint basing agreements. (N4)

(17) Pursue interagency and international coordination, strategic communication, and public outreach to explain and protect Navy environmental, radiological protection, energy, and compatible use interests. (N4)

k. Establish and maintain congressional relationships. Build relationships with members of Congress, their staffs and professional staffs ensuring there is a thorough understanding of, and justification for, naval programs and legislative items to support current and future Naval operations. (N09L)

l. Develop, coordinate, and process DON actions related to proposed legislative matters. (N09L)

m. Improve Business Functions within the Navy Enterprise. Promote collaboration, sharing, and enhancement of Navy business practices. Monitor enterprise efforts across the Navy and recommend actions and policies to ensure those efforts are aligned with the maritime strategy. Coordinate with OSD and the DON Chief Management Officer to assist in the development of Navy business transformation strategy, policy, and measurement approaches. (Navy Enterprise (N09X), N4)

n. Coordinate Criminal Investigations. Manage matters involving criminal investigations, counterintelligence, technical surveillance countermeasures, protective service operations, and terrorism investigations and operations. Manage domestic and international law enforcement and counterintelligence relations. (N09N)

o. Coordinate actions and serve as warfare sponsor for Navy Combat Camera. (N09C)

p. Task Force Energy. Lead task force and associated activities to meet Navy energy goals to reduce energy costs and improve combat capability through reduced fuel resupply requirements. (N4)

q. Compatibility and Readiness Sustainment Task Force. Lead task force and associated activities to advocate for compatible use of land near Navy installations and of the ocean within the Navy's operating areas to minimize operational impacts from external development pressures and competing uses. (N4)

r. Represent Navy transportation, maintenance, readiness reporting, distribution and supply equities to OSD, Joint Staff, functional and geographic combatant commanders, Defense Logistics Agency, other Services and agencies, as required. (N4)

107. OPNAV FISCAL, ALIGNMENT, COORDINATION, AND ENGAGEMENT TEAM

Ref: (a) CNO Executive Board, 23 Nov 12 (NOTAL)
(b) 10 USC 5014
(c) SECNAVINST 5730.5J dated 31 Jul 07
(d) SECNAVINST 5720.44C dated 21 Feb 12

Encl: (1) Program Objective Memorandum (POM) Narrative
Development and Alignment Plan

107.1 Purpose. Establish and define the objectives and responsibilities of the Office of the Chief of Naval Operations (OPNAV) Fiscal Alignment, Coordination, and Engagement Team under the cognizance of the Deputy Chief of Naval Operations for Integration of Capabilities and Resources (N8) in accordance with reference (a). The objectives and responsibilities defined herein shall support and not conflict with direction and authorities specified in references (b), (c), and (d).

107.2 Scope. The communication of Navy's strategic and fiscal themes, messages, and decisions with internal and external audiences shall align with Presidential, Secretary of Defense (SECDEF), Secretary of the Navy (SECNAV), and Chief of Naval Operations (CNO) guidance and direction. The Fiscal Alignment, Coordination, and Engagement Team synchronizes development and provides a centralized resource for coordination and the dissemination of themes, messages, and decisions in support of the annual Planning, Programming, Budgeting, and Execution (PPBE) process. The scope of this team encompasses all fiscal communication, which is defined as information describing the integrated Navy perspective on issues including a fiscal component and alignment to overarching strategic guidance documents, or is otherwise designated by Navy senior leadership. Information that does not include a fiscal component and does not integrate across multiple N-codes will not be addressed via this team unless otherwise directed. However, there are expected to be very few actions/policy decisions that have no fiscal impact. For this reason, it should be initially assumed that any information communicated outside of OPNAV will fall under the purview of this document until it is determined by Flag/SES review to be out of the scope of this process and therefore exempt from the requirements as stated within this document.

107.3 Objectives. The Fiscal Alignment, Coordination, and Engagement Team, managed by the Director, Programming Division (N80) has the following objectives:

a. In conjunction with the annual development, balancing and integration of Navy's Program Objective Memorandum (POM), create and distribute Navy's strategically-aligned budget narrative for the POM to support internal OPNAV alignment and external stakeholder education and collaboration.

b. In coordination with the Office of Legislative Affairs (OLA), the Appropriations Matters Office (FMBE) in the Office of the Assistant Secretary of the Navy (Financial Management and Comptroller), and Navy's Chief of Information (CHINFO), execute a proactive fiscal communication external engagement plan on a timeline coordinated with the annual rollout of the President's Budget and other emergent opportunities.

c. Support OPNAV senior leadership in the development and alignment of fiscal communication products to Congressional members and their staff.

d. Support OPNAV senior leadership in the development and alignment of fiscal communication products to the Office of Secretary of Defense senior leadership and their staff.

e. Ensure the alignment of OPNAV fiscal communication products and provide to all stakeholders.

107.4 Responsibilities

a. DNS. Direct the establishment of the Fiscal Alignment, Coordination, and Engagement Team in accordance with reference (a). Ensure all tasks routed via the DNS organization are assigned and completed in accordance with responsibilities defined herein. Participate in regular and emergent Fiscal Alignment, Coordination, and Engagement Team reviews and meetings.

b. N8. Lead efforts of the Fiscal Alignment, Coordination, and Engagement Team. Serve as primary communicator for external engagements addressing the integrated Navy perspective on topics with a fiscal component, or as otherwise designated by Navy senior leadership. The detailed management and execution of the Fiscal Alignment, Coordination, and Engagement Team shall be delegated to the Director, Programming Division (N80). N80 shall designate the Fiscal Alignment, Coordination, and Engagement Team lead.

c. N1, N2N6, N3N5, N4, N9, N093, N095, N097. Collaborate with N8 to facilitate input and feedback for, and dissemination of fiscal information within respective cognizant areas. Designate appropriate personnel as representatives of the Fiscal Alignment, Coordination, and Engagement Team to support the development of fiscal communication products and actively participate in regular and emergent team reviews and meetings. On behalf of the respective N-code, the representative(s) must be able to address the development of the POM narrative, Congressional communication, and external engagements.

d. Fiscal Alignment, Coordination, and Engagement Team Lead. Create, administer, coordinate, and execute a coherent effort to articulate Navy's strategic fiscal themes, messages, and decisions as well as educate key stakeholders and audiences. Specific tasks:

(1) Collaborate across OPNAV to develop a narrative that links strategy, resources, and investments. This narrative must explain budget decisions and the costs and risks associated with meeting the demands of Navy's contribution to national security objectives.

(2) As detailed in enclosure (1), collaborate across OPNAV to develop and publish internal and external engagement schedules aligned with regularly scheduled events that include annual PPBE process milestones to include release of the President's Budget, administration transitions, the Quadrennial Defense Review (QDR), releases of National Security and Military Strategies, other governing documents, and senior leadership forums.

(3) Collaborate with CHINFO to refine and advance a proactive approach to disseminating information. This approach should include internal and external media engagement, social media, and use of relevant forums to highlight strategic fiscal discourse in the media, think tanks, and academic communities in order to:

(a) Proactively identify potential issues, challenges, and opportunities for Navy.

(b) Gain early understanding of questions and concerns Navy leaders could encounter during interviews, speeches, etc., and develop recommended and, as appropriate, pre-approved talking points.

(c) Identify additional, emergent opportunities to educate audiences and stakeholders with regard to Navy's contributions to national security.

(4) Provide a forum to share synopses of selected, significant briefs, speeches, and other engagements to senior Navy leadership as well as document and archive briefs, talking points, discussion and questions from each engagement to maintain institutional knowledge.

(5) Collaborate as early as practical in each fiscal year to identify Navy programming and budgeting decisions that will likely be high interest items for Congressional members. Collaborate with OLA and FMBE to ensure alignment of Congressional communication including written and oral testimony, hearing preparation materials, Question for the Record responses, briefs, and information papers. Jointly address these items to increase the likelihood that Congress will approve the Navy's programming and budgeting decisions.

(6) Coordinate across OPNAV to provide a consolidated, prioritized Congressional appeals input to the Vice Chief of Naval Operations (VCNO) through the Assistant for Legal and Legislative Matters (N09D), for review and submission via the chain of command to senior Department of the Navy (DoN) and Department of Defense (DoD) leadership.

(7) Provide N8 adjudication of all prospective Navy and other DoD legislative proposals as well as selected non-DoD legislative proposals as assigned by N09D. In the event of differences in concurrence or non-concurrence between N-codes, coordinate with N09D to resolve the OPNAV recommendation.

(8) Chair Fiscal Alignment, Coordination, and Engagement Team meetings with representatives from: DNS, N1, N2/N6, N3/N5, N4, N8, N9, N093, N095, N097, and QDR cell. To facilitate coordination and information sharing, OLA, FMBE, CHINFO, N00Z, N00S, N00P, N09D, and N09Z representatives will also be invited to attend. These meetings will address:

(a) Distribution of relevant engagement briefs, speeches, and talking points.

(b) Lessons learned from recent engagements and identification of new high interest topics.

(c) Identification and synchronization of future engagements.

(9) Prepare and distribute a small, selected set of complete briefs and talking points addressing the integrated Navy strategic fiscal perspective for potential use by Navy senior leaders other than N8. Coordinate with CHINFO as appropriate.

(10) Provide feedback to leadership and team members, as appropriate, to assist in decision-making and message development.

(11) Maintain a knowledge base of the processes, and organizational relationships required to complete the communication products under the cognizance of the Fiscal Alignment, Coordination, and Engagement Team (e.g., process charts, organizational relationship charts, etc.)

**Program Objective Memorandum (POM) Narrative
Development and Alignment Plan**

1. Background. Per reference (a), the Deputy Chief of Naval Operations for the Integration of Capabilities and Resources (N8) shall be responsible for integration of the Navy's POM. In conjunction with the annual development, balancing and integration of the Navy's POM, N8 will lead the development of the accompanying narrative that explains the rationale for POM decisions (i.e., investments and reductions) and linkage to national security objectives as well as the supporting guidance from the SECDEF, SECNAV, CNO.

2. Purpose. Provide a timeline for each Planning, Programming, Budgeting, and Execution (PPBE) cycle that includes key events necessary for the development, refinement, dissemination, and alignment of the POM narrative (or "story") for each fiscal year. **For clarity, the POM 15 development timeline is provided as an example.**

3. Action.

Jun 2012 - Sep 2012: POM Planning

- Identify and review sources of updated strategic and fiscal guidance
- Ensure POM narrative development is included in POM serial guidance as appropriate
- Provide templates and frameworks for Resource Sponsors to align POM recommendations to strategic and fiscal guidance

Oct 2012 - Feb 2013: Assessments and Resource Sponsor Program Proposal (SPP) Development

- Provide feedback to Resource Sponsors on alignment of SPP recommendations to strategic and fiscal guidance
- Assess the validity, cohesion, and alignment of SPP recommended investments and reductions with strategic fiscal guidance (e.g., OSD Fiscal guidance, POM Serials)

Mar 2013 - May 2013: N80 POM Balancing and Integration

- Integrate and develop comprehensive POM narrative that aligns to strategic and fiscal guidance
- Design POM briefs and narratives that are based on and framed to communicate the POM narrative

- Ensure the POM narrative is developed as a singular product that can be used as is or modified slightly for specific audiences

Jun 2013 - Aug 2013: FMB Budget Estimate Submission (BES)
Development

- Refine POM/BES narrative as appropriate based on FMB feedback
- Review POM submission with OLA and FMB to identify likely high interest Congressional issues
- Collaborate with Resource Sponsors, OLA, and FMB to develop initial communication strategies, messages, and talking points to address the high interest OPNAV Congressional issues with the intent to gain Congressional approval of Navy's budget recommendations

Sep 2013 - Dec 2013: Office of Secretary of Defense (OSD)
Budget Integration

- Refine POM/BES narrative as appropriate based on OSD feedback and direction
- Collaborate with OLA, FMB, DNS, and Resource Sponsors to develop OPNAV Congressional hearing preparation material to include, but not limited to, Hearing Prep Papers (HPPs) and Questions and Answers (QAs)
- Provide the materials addressing the high interest OPNAV Congressional issues identified during the early OLA/FMBE review to OLA/FMBE to support development of QAs
- Determine and advise DNS-6 of those HPPs and QAs which require review and approval by N8

Jan 2014 - Feb 2014: Finalization of the President's Budget
(PB15) for Submission to Congress

- Finalize the Navy narrative in support of PB15 including support of the development of the budget brief by ASN(FM&C)
- Under the direction of DNS (i.e., DNS-6), finalize OPNAV Congressional testimony HPPs and QAs

Feb 2014 - Jun 2014: PB15 Roll Out External Engagement

- Support SECDEF, SECNAV, and OPNAV Congressional witnesses with the development of additional testimony materials to include, but not limited to, written and oral testimony,

Enclosure (1)

study binders and materials, and short cards. Ensure alignment of all Congressional witness materials with the finalized Navy PB15 narrative

- Coordinate and execute an engagement plan with external stakeholders

Jul 2014 – Sep 2014: PB15 Appeals Engagement

- Collaborate with OLA and FMBE to target PB15 narrative refinement and amplify engagement as necessary to address specific and significantly impactful Congressional marks
- Collaborate with OLA, FMBE, and Resource Sponsors to understand Congressional marks and determine whether or not the mark(s) should be appealed
- Collaborate with OLA and FMBE to provide consolidated OPNAV inputs to all Statement of Administration Policy (SAP) requests from the Office of Management and Budget (OMB) via the Office of the Secretary of Defense (OSD)
- For House Armed Services Committee (HASC)/Senate Armed Services Committee (SASC) language appeals, N8 will collect, consolidate, review and prioritize input from N1, N2N6, N3N5, N4, N9, N093, N095, and N097 and submit to the Vice Chief of Naval Operations (VCNO) through the Assistant for Legal and Legislative Matters (N09D)
- For House Appropriations Committee/Senate Appropriations Committee budget and language appeals as well as HASC/SASC budget appeals, N1, N2N6, N3N5, N4, N9, N093, N095, and N097 will send budget appeals to N82 for consolidation, review, and prioritization; N82 will forward to N8 for review and approval, and N8 will forward to FMBE

Oct 2014: Execution of FY15 in accordance with Congressionally approved Budget and National Defense Authorization Act

- Update the FY15 narrative as necessary to address emergent issues and concerns, ensuring continued alignment with strategic and fiscal guidance

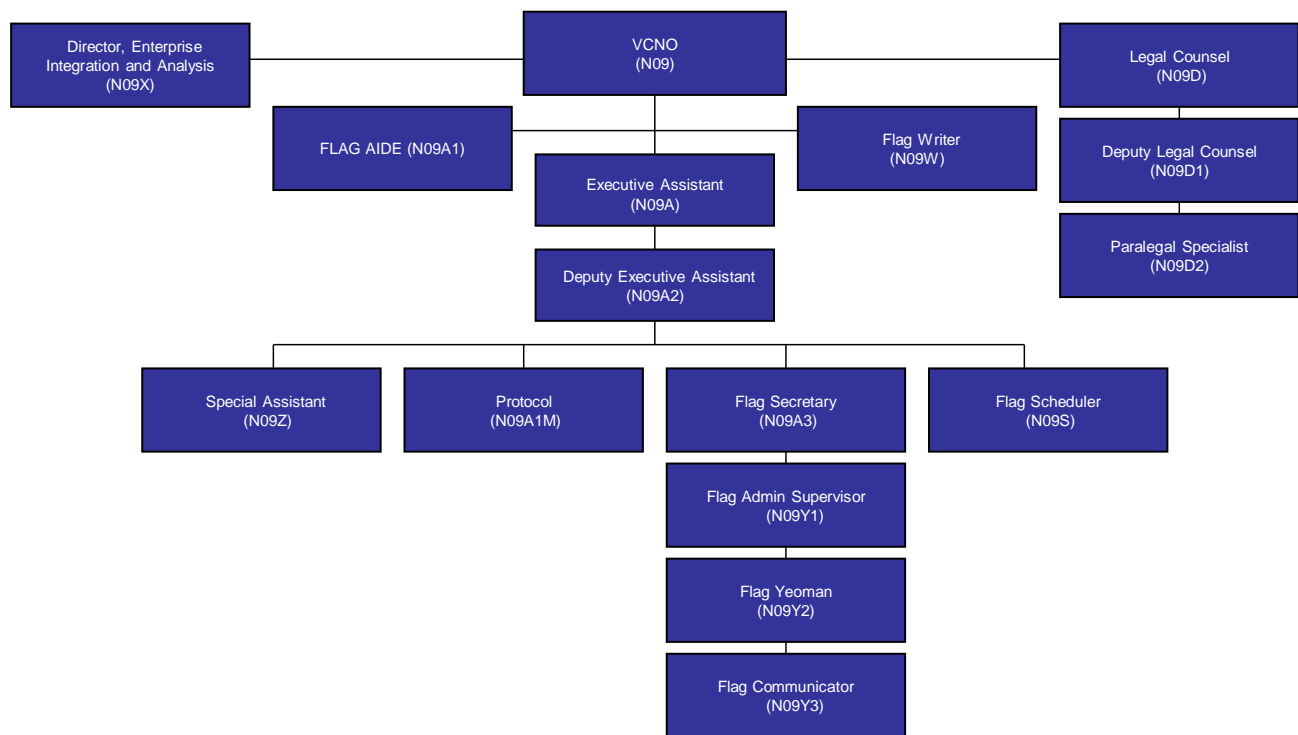
Enclosure (1)

201. Vice Chief of Naval Operations (VCNO) Organization

1. The following is the VCNO organizational diagram:



Vice Chief of Naval Operations Organizational Chart



202. Vice Chief of Naval Operations (VCNO) Functions

Ref: (a) Title 10 U.S.C. § 5035
(b) U.S. Navy Regulations, 1990
(c) DoDI 1310.01 of 3 May 2006 (Rank and Seniority of
Commissioned Officers)

This article outlines the functions of the Vice Chief of Naval Operations (VCNO). References (a) through (c) are germane.

1. The VCNO has such authority and duties with respect to the Department of the Navy as the Chief of Naval Operations (CNO), with the approval of the Secretary of the Navy, may delegate or prescribe. Orders issued by the VCNO in performing such duties have the same effect as those issued by the CNO. The CNO has delegated to the VCNO complete authority to act in his stead in all matters not specifically reserved by law to CNO. The principal duties of the VCNO shall be those of Executive to CNO. Also, by this relationship, the VCNO keeps the CNO informed of those actions taken by him and refers to him for decisions on those matters which should be resolved by the CNO personally.

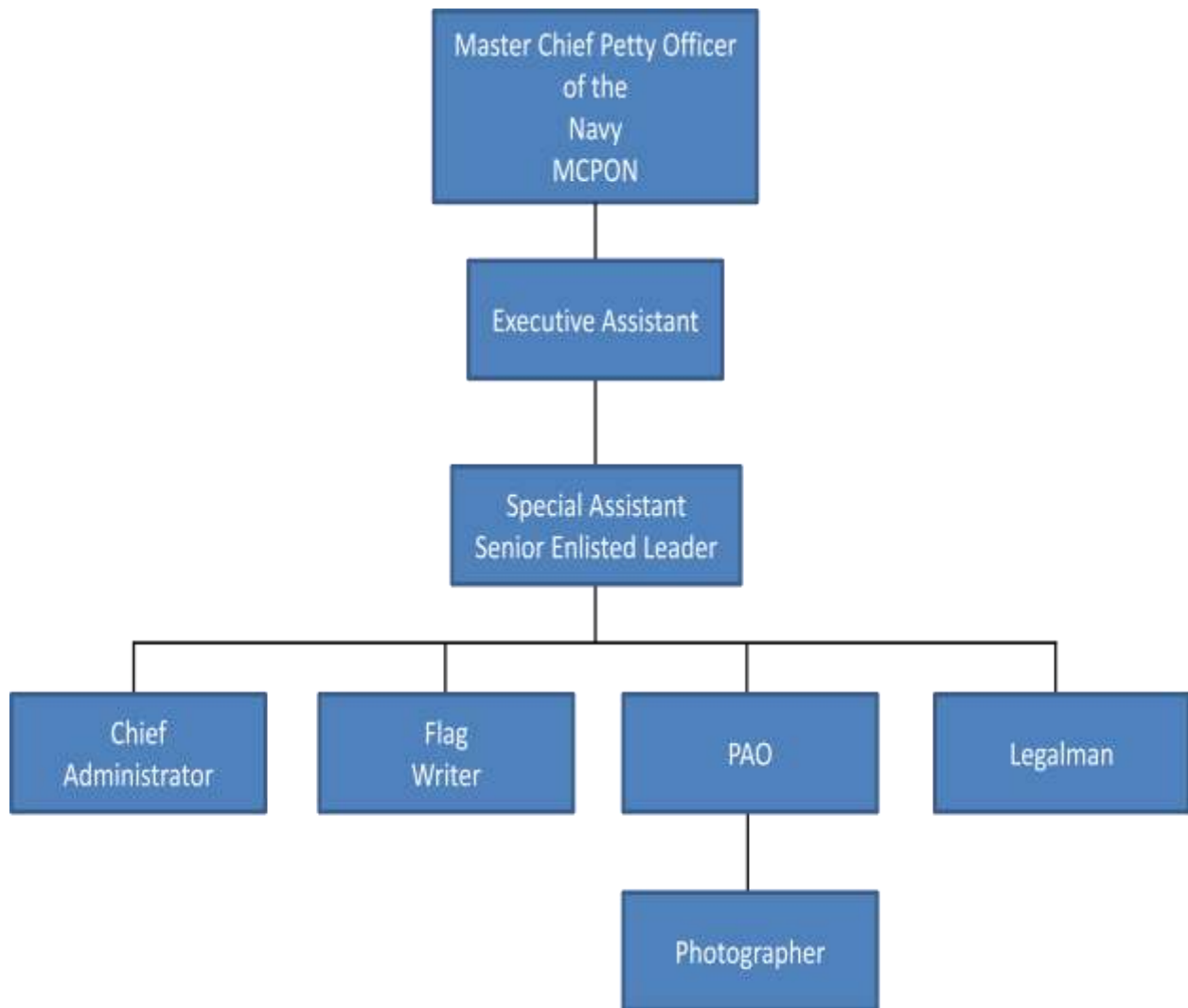
2. References (a) and (b) provide direction in the event of a vacancy in the office of the CNO or VCNO, or during their absence or disability.

401. Master Chief Petty Officer of the Navy Organization (N00D)

Ref: (a) Title 42, U.S. Code, Section 7158
(b) Title 50, U.S. Code, Section 2406

1. The Master Chief Petty Officer of the Navy (MCPON) is the senior enlisted person in the Navy. The MCPON serves as the Senior Enlisted Leader of the Navy, and as an advisor to the Chief of Naval Operations, and to the Chief of Naval Personnel, in matters dealing with enlisted personnel and their families.

2. The following graphic depicts the MCPON organization:



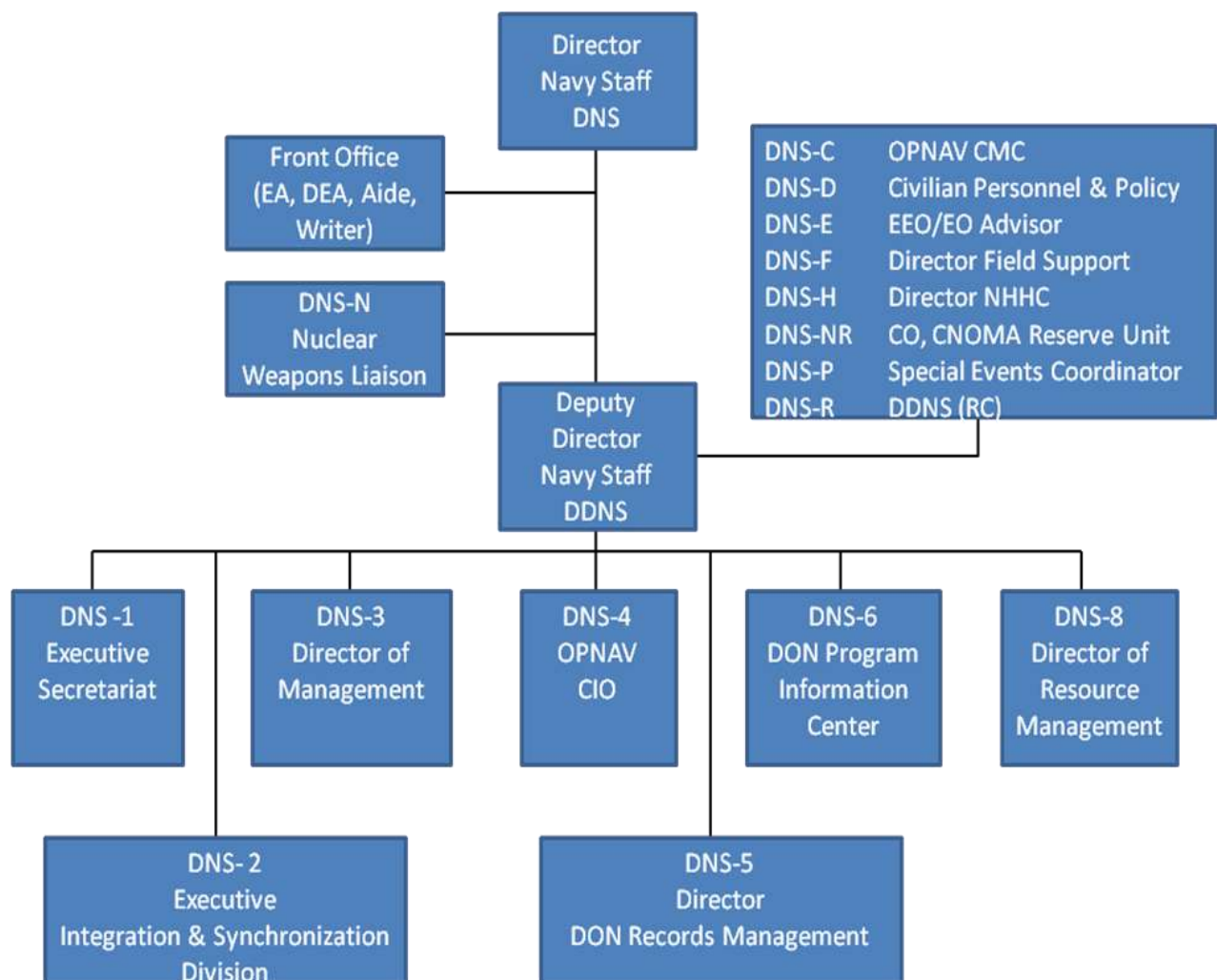
402. Master Chief Petty Officer of the Navy (N00D) Functions

1. Serves as advisor to boards dealing with enlisted personnel issues; serves as the enlisted representative for the Department of the Navy at special events.
2. Testifies before Congress on enlisted personnel issues.
3. Maintains liaison with enlisted spouse organizations.
4. Performs global site visits to Sailors and Navy Assets briefing on current status of the Navy and enlisted force. Often devotes much time traveling throughout the Navy observing training and talking to Sailors and their families.
5. Hosts Senior Enlisted Leadership Mess conferences and other meetings, during which Fleet, Force, and Command Master Chiefs discuss and develop initiatives to enhance/shape the enlisted force.
6. Hosts the annual Navy Sailor of the Year Week, consisting of multiple activities and events, including the Sailor of the Year Recognition Ceremony, during which four Sailors from USFF, CNO Shore, PACFLT Sea and Navy Reserve are meritoriously advanced to Chief Petty Officer.

501. DNS Organization Structure

1. Under the authority, direction, and control of the Secretary of the Navy (SECNAV), the Chief of Naval Operations (CNO), and the Vice Chief of Naval Operations (VCNO), DNS shall supervise, coordinate, support, and administer the work of the Office of the Chief of Naval Operations (OPNAV).

2. The following graphic depicts the DNS organization:



502. DNS Functions

- Ref:
- (a) SECNAVINST 8102.1
 - (b) Memorandum, 5420 Ser DNS/10U106196 of 14 Dec 2010, Navy Nuclear Weapons Oversight Council (NNWOC) Charter
 - (c) Memorandum of 27 Apr 2009, Director, Navy Staff B-Code Board of Directors Charter

This article outlines the functions of DNS, cross-referenced with overarching instructions and charters.

NOTE: Unless otherwise directed by the VCNO, the officer permanently assigned as the Director, Navy Staff shall be considered the third senior officer assigned to the OPNAV staff by virtue of the Director's positional authority. In the absence or incapacity of the Director, unless the VCNO otherwise directs, the Deputy Director shall serve as acting Director including, consistent with applicable law and policy, exercise of all authorities attendant to the Director position. Consistent with 10 U.S.C. 5035, in the absence of or incapacity of the Director, the next lineally senior Navy line officer assigned to the OPNAV staff shall, as directed by the VCNO, serve as acting CNO in the event of the CNO and VCNO are concurrently absent or incapacitated.

1. Supervise and provide guidance to the Navy staff in the execution of current Navy policy and priorities as established by the CNO.
2. Serve as the chair of the Navy Nuclear Weapons Oversight Council (NNWOC), as per references (a) and (b).
3. Serve as Chair of B-code meetings and the Position Management Board, as per reference (c).
4. Act as liaison between directorates and CNO/VCNO for topics for CNO Update Briefs (CUB), CNO Executive Groups (CEG), CNO Executive Boards (CEB), and daily wrap-up.
5. Provide senior Navy leadership with executive decision support. Coordinate topics, venues, schedules and attendees; record and disseminate decisions; and record, assign and track tasks and responses for all executive decision forums.
6. Provide guidance to Echelon 2 commanders in support of Navy policy and priorities as established by the CNO.

7. Direct the Navy staff, secretariats, and Echelon 2 commands in preparation for congressional testimony for senior Navy leadership, coordinate responses to Congress via the Office of Legislative Affairs (OLA) (authorization matters) and Office of Financial Management and Budget (FMBE) (appropriations matters).
8. Serve as the Navy principal for coordination of congressional requests for information to include briefings for members of Congress, professional staff members, and/or congressional staff. Ensure these congressional requirements are consolidated and provide a consistent, single Department of the Navy (DoN) perspective.
9. Ensure that all Navy staff directorates fully and effectively coordinate with the Office of the SECNAV.
10. Establish the program objectives memorandum (POM) process timeline by developing and coordinating all aspects of the agenda, briefing schedules, and attendance for CNO executive decision-making forums.
11. Assist the VCNO in discharging organizational and managerial responsibilities.
12. Coordinate and execute CNO-hosted flag officer conferences, including NFOSES, NFLEX, 4-Star Conferences, 3&4-Star Symposiums, CNO Counterpart visits and Warfighter Talks. Coordinate/facilitate agendas, venues, catering, attendance, and administrative and audio-visual support; record and disseminate decisions; and record, assign and track tasks and responses.
13. Act as the Navy staff single entry point for coordinating Echelon 2 recommendations for changes in the structure and composition of Navy shore activities and operational fleet units, and for dissemination of approved Navy organizational changes.
14. Manage all changes to the Navy staff headquarters organization that involve the addition or deletion of directorates and their divisions and supporting offices, or changes to directorate's Pentagon reservation configuration.
15. Provide central tasking and tracking for coordination and synchronization of responses to actions assigned to the Navy staff headquarters and various Echelon 2 commands through the Navy staff executive secretariat/central tasking and tracking authority.

16. Coordinate with Deputy Chief of Naval Operations, Operations, Plans and Strategy (N3/N5) to ensure timely and appropriate responses to Joint Staff actions.
17. Provide a single point of coordination for external organizations and act as liaison between the CNO and various non-military government agencies.
18. Ensure continuity of essential Navy staff functions and operations during disasters and national emergencies.
19. Oversee the Navy's Senior Executive Service (SES) Plan.
20. Establish requirements for military and civilian positions within OPNAV and ensure the proper selection and detailing of personnel to and within OPNAV. As appropriate, arbitrate for the Navy staff in filling senior positions in the offices of the Secretary of Defense (SECDEF); Chairman, Joint Chiefs of Staff (CJCS); and Secretary of the Navy (SECNAV).
21. Oversee assigned comptroller responsibilities of Director, Field Support Activity (FSA).
22. Serve as resource sponsor for assigned resources.
23. Advise CNO on matters affecting assigned activities which require CNO's attention; serve as the adviser and assist assigned echelon 2 activities in solving mission-related matters; ensure action is taken on correcting specific or systemic deficiencies identified in transfer of command reports; ensure mission and function statements of assigned activities are developed and maintained current; and assist the CNO in recognizing the level of performance of the heads of assigned activities.
24. Serve as immediate superior in command (ISIC) and primary fitness report authority for the Commanding Officer, USS CONSTITUTION.
25. Serve as the CNO Committee Management Officer, responsible to the Department of the Navy, Assistant for Administration, (DON AA) for program execution, including exercising CMP responsibilities delegated to CNO, approving all committees sponsored by CNO, and establishing CMP guidance for OPNAV and field activities within the CNO chain of command.

503. DNS Divisions and Special Assistants

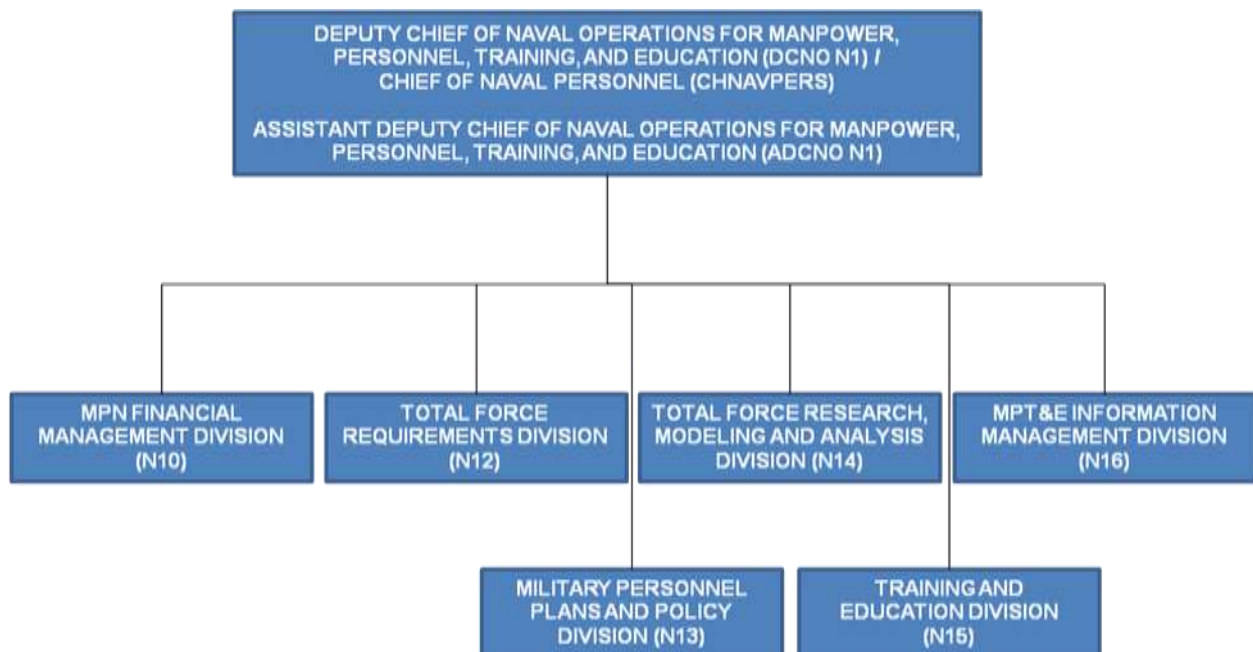
1. DNS-1, Executive Secretariat. Serves as the central authority for prioritizing, managing, coordinating and tracking all Navy staff actions, tasking and other correspondence.
2. DNS-2, Executive Integration and Synchronization. Aligns staff-wide actions, tasks, and executive forums and symposiums to directly support the CNO's agenda. Supports the CNO and VCNO through aggressive and comprehensive interaction with the OPNAV staff and Echelon 2 commands.
3. DNS-3, Director of Management. Directs management functions of OPNAV, including security support, the Navy Management Control Program (MCP), OPNAV audit liaison, DoN Privacy Act (PA) matters, Freedom of Information Act (FOIA) matters, liaison with the Naval Inspector General and Navy military awards.
4. DNS-4, OPNAV Command Information Officer (OPNAV CIO). Serves as the principal advisor to DNS for all issues involving Knowledge Management, Information Management, Information Technology and Information Assurance.
5. DNS-5, Department of the Navy (DoN) Records Management (RM) Office. Principal advisor to SECNAV, CNO, VCNO and DNS for all matters related to the DoN RM program, including: directives, forms, reporting and records policy, and records management best practices.
6. DNS-6, Department of the Navy Program Information Center (DONPIC). Advises SECNAV and CNO on the coordination, development, and dissemination of Navy program information, expressions of Navy policy, and issues of Navy interest which are communicated to Congress.
7. DNS-8, Director of Resource Management. Serves as the principal advisor to DNS for the programming of DNS Staff resources; manages DNS military, civilian and contractor manpower.
8. DNS-C, OPNAV Command Master Chief. Serves as Senior Enlisted Leader for OPNAV; enlisted advisor to DNS regarding the employment, needs, views, and quality of service of OPNAV Sailors and their families.

9. DNS-D, Director, Civilian Personnel and Executive Policy. Manages and oversees civilian personnel programs, including the Senior Executive Service (SES, ST's, SL's, & HQE's) within OPNAV, and the Civilian Leadership Development Program (CLDP) for OPNAV.
10. DNS-E, OPNAV Equal Employment Opportunity/Equal Opportunity (EEO/EO) Advisor. Advises DNS in the management of EEO/EO programs and development of command-wide policies and plans for CNO echelon 2 commands that do not have a command EEO/EO officer.
11. DNS-F, Director of Field Support. Serves as the principal advisor to DNS for management of resources in support of Navy staff activity budget; manages CNO Official Representation Funds (ORF) and Latin American Cooperative fund accounts.
12. DNS-H, Director, Naval History and Heritage Command. Principal advisor to SECNAV, CNO, VCNO and DNS on historical matters; directs and oversees the conduct of history and heritage programs across the Navy.
13. DNS-N, Nuclear Weapons Liaison. Serves as the primary advisor to DNS and action officer for all nuclear weapons matters.
14. DNS-NR CNOMA, Director, CNO Management Analysis. Enhances the effectiveness of the OPNAV staff by providing focused, impartial, timely, and cost-effective management analysis capability for complex strategic challenges.
15. DNS-P, DNS Special Event Planner. Coordinates logistics and security for all CNO, VCNO and DNS hosted conferences, symposiums and staff talks. Manages the flag officer watch bill.
16. DNS-R, Deputy DNS for Reserve Support. Serves as the DNS liaison and Reserve Operational Support Officer for all reserve units supporting DNS and other OPNAV directorates.

601. Deputy Chief of Naval Operations for Manpower, Personnel Training, and Education Organization Structure (N1)

1. N1 serves as principal advisor to CNO on Manpower, Personnel, Training, and Education (MPTE) strategy, assessment, appraisal and policy. N1 serves as manpower resource sponsor for all accessions and advanced education, and exercises administrative control over Navy manpower and training policy in addition to manpower and training reporting and assessment. N1 coordinates Joint Chiefs of Staff and joint service manpower and personnel matters for CNO. N1 also acts as the Navy-wide functional sponsor for MPTE Information Technology (IT) and Information Management (IM) information resources.

2. The following graphic depicts the N1 organization:



602. Deputy Chief of Naval Operations for Manpower, Personnel,
Training, and Education (N1) Functions

Ref: (a) OPNAVINST 5430.47D
(b) DoDI 1120.11
(c) DoDI 1100.22
(d) OPNAVINST 1500.76
(e) OPNAVINST 1000.16K
(f) DoDI 1300.19
(g) OPNAVNOTE 5430
(h) DoDI 5000.2

1. Serve additional duty as Chief of Naval Personnel (CHNAVPER) reporting to ASN (M&RA) in accordance with reference (a).
2. Develop strategies and policies governing military Manpower, Personnel, Training, and Education (MPTE) programs and recruiting as per references (b) through (d).
3. Provide an effective appraisal capability to review MPTE program performance in relation to approved plans and objectives.
4. Validate MPTE requirements and exercise CNO responsibility for MPTE planning and programming in accordance with references (b), (c), and (e).
5. Serve as resource sponsor for all accessions and advanced education, and exercise administrative control over Navy manpower and training policy in addition to manpower and training reporting and assessment.
6. Serve as principal signatory on acquisition documents containing individual manpower, education, training, or human performance requirements in accordance with references (b), (d), and (h).
7. Perform MPTE requirements analysis, programming, and assessment functions as per references (c) through (g).
8. Develop Navy's training and education strategy in accordance with references (b) and (d).
9. Develop acquisition and funding plans and programs for MPTE research, development, test, and evaluation (RDT&E); knowledge management; instructional technology applications and systems;

and training modeling and simulation requirements in accordance with references (d) and (e).

603. Deputy Chief of Naval Operations (MPTE) Divisions and Special Assistants (N1)

1. MPN Financial Management Division (OPNAV N10). In support of MPTE domain strategies and workforce transformation initiatives, OPNAV N10 coordinates programming and budget development of the Military Personnel, Navy (MPN) appropriation and portions of the Reserve Personnel, Navy (RPN); Operation and Maintenance, Navy/Navy Reserve (OMN/OMNR); Other Procurement, Navy (OPN); and Research, Development, Test, and Evaluation, Navy (RDTE) appropriations. OPNAV N10 plans, reviews, consolidates, and analyzes periodic budget submissions and the ongoing Future Years Defense Plan (FYDP) for MPTE resources in support of program initiatives as well as monitoring performance against the approved budget. OPNAV N10 acts in a fiduciary capacity for the MPN appropriation for the Department of the Navy (DON); discusses issues involving the financial management of the MPN appropriation and other accounts assigned with the Office of the Comptroller of the Navy, Office of Secretary of Defense (OSD) (Comptroller), Office of Management and Budget (OMB) and congressional staff members. OPNAV N10 leads and integrates OPNAV N1 programming processes, including development of OPNAV N1 Sponsor Program Proposal (SPP), and Planning, Programming, Budgeting, and Execution (PPBE) actions. OPNAV N10 performs active-duty officer and enlisted strength planning functions. OPNAV N10 provides MPTE resource management, financial management, and strategic resourcing; facilities management for Navy property at HQ and MPTE financial system and automated data processing systems management.

2. Total Force Requirements Division (OPNAV N12). To manage Navy's total force manpower requirements, OPNAV N12 coordinates, analyzes, and adjusts domain inputs during the PPBE process, including Navy's joint and career management commitments; Lean Six Sigma; Navy-wide program assessments; workforce shaping; systems acquisition, and commercial services management (CSM) initiatives. OPNAV N12 conducts total force requirements determination, analysis, authorization, and assessments while providing the demand signal for MPTE production organizations. OPNAV N12 also manages Navy's joint requirements and coordinates with OPNAV N15 on manpower requirements associated with systems acquisition. OPNAV N12 establishes OPNAV guidance and policy related to Navy's CSM and Competitive Sourcing (A-76) Programs by managing execution of programmed initiatives, overseeing post competition of the A-76 program, ensuring accountability and tracking implementation. OPNAV N12 executes the Secretary of Defense and Secretary of the Navy policies for Wounded Warriors and their families through the Navy's Safe Harbor (SH) Branch.

OPNAV N12 is responsible for the Navy's Safe Harbor program through September 30th, 2012, when Navy Safe Harbor will be realigned under Commander, Navy Installation Command (CNIC). OPNAV N12 serves additional duties as the Assistant Chief of Naval Personnel, Total Force Requirements (BUPERS-5).

3. Military Personnel Plans and Policy Division (OPNAV N13). To provide integrated policy, OPNAV N13 defines and shapes the Navy military workforce to enable mission execution for Navy Enterprises. OPNAV N13 develops and coordinates Military Personnel policy and serves as the single point of contact for all OPNAV Military Personnel policy matters. OPNAV N13 develops and manages initiatives to achieve the Navy's Military Personnel program objectives. OPNAV N13 represents and communicates Navy's Military Personnel programs in Washington, D.C. and provides subject matter expertise to OPNAV (N1) for policy issues associated with military personnel, compensation, training and education, reserve affairs, diversity, community and family support issues, and related policies. OPNAV N13 serves as Navy's senior language authority (SLA) and provides program execution oversight for family, behavioral health, and mortuary affairs.

4. Total Force Research, Modeling, and Analysis Division (OPNAV N14). OPNAV N14 provides dedicated strategic research, modeling, analysis, and assessment support to OPNAV N1 in his or her various roles across all business lines of the MPTE Domain. OPNAV N14 serves as the primary point of contact at Echelon 1 for COMNAVCRUITCOM. OPNAV N1 advises and assists Echelon 2 and Echelon 3 MPTE activities in the development and assessment of respective research and analysis programs. OPNAV N14 coordinates all research and analysis from both internal and external sources in support of MPTE strategy, as well as reviewing research, analysis, and modeling efforts to ensure effective utilization of resources to achieve MPTE objectives. OPNAV N14 performs or assists in performing internal analysis, including community achievability and sustainability, compensation analysis, economic conditions (monitoring and forecasting), econometric studies, strength planning, and recruiting. OPNAV N14 is the Non-IT RD TEN Program Manager for RS1. OPNAV N14 is the single point of contact and liaison with Center for Naval Analyses, Naval Post Graduate School, Office of Naval Research, and N81 with respect to the CNA Annual Plan, NPS Faculty Research Program, Capable Manpower Future Naval Capabilities/MPTE Science and Technology Program, and the N81 World Class Modeling Program. OPNAV N14 is the MPTE Domain's single point of contact and liaison with respect to all MPTE Research, Modeling and Analysis. OPNAV N14 provides oversight

and guidance for establishment and management of all MPTE and business analytical metrics.

5. Training and Education (T&E) Division (OPNAV N15). To manage Navy's T&E strategy and policy, OPNAV N15 coordinates, analyzes, and adjusts Enterprise and Domain future plans during the PPBE process, to include Navy's joint and career management commitments, acquisition, human systems integration, and competitive sourcing initiatives. OPNAV N15 acts as the program sponsor for and validates T&E requirements, and recommends resource allocations. OPNAV N15 also provides Echelon 1 direct support for NETC, NPS, NWC, and USNA missions, and improves governance within the MPTE domain. OPNAV N15 validates and approves total force acquisition and tools requirements as well as demand signals and planning processes for all specialized skills training requirements. OPNAV N15 supports feasibility, training capacity, and student individuals account analysis.

6. MPTE Information Management Division (OPNAV N16). OPNAV N16 provides next generation technologies that deliver knowledge and information for the total force in a joint net-centric environment. These next generation technologies automate MPTE processes and bring value to MPTE through improved process efficiency and effectiveness. Additionally, OPNAV N16 promotes the effective management of technologies through sound planning and investment, integrated architectures and standards, effective system development, and production support. OPNAV N16 ensures IT resources are aligned with the strategic business objectives of MPTE and IT and IM objectives of DON. OPNAV N16 serves as the single OPNAV N1 point of contact for IT resourcing, and facilitates the development and reporting of metrics for all IT products and services. OPNAV N16 designs, develops, and implements an Enterprise Architecture (EA) framework using DoD Architecture Framework (DODAF), which aligns with DON Chief Information Officer (CIO) EA policies and guidelines while ensuring Echelon 2 EA is aligned with the N1 EA Domain. OPNAV N16 performs Echelon 1 level portfolio management and analysis on both the N1 and the Navy functional area portfolios concerning military Personnel Management (PM functional area) and Training and Education (T&E functional area). OPNAV N16 provides the MPTE Fleet Introduction Team (FIT) capability, which works directly with fleet commands, ships, and Sailors to ensure proper introduction of new products and services to MPTE customers. OPNAV N16 serves as the NMCI activity contract technical representative for N1 employees (Both NSF Arlington Echelon 1 and Echelon 2 NMCI seats). OPNAV N16 provides information and guidance in the orchestration of NMCI assets throughout the directorate.

7. Civilian Human Resource Service Office (N1B1). OPNAV N1B1 supports the BSO and Enterprise as the single point of contact for OPNAV N1 and BUPERS Washington Detachment for all civilian manpower and personnel functions.

8. Assistant to the Chief of Naval Personnel for Chaplain Corps Structure (N1G). Assigned by the Chief of Navy Chaplains, OPNAV N1G coordinates with CHNAVPERS on all matters related to procurement, distribution, and support of Chaplain Corps officers (CHC) and religious program specialists (RP).

9. Nuclear Propulsion Advisor (N1N). OPNAV N1N provides advice on all matters related to the training, qualification, and assignment of personnel who supervise, operate, or maintain naval nuclear propulsion plants. OPNAV N1N serves as additional duty for the Director, Submarine/Nuclear Power Distribution Division (COMNAVPERSCOM (PERS-42)). OPNAV N1N serves additional duty as the Nuclear Propulsion Program Manager (N133) and as Special Assistant for Nuclear Power Matters to the Commander, Naval Education, and Training Command, and as an advisor to the Navy Training Management and Planning System Executive Board.

10. Strategic Affairs Office (N1Z). N1Z mission is to perform organizational and environmental assessments of the strategic landscape, including analysis of strengths, weaknesses, opportunities and threats, strategic concept development, assessment of the impacts of key economic, social, and other indicators across MPTE lines of business, and other research to help leadership better understand the future workforce and marketplace environments. N1Z oversees long-range planning and coordinates strategic documents with strategic planning offices across the domain, enterprise, and Fleet to ensure the MPTE domain meets its strategic objectives. N1Z manages N1's corporate outreach initiative through memberships, managing the awards program, and publicizing HR-related training and best practices. N1Z also serves as the N1/CNP "Commander's Action Group (CAG)," primarily focusing on strategic communications, and executive support (special assignments as directed by N1/CNP and N1B). N1Z functions include, but are not limited to:

(a) Strategic Communications: Coordinates, consults on, and prepares messaging products (developing briefings, talking points, and other communications products not covered by public affairs).

(b) Strategic Planning: Assists MPTE domain leadership to define the organizational vision, mission, and strategic priorities, and ensures that organizational strategy is

articulated and maintained in a guiding document (e.g., Navy's Total Force Vision for the 21st Century).

(c) Strategic Engagement: Advisor to CNP and MPTE domain leadership on engagement opportunities that further Navy/N1 priorities; ensures engagement is relevant and maintains a dialogue with Fleet Sailors, Fleet leadership, and key external organizations. Coordinates and aligns MPTE-related strategic planning initiatives across the Domain, OPNAV staff, and the Fleet.

(d) Strategic Assessment: Performs organizational and environmental assessments of the current and future strategic landscapes impacting the MPTE domain, including strengths, weaknesses, opportunities, and threats (SWOT) analysis, data gathering, and other research to help leadership better understand current and future operating environments.

(e) Consultation and Facilitation: Advises the MPTE domain leadership on strategy formulation for MPTE programs, and ensures that strategies are integrated and aligned across the MPTE domain.

11. Legal Advisor (PERS-00L). OPNAV PERS-00L acts as principal legal advisor for CHNAVPERS client organizations with a specific focus on issues that have a foreseeable effect on Navy and DoD programs, policies, procedures, regulations, methods, and extent of operation, and on existing legislation. OPNAV PERS-00L provides legal advice regarding the spectrum of military personnel related issues, such as recruiting, compensation, benefits, promotions, disability, reserve affairs, military justice system, ethics, retirement, and involuntary separation consistent with authorities provided by the U.S. Constitution, statutes (including Administrative Procedures Act), regulations, and current DoD and Navy policy.

12. Public Affairs (PERS-00P). OPNAV PERS-00P provides strategic communication counsel and advice to OPNAV N1 and MPTE senior leadership through management and alignment of Domain public affairs offices. Communicates programs and policies to Sailors, families, and civilians by shaping and facilitating messaging in support of personnel objectives, increasing the level of awareness of policies and programs throughout the Fleet. OPNAV PERS-00P advises CHNAVPERS and staff on public affairs issues concerning the areas for which the Domain is responsible, and provides command support of aligned messaging through communication plans, speeches, press releases, point

papers, and other materials required to meet communication objectives. OPNAV PERS-00P advises CHNAVPERS, division directors, Domain leadership, and staff on public affairs matters. OPNAV PERS-00P maintains close liaison with the Chief of Information (CHINFO) and other Navy Public Affairs Officers (PAOs) to provide coordinated guidance and support to the MPTE Domain on public affairs issues, opportunities, and challenges, ensuring alignment of communication efforts. OPNAV PERS-00P communicates current information on personnel issues, policy, and programs to Navy personnel and their families worldwide through internal, external, and social media. OPNAV PERS-00P responds to media and public inquiries on Navy personnel matters. OPNAV PERS-00P informs major U.S. media outlets and their audiences of top-priority Navy personnel plans, policies, and programs.

13. Special Assistant for Legislative Matters (PERS-00X).

BUPERS (PERS-00X) serves as CHNAVPERS and DCNO (MPTE)/OPNAV N1 focal point for action on all Navy manpower, personnel, training, and education legislative matters. BUPERS (PERS-00X) manages legislative coordination for current year National Defense Authorization Act, and future years Defense Legislative Program and Unified Legislation and Budgeting (ULB) process, providing guidance and advice to senior Department of the Navy leaders and headquarters staffs on all matters involving Navy MPTE legislative issues. BUPERS (PERS-00X) coordinates all Navy MPTE legislative and congressional matters within the Department of the Navy, across the Department of Defense, and with the White House Office of Management and Budget, and the United States Congress, including, but not limited to:

(a) Assessment and development of Navy position on, MPTE-related bills, resolutions, proclamations, and Presidential Executive Orders;

(b) Development of responses to Navy MPTE-related requests for information, program briefings, questions and inserts for the record, requirements for Reports to Congress and legislative appeals;

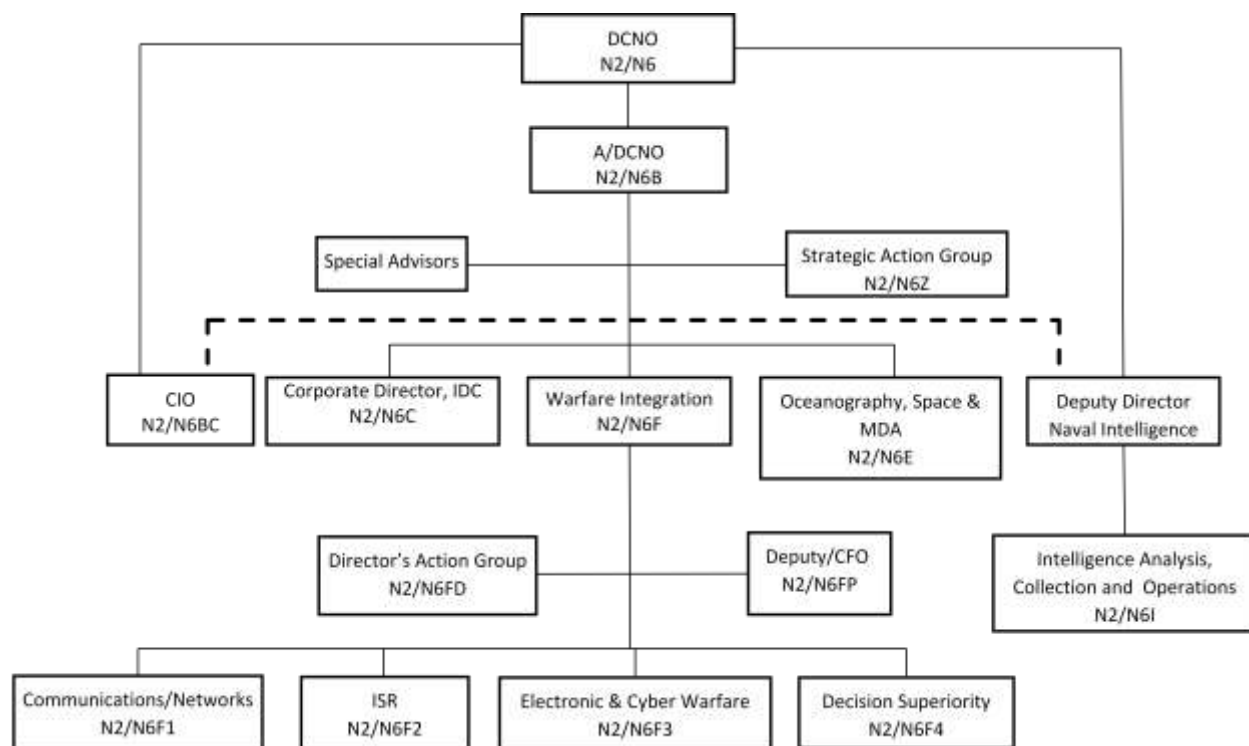
(c) Development of witness statements and hearing preparation materials and preparation of witnesses for testimony before Congress and conducting hearing transcript reviews;

(d) Congressional outreach and escort on Congressional office calls, briefings, and oversight hearings.

701. Deputy Chief of Naval Operations for Information Dominance (N2/N6) Organization Structure

701.1. Serve as the principal advisor to the Chief of Naval Operations (CNO) on matters related to information, command and control (C2), networks, cyber, intelligence, space, electronic warfare (EW), and maritime domain awareness (MDA); the Information Dominance Corps (IDC); and oceanography and knowledge of the environment.

701.2. The following graphic depicts the N2/N6 organization:



702. Deputy Chief of Naval Operations for Information Dominance
(N2/N6) Functions

1. Establish Navy strategy, policy, and guidance relative to information dominance.

a. Develop, coordinate, and disseminate Navy strategies, plans, and policies governing information management (IM); information technology (IT); information assurance (IA); intelligence, surveillance, and reconnaissance (ISR); command and control (C2); networks; cyber; Electronic Warfare (EW); Maritime Domain Awareness (MDA); Navy space; and Naval meteorology and oceanography and knowledge of the environment. Exercise centralized authority, oversight, and responsibility for planning, organizing, staffing, and synchronizing implementation and transition to the Navy Information Environment (NIE) and Navy integrated information framework.

b. Provide governance for collection, analysis, and production of ISR programs, including policies concerning the protection of intelligence sources and methods, and oversight of the conduct of intelligence activities as outlined in Executive Order 12333 on U.S. intelligence activities, as amended.

c. Serve as the overall Navy lead for cyber, responsible for developing and implementing cyber policy, strategy, and strategic planning to include policy and strategy for cyber operations and EW.

d. Implement the Information Dominance Corps (IDC) to facilitate the recruitment, accession, retention, and management of a diversified, well educated, professional workforce aligned to achieve information dominance for the Navy.

e. Align and synchronize Navy efforts to implement the Navy MDA concept and development of MDA capabilities. Serve as the focal point for coordination, planning, and addressing MDA activities within Department of the Navy (DON), with the Department of Defense (DoD) executive agent (EA) for MDA and, as appropriate, with other federal departments and agencies. In coordination with the Navy International Program Office (IPO), develop guidance, plans, and priorities for MDA strategic outreach and engagement with foreign partners. Additionally, ensure Navy MDA activities support national MDA goals and objectives.

f. Develop policies, metrics, and tools to provide ongoing evaluation of climate change and its potential strategic and operational impact to national security. Align Navy efforts to develop policies and plans to manage the effects of climate change on Navy operations and missions.

g. Provide oversight and strategic guidance on Navy's investments in space-based capabilities (research and development projects, programs of record, and non-programs of record) and building proficiency in the use of such systems, including decisions in research, manning, training, and equipping, ensuring that the space investments are in line with the overall information dominance strategy and direction. Develop acquisition strategies for space-based capabilities, ranging from direct investment to advocacy, to meet the prioritized capability gaps identified by the Fleet, funding designated space acquisition programs.

h. Develop, maintain, and promulgate Navy policy regarding navigation, including electronic navigation, and geospatial information and services (GI&S) and coordinate with the national and allied navigation and GI&S communities of interest. Develop Navy positioning, navigation, and timing (PNT) requirements and coordinate resource recommendations.

2. Enable Navy's information dominance through planning and programming in support of the program objectives memorandum (POM). Serve as resource sponsor for Information Dominance to include Navy command, control, communications, computer, intelligence, surveillance, and reconnaissance (C4ISR); cyber; EW; MDA; and space and naval oceanography-related systems and programs, for procuring Navy networks, communications systems and infrastructure pathways, enterprise IM, IT, IA services, EW, and space capabilities. Also serve as the National Intelligence Program (NIP) resource sponsor and Military Intelligence Program (MIP) component manager for Navy intelligence capabilities.

3. Serve as Director of Naval Intelligence (DNI), the uniformed head of the Naval Service intelligence elements and the Navy's senior official within the defense and national intelligence communities regarding intelligence authorities and responsibilities established in federal law, executive orders, and regulations.

4. Enable Navy's information dominance through foreign intelligence assessment. Manage aspects of intelligence

assessment throughout DON and be responsible for threat analyses and the documentation and advocacy of related intelligence collection requirements. Serve as the sole authority for validation of intelligence assessments of foreign threat, doctrine, strategy, policy, and foreign technical developments and capabilities that inform and influence DON policy formulation, weapons development, and acquisition process.

5. Facilitate information dominance through the coordination of foreign intelligence exchanges and hosting for foreign naval attachés.

6. Coordinate with other services and agencies.

a. Serve as Navy's central liaison for coordination with other services, joint offices, Office of the Secretary of Defense (OSD), Office of the Director of National Intelligence (ODNI), and national agencies on Navy's ISR and information operations (IO) requirements, capabilities, and resources.

b. Align Navy network, communications, intelligence, space, and IO programs across enterprise systems, interoperable with service, joint, national, and civil programs and policies, and when feasible, coalition partners.

c. Coordinate with the other services and joint offices on spectrum supportability, electromagnetic environmental effects, and electromagnetic pulse policy issues. Approve equipment frequency allocation and maintain electromagnetic spectrum assignment authority.

d. Serve as coordinator with other service, joint offices, Federal agencies, and international partners on oceanography , navigation and geospatial information and services (GI&S), and meteorology program and policy issues. Serve as the Naval deputy to the Undersecretary of Commerce for Oceans and Atmosphere.

7. Serve as the DON Deputy CIO to strengthen, align, and integrate Information Management (IM)/Information Technology (IT) and Cyberspace efforts across the Navy Enterprise. In partnership with the DON CIO, develop IM/IT strategy and policy, assess compliance, and implement process improvements. Co-Chair the DON Enterprise Information Governance Board (IGB) and ensure alignment of service governing structures. Responsible for the Navy Information Enterprise across Resource Sponsor IM/IT

portfolios. Serve as the single service lead and final Functional Area Manager (FAM) approval authority within the Navy for IT portfolio management and investments. Review, assess, and align all IM/IT POM submissions to ensure maximum IM/IT return on investments. Direct Navy IT Information Assurance, Enterprise Architecture, and IT standards, policy, governance, and compliance activities.

8. Oversee and serve as coordination lead for Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) concepts and integration, which provides critical operational and tactical level support to Commanders and decision makers.

703. N2/N6 Divisions and Special Assistants

1. N2N6C, Corporate Director. Provide direction and oversight of N2/N6 corporate functions. Lead plans, programs, and policy for officer, enlisted, reserve, and civilian inventory across the IDC. Manage all staff manpower, billets, finances, and contracting. Advise and assists the DCNO in executing N2N6 continuity of operations (COOP) and continuity of government (COG) responsibilities. Lead all Navy DCIPS personnel with Human Resource Office and support all human resource needs.

a. N2N6CB, Deputy, Corporate Director. Articulate and manage policy, programming, planning, and budgeting for total force manpower, personnel, training, and education (MPT&E) for the IDC. Develop and implements the IDC Total Force Human Capital strategy. Conduct MPT&E liaison across the Navy, DoD, and IC. Coordinate with Deputy Chief of Naval Operations, Manpower, Personnel, Training and Education (CNO (N1)) and Chief of Naval Personnel (CHNAVPERS) on IDC personnel policies and programs. Represent IDC equities on augmentation policy issues. Monitors capacity measures and sustainability limits to shape the IDC communities. Develop and oversee an IDC diversity plan and issue appropriate policies.

b. N2N6CH, Senior Advisor for IDC Human Capital. Represent over 12,000 IDC civilians with a comprehensive program for ensuring that all professionals receive the essential training, education, and work experience to achieve mission success. Collaborate with IDC Communities (Naval Meteorology and Oceanography Command, Cyber Warfare, Navy Space Cadre, and Information Professionals) to ensure as civilians progress throughout their IDC careers there are many opportunities to enhance technical and functional competencies, knowledge, skills, and abilities. Advocates cross-functional, rotational, and leadership assignments throughout the IDC, ensuring civilians further enhance their competencies while gaining an even greater understanding of the information dominance technological and operational advantage.

c. N2/N6C1, Military M&T Advisory Division. Develop plans, programs, and policy for active and reserve officer and enlisted inventory development and sustainment to achieve and maintain total force integration across the IDC. Assist in N2/N6 POM MPT&E program submissions for both MIP and NIP and other resources. Coordinate MPT&E program builds with N2N6 internal, CNO N1, and Deputy Chief of Naval Operations Integration of

Capabilities and Resources (N8). Provide sustained strategic planning, policy development, and coordination for MPT&E related to the IDC Reserve Component. Manage and implement the IDC Professional Development Training and Education Strategy. Coordinate with all relevant stakeholders to establish an IDC continuum of learning that advances information dominance across the Navy to include accession, mid-career, senior leadership, graduate education, and fellowships.

d. N2/N6C2, Staff Manning & Development Division. Lead and manage staff manpower, all military and civilian assigned billets, and all civilian personnel actions for Title V and Title X assigned employees. Manage the associated costs of all manpower billets, determine agility throughout the fiscal year, and support automated tracking of N2/N6 equities. Lead and execute N2N6 staff training, requirements, and budget courses for staff. Provide orientation, action officer, and performance management training throughout the year.

e. N2/N6C3, Staff Budget & Contracts Division. Manage, forecast, and execute the N2/N6 staff budget, consistent with IC, DoD, and Navy financial guidance and benchmarks. Manage Government Purchase Card, Defense Travel System, and travel & training budget programs for N2N6 staff personnel. Execute COOP responsibilities for N2/N6 COOP and COG to ensure uninterrupted current, time-critical maritime intelligence to the VCNO, CNO, UNSECNAV, and SECNAV. Execute duties as the N2/N6 contracting officer representative performing pre- and post-award management and fiscal oversight of N2/N6 contract vehicles.

f. N2/N6C4, Naval Intelligence Civilian Division. Establish and execute human resources responsibilities for civilian intelligence billets. Maintain programs to recruit, hire, develop, and retain employees. Establish and maintain a position classification program. Coordinate the processing of human resources actions with the DON Human Resources Service Center. Provide employee and management relations support services and ensure that EEO and diversity are integrated into recruitment and retention strategies with emphasis on attracting, hiring, developing, and advancing members of under-represented or socially disadvantaged groups.

g. N2/N6C5, Naval Intelligence DCIPS Division. Manage and implement DCIPS and human resources management policies and strategies for Title X civilian employees. Coordinate NAVINTEL instructions with appropriate Navy offices, supporting manuals,

standard operating procedures, and business rules to govern human resource management. Primary office for USD(I) coordination and alignment on civilian performance management and compensation management. Oversee performance evaluation process to ensure a consistent understanding and transparent program across the NAVINTEL Community.

2. N2/N6E, Director, Oceanography, Space and Maritime Domain Awareness (MDA) Division. Serve as CNO's principal advisor on plans, requirements, resources, programs, and policies for naval oceanography, space, and MDA. Develop and maintain a robust portfolio of programs and international/interagency partnerships that provide maritime forces with superior battle space awareness, to minimize uncertainty, enable decision superiority, and achieve competitive advantage across the full spectrum of warfare. Serve as resource sponsor for naval meteorology and oceanography, space, precise time and astrometrics, GPS platform user equipment development, and MDA capabilities, systems and programs. Develop, coordinate, and disseminate Navy strategies, plans, and policies governing naval oceanography, space, navigation, timing, and MDA.

a. N2/N6E1, Oceanography Capabilities and Requirements. Represent the Oceanographer of the Navy in his/her role as requirements sponsor for the Naval Oceanography Program. The Marine Corps Liaison and Requirements Officer is part of this branch and is responsible for programs associated with METOC support to the Marine Corps and monitors the programs to ensure requirements are being met and advises the program sponsor of program status and milestone accomplishments.

b. N2/N6E2, Space Policy, Capabilities, and Requirements. Serve as principal lead for space-based programs of record, to include developing engagement strategies with organizations external to the Navy to advocate for space-based capabilities that support Navy requirements and capability needs. Coordinate with U.S. Fleet Forces Command and Fleet Cyber Command to articulate Navy capability needs best met by space-based assets, and advise the CNO and DCNO on solutions that address the needs, whether it is a direct investment or advocating for other organizations' programs that meet Navy needs. Inform science, technology, research, and development efforts of Navy's priorities in addressing the space-based capability gaps, and review solution proposals and other non-programs of record for sufficiency in addressing these gaps. Guide and coordinate the development of capabilities, strategies, doctrine, and TTPs that

mitigate natural and manmade degradation/interference with space-based capabilities deemed critical to Navy mission accomplishment and maximize the benefit of space-based capabilities to the achievement of such missions.

c. N2/N6E3, Maritime Domain Awareness. Serve as the principal advisor to the Secretary of the Navy on matters related to his/her role as the Executive Agent for Maritime Domain Awareness and CNO on matters related to MDA.

d. N2/N6E4, Positioning, Navigation and Timing. Serve as principal lead for PNT programs of record. Develop, maintain and promulgate Navy Navigation and GI&S policy. Provide technical advice and recommendations to Program Executive Officers and CNO resource sponsors for acquisition of navigation systems.

e. N2/N6E5, Naval Deputy to NOAA/Interagency and Policy Coordination. Advise N2N6 on Navy and NOAA cooperation to better facilitate interagency/intergovernmental cooperation.

f. N2/N6E6, Navy Climate Change Coordination . Develop policies, metrics, and tools to provide ongoing evaluation of climate change and its potential strategic and operational impact to national security. Provide ongoing evaluation of both physical environmental changes and resulting changes in maritime activity in the Arctic. Assess future Arctic missions, Navy capability gaps for completing those missions, and recommend actions and investments necessary to complete those missions.

g. N2/N6E7, Navy Tactical Exploitation of National Capabilities. Conduct space-based research and development in order to field integrated national-to-tactical system capabilities in response to emergent fleet requirements. Respond to the fleet's top, strategically important capability gaps within National systems and insert technologies into existing joint, interagency, and Navy program of records. Serve as the primary Navy liaison to the National Reconnaissance Office (NRO) for rapid R&D acquisition, enabling collection capabilities with global, persistent, and precise ISR.

3. N2/N6F, Director, Warfare Integration Division. Lead integration and delivery of concepts, strategies, capabilities, networks, programs, and initiatives to elevate information to a core Navy warfighting capability and ensures competitive information power advantage for the future Navy. This

directorates will drive strategic change across the information domain by aligning Navy network, communications, cyberspace operations, intelligence, remotely-piloted and autonomous capabilities, and EW capabilities and programs across enterprise networks and systems, and ensuring interoperability with service, joint, national, and civil programs and policies. Review programs and ensure manpower, training, and readiness considerations are included, are executable, and deliver whole capabilities to the Fleet. N2N6F also plans, executes, and facilitates strategic decision support for CNO and Navy leadership regarding information dominance to integrate strategies and concepts with investment plans.

a. N2/N6FD, Director's Action Group. Advance the information dominance strategy to support Navy strategic planning. Use the Information Dominance Roadmap as a key initiative in communicating the vision for future capability. Develop and manage execution of the Information Dominance Portfolio Health Assessment to support capability wholeness resourcing decisions. Function as an integration element across divisions and directorates, as well as with other OPNAV elements and external partners.

b. N2/N6FP, Deputy for Program Integration. Serve as the senior resource advisor to N2/N6 for all resource functions under the PPBE system. Enable N2/N6 leadership to make resource investment decisions. Exercise ethical and effective stewardship of Navy resources. Provide resources to support an integrated set of information dominance capabilities through the PPBE system.

c. N2/N6F1, Communications and Networks. Principal advisor for communications, networks, information assurance, and cyber defense capabilities. Lead the innovative development, collaborative coordination, and centralized resource sponsorship of a fully integrated NIE with strategic and tactical capabilities.

d. N2/N6F2, ISR Capabilities. Lead and coordinate full spectrum ISR capability development, implementation, resource sponsorship, and portfolio management to integrate and optimize capabilities across the Naval information enterprise. Drive ISR efficiencies and effectiveness, synchronizing efforts with DoD and CNO guidance to maximize maritime component commander support of current and future joint, national, inter-agency, and coalition operations.

e. N2/N6F3, Electronic and Cyber Warfare. Lead, advocate for, and coordinate full spectrum cyber, space sensing, and GEOINT, EW, IO, SIGINT capability development, implementation, resource sponsorship, and portfolio management to integrate and optimize capabilities across the naval information enterprise. Drive efficiencies and effectiveness, synchronizing with DoD and CNO guidance to maximize maritime component commander mission execution during current and future joint, national, inter-agency, and coalition operations.

f. N2/N6F4, Decision Superiority. Serve as the Navy's office of primary responsibility for fusing data, information, intelligence, and knowledge supporting the full range of Navy missions. Responsible for developing strategic, operational, and tactical command, control, intelligence, surveillance, and reconnaissance (C2ISR) concepts, validation, and requirement5 prioritization, program sponsorship, and technology identification and insertion of new C2ISR capabilities. This includes the development of tasking, collection, processing, exploitation and dissemination (TCPED) concepts and designation as the single accountable office to act as the TCPED Functional Manager (FM) for the Navy. Coordinate experimentation and assessments and facilitate coalition interoperability for all of N2N6.

4. N2/N6I, Deputy Director of Naval Intelligence. Advise and assist the DNI on matters pertaining to his or her responsibilities as the principal intelligence officer in the Navy. Serve as the principal spokesperson for the DNI on the Navy's intelligence issues and programs. Act as the DON functional manager for intelligence and serves on behalf of the DNI at intelligence community (IC) and senior defense forums involving intelligence issues and programs. Oversee the N2/N6 coordination and implementation of DoD, DON, and U.S. intelligence policies.

5. N2/N6J, Judge Advocate General. Report to the DCNO for legal matters and to the appropriate division director for matters relating to the administration of his or her department.

6. N2/N6O, Outreach, Engagement and Communications. Serve as principal advisor to the DCNO on engagement, communication, and outreach matters planned and executed by the Office of DCNO for Information Dominance.

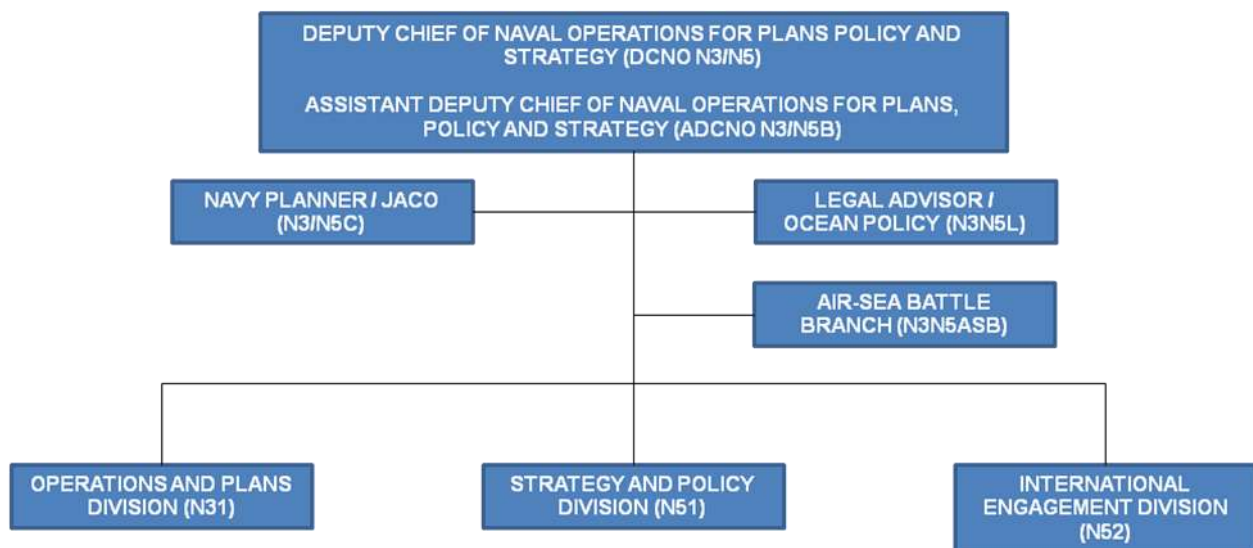
7. N2/N6SO, Director of Staff Operations. Responsible for coordinating the work of the N2/N6 Staff consistent with the missions, functions, and tasks articulated herein and at the direction of the DCNO and Assistant DCNO (A/DCNO) for Information Dominance.

8. N2/N6S, Executive Secretariat. Responsible for administrative and clerical support to the DCNO, A/DCNO, and the front office staff.

801. Deputy Chief of Naval Operations for Operations, Plans and Strategy Organization Structure (N3/N5)

801.1 Serve as the principal advisor to CNO on joint operations and the development of joint strategies, plans, programs and policies; to implement CNO responsibilities for the development and dissemination of Navy Strategies, plans, and policies; to serve as principal advisor to SECNAV and CNO on strategic planning, National Security Council affairs, international politico-military matters, and the current operational status of naval forces; and to serve as principal advisor to CNO on technology transfer, security assistance, foreign disclosure, and international program policy issues.

801.2. The following graphic depicts the N3/N5 organization:



802. Deputy Chief of Naval Operations for Operations, Plans and Strategy (N3/N5) Functions

Ref: (a) [OPNAVINST 3000.13C](#)
(b) OSD Global Force Management Implementation Guidance
(c) [OPNAVINST 3440.17](#)
(d) [OPNAVINST F3300.53](#) series
(e) [OPNAVINST 3100.6](#) series
(f) [OPNAVINST 1601.7](#) series

1. In accordance with references (a) and (b), plan, monitor, and coordinate the global employment of Navy forces, to include the Fleet Response Plan (FRP) and Personnel Augmentation.
2. Develop, coordinate and promulgate the Maritime Strategy, and supporting guidance in conjunction with the USMC and USCG.
3. Coordinate the Navy Strategic Planning Process. Coordinate OPNAV strategic planning efforts in alignment with the Navy's core strategies, to include: incorporating leadership priorities into strategic planning initiatives, developing planning guidance for the PPBE process and concept development (i.e. Navy Strategic Plan (NSP)), exploring the future strategic environment, and improving Navy strategic integration.
4. Provide the CNO's input into OSD/Joint Staff strategic documents, such as the Chairman's Risk Assessment (CRA), Comprehensive Joint Assessment (CJA), Global Employment of Force (GEF), and Defense Planning Guidance (DPG).
5. Develop and disseminate Navy strategies, plans, and policies for: Homeland Defense, Confronting Irregular Challenges, Combating Weapons of Mass Destruction, Oceans policy, Maritime Security, Continuity of Operations (COOP), Stability, Security, Transition and Reconstruction (SSTR) and Ballistic Missile Defense (BMD).
6. Develop Navy's Anti-Terrorism and Force Protection AT/FP strategy in accordance with references (c) and (d). Review Navy anti-terrorism programs to ensure effective compliance with references (c) and (d). Maintain responsibility for Navy's AT/FP policy.
7. Provide operational, over-arching concepts and strategies, not tied to major programs/acquisition, which allow Navy to effectively support and shape Joint Doctrine Development, Joint Concept Development, and Joint Experimentation.

8. Coordinate Navy International Engagement and Security Cooperation (SC). Serve as Navy Foreign Area Officer (FAO) community sponsor. Provide guidance and regional expertise on politico-military policy, Foreign Area Officer (FAO) program sponsorship, international security cooperation, and engagement with foreign partners. Engagement includes interface with foreign officials, informational and personnel exchanges, senior leader counterpart visits, foreign travel, strategy and staff talks, technology transfer, security assistance, foreign disclosure, and professional military education.

9. Coordinate the Navy's Approach for Confronting Irregular Challenges. Institutionalize Navy's approach across Navy, Joint and DoD policy, processes, plans and programs. Facilitate innovative strategy, concept and capability solutions to enhance Navy's contributions to enabling regional partnerships, providing cooperative security and countering emerging irregular threats. Synchronize Navy contributions with broader DoD, U.S. Government, and international partner efforts.

10. Coordinate Navy Nuclear Weapons Policy issues with Office of the Secretary of Defense, Joint Staff, Department of Defense (DoD) agencies, Strategic Systems Programs (SSP), Naval Sea Systems Command, and other government agencies.

11. Coordinate with Other Services and Agencies.

12. Provide Current Operations Support. In accordance with references (e) and (f), provide the Chief of Naval Operations (CNO) and his staff with timely and relevant information concerning daily operations of world-wide U.S. Naval forces, and the Navy's response to crises.

13. Manage Political-Military/Strategist and Operational Planner Personnel Programs. Serve as Program Manager for Pol-Mil/Strategist Personnel Program. Act as Major Area Sponsor for the 2XXX subspecialty code.

14. Oversee and assess the development and implementation of Air-Sea Battle (ASB) Concept Initiatives and Actions, across the DOTMLPF spectrum, in close coordination with all other services. Represent the Navy as a member of the multi-service ASB Board, the executive-level oversight board supporting the ASB Concept. Provide support to the ASB Office to facilitate the execution of the ASB Concept Implementation Plan.

803. Deputy Chief of Naval Operations for Operations, Plans & Strategy Divisions and Special Assistants (N3/N5)

Ref: (a) OPNAVINST 5711.95C
(b) OPNAVINST 3030.5B
(c) SECNAVINST 3030 series
(d) OPNAVINST 5710.28A
(e) OPNAVINST 5721.1F
(f) OPNAVINST 5711.95D
(g) OPNAVINST 5710.11F

(i) OPNAVINST 5726.3D
(j) OPNAVINST 5710.25A

(l) OPNAVINST 5700.7H
(m) OPNAVINST 1301.10B
(n) DoD Directive 3000.07
(o) Joint Operating Concept, Irregular Warfare: Countering Irregular Threats, ver 2.0, 17 May 10
(p) CJCSI 3210.06
(q) Navy's Vision for Confronting Irregular Challenges, Jan 10
(r) AIR-SEA BATTLE IMPLEMENTATION Memorandum of Understanding between VCNO, ACMC, VCSAF, and VCSA

1. JACO (N3N5C). The Navy Planner is the Special Assistant to the Chief of Naval Operations for Joint Chiefs of Staff matters, and has sole authority, below the DEPOPSDEP, to conduct final coordination on joint actions. The Planner reviews and effects coordination for all correspondence destined for JCS.

2. Legal and Ocean Policy Advisor (N3/N5L). In accordance with reference (a), serve as legal and oceans policy advisor and central point of contact within N3/N5 for all matters including but not limited to: Operational and International Law; Oceans Policy (navigational freedoms, law of the sea, sovereign immunity); Joint and Navy Strategy, Plans, and Policies; National Security Council Affairs; International Politico-Military Affairs; Current Operational Status of Naval Forces; Security Assistance; Foreign Disclosure; International Agreements; and Administrative Investigations.

3. Operations and Plans Division (N31). In accordance with references (b) and (c), serve as the principal advisor to N3N5 and CNO on current operations, global force management, anti-terrorism, individual augmentation, nuclear-powered warship issues, medical planning, and other fleet matters. Direct the

Navy Operations Center (NOC) and provide OPNAV Continuity of Operations (COOP) planning.

4. Strategy and Policy Division (N51). In accordance with references (d) through (g), lead CNO's strategic vision through the documentation of strategy and concepts, integration through policy development, guidance to programmers, fleet coordination, and the shaping of future naval concepts within the Navy, DoD and military/civilian partners. Prepare policy recommendations for joint doctrine guidance; global defense posture, strategic laydown & dispersal on the homeporting / stationing of ships, squadrons, and submarines; ballistic missile defense; maritime security; nuclear weapons and other joint programs. Coordinate, institutionalize and synchronize the Navy's approach for Confronting Irregular Challenges across Navy, Joint, DoD, and broader US Government international partners for concepts, policy, processes, plans and programs and in accordance with references (n) through (q) serve as the SECNAV-designated office accountable for discharging responsibilities regarding the Navy's role in DoD-directed Irregular Warfare activities.

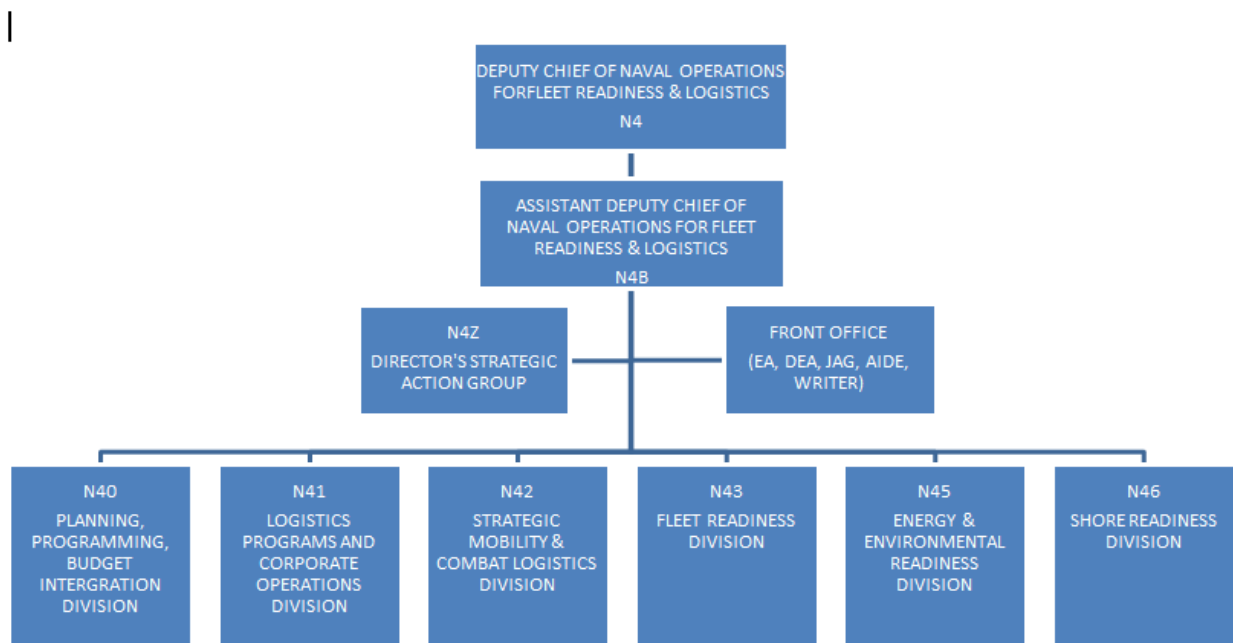
5. International Engagement Division (N52). Coordinate Navy International Engagement and Security Cooperation (SC). Serve as Navy Foreign Area Officer (FAO) Executive Agent. In accordance with references (a) through (m), provide guidance and regional expertise on politico-military policy, Foreign Area Officer (FAO) program policy, international security cooperation, and engagement with foreign partners. Engagement includes interface with foreign officials, informational and personnel exchanges, senior leader counterpart visits, foreign travel, strategy and staff talks, technology transfer, security cooperation, security assistance, foreign disclosure, and professional military education.

6. Air-Sea Battle (N3N5ASB). In accordance with reference (r), serve as the CNO designated office responsible for implementing Air-Sea Battle Concept Initiatives and Actions. Representing this multi-service organization, ASB Office will lead the efforts to facilitate execution of the Implementation Plan as well as coordinate all activities with other stake holders, ranging from military organizations, foreign military liaison, other government agencies, industry and media.

901. Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4) Organization Structure

901.1. Provide policy, program assessment, resource sponsorship, and structures/mechanisms to meet the readiness requirements of Navy operating forces and their shore installations. Enable responsive, adaptive, and effective logistics support to maximize and sustain readiness and enable the integration of Naval forces into the Joint force.

901.2. The following graphic depicts the N4 organization:



902. Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4) Functions

Ref: (a) N4 Memo of 22 Apr 09, Logistics IT Executive Committee (Log IT EXCOMM) Charter
(b) VCNO ltr 3025 Ser N09/8U103024 of 21 May 08, Navy ERP Senior Integration Board (NESIB) Enterprise Working Integrated Process Team (EWIPT) Charter
(c) N4 Memo of 27 Jan 05, Joint Ordnance Commanders Group (JOCG)
(d) VCNO Memo 4000 SerN09/10U103042 of 3 Aug 10, TOC Performance WG Charter
(e) DepSecDef Memo of Oct 94, National Defense Sealift Fund (NDSF) Charter
(f) Compatibility and Readiness Sustainment Task Force Charter, 15 April 2011
(g) Naval Radiation Safety Committee Standard Operating Procedures Manual, January 2006
(h) Compatibility and Readiness Sustainment Task Force Charter, 15 April 2011

1. Assess Enterprise IT requirements and program appropriate financial resources for Navy Enterprise Resource Planning (Navy ERP) Program, Naval Tactical Command Support System (NTCSS), and the Fleet's Customer Relationship Management system known as Distance Support (DS) in accordance with references (a) and (b).

2. Ensure the operating forces of the Navy and Marine Corps, and the shore establishment are provided with timely, adequate, and operationally suitable ordnance logistics support in accordance with reference (c). Coordinate and direct explosive safety programs for conventional weapons.

3. Provide policy and guidance for determining and fulfilling the material support needs of the operating forces of the Navy and Shore Establishment, and review requirements ensuring conformity with guidance. Review and evaluate performance of naval activities in meeting Navy material support needs.

4. Provide policy and guidance on transportation, distribution, and related supply/logistics functions. Act as resource sponsor for transportation, supply management (NAVSUP enterprise), and hospital ship (onboard supplies and equipment) and Expeditionary Medical Facilities.

5. Provide oversight for the Defense Acquisition System via the Navy Gate Review process and JCIDS with the goal of ensuring that affordability (Total Ownership Cost - TOC) is a key

consideration in decision making. Develop and staff policy and process innovations to enhance Navy TOC advocacy and Navy Life Cycle Logistics (LCL) functional work in accordance with reference (d).

6. Provide financial management, analyses, and oversight for National Defense Sealift Fund (NDSF) and resources associated with Strategic Sealift and the Combat Logistics Force (CLF)/Naval Fleet Auxiliary Force (NFAF). Fund and manage the Sealift and Operational Logistics Integration R&D programs and determine ship national defense features necessary to increase the military utility of government and U.S. Merchant Marine ships in accordance with reference (e).

7. Develop Strategic Mobility and CLF/NFAF program options, doctrine, and joint studies to support Fleet and COCOM requirements, Operational Plans (OPLANS), and Contingency Plans (CONPLANS). Participate in Campaign Analysis and coordinate logistics/mobility review of Defense Planning Scenarios, Force Deployment, Joint Strategic Capabilities, Concept of Operations, JCIDS, and other similar documents.

8. Serve as requirements, program, and resource sponsor to ensure CLF, prepositioning, and sealift programs meet COCOM requirements, while working to reduce total ownership costs (TOC). Develop manpower requirements and policy for the Strategic Sealift Program (SSP).

9. Focal point on Navy staff for overarching current readiness matters. Represents Navy on Joint Staff and OSD current readiness forums. Ensures alignment with the Fleets in reporting Navy current readiness posture. Serves as lead on Navy staff for Navy readiness reporting, including the Joint Forces Readiness Review and Quarterly Readiness Report to Congress. Provides policy and compliance oversight of the Navy Readiness Reporting Enterprise. Focal point for ensuring DRRS-N alignment with OSD direction, and Navy Organizational Servers supporting the Joint Staff Global Force Management - Data Initiative.

10. Conduct baseline requirements assessments of aviation and ship maintenance, operations, and support, and Navy training ranges and target programs. Serve as Navy lead for all afloat readiness requirements modeling. Assess financial resources programmed by N9 and N2/N6, for all USN/USMC aviation, commissioned aircraft carriers, surface ships (not operated by MSC), submarines, training ranges and targets to achieve prescribed readiness levels in support of Combatant Commander

requirements and training of student/replacement pilots and Naval Flight Officers to properly man the Fleet. Provide policy, compliance oversight and subject matter expertise for ship and aircraft maintenance.

11. Conduct baseline assessments of the Navy Expeditionary Combat Enterprise (NECE) operations and support requirements, including Navy Expeditionary Combat Command, their components, and supporting Systems Commands. Serve as Navy lead for NECE readiness requirements modeling. Assess financial resources programmed by N9 for Navy expeditionary operations and support relative to identified requirements. Provide support as the Navy lead to the Joint Engineer staff. Provide maintenance policy and compliance oversight across the NECE, including overseeing the Expeditionary Maintenance Plan and the Small Boat Configuration Control Board.

12. Develop policy, resource sponsorship, and provide coordination and oversight to ensure continued Fleet and shore operational environmental readiness through compliance with all applicable laws and regulations.

13. Develop Navy Energy Policy to align with federal mandates and public laws and assess/advocate initiatives brought forward by Resource Sponsors and Systems Commands in support of the Chief of Naval Operation's Energy Goals in accordance with reference (f).

14. Develop policy for Radiation Protection Programs that protect workers, patients, public and the environment from undue exposure to radiation. Manage the Navy's Master Material License and issue permits to commands authorizing the use, transfer and disposal of radioactive materials in accordance with reference (h). Resource and provide oversight of acquisition and deployment of dosimeters and other radiation measuring devices.

15. Develop consistent Navy policy and coordinate the Navy's execution of encroachment, compatibility, and sustainability actions in support of Navy's long-term ability to train and operate in accordance with reference (i).

16. Provide policy, requirements assessment, and resource sponsorship for Navy installations services, including facilities management, family readiness, housing, fleet operations, antiterrorism/ force protection, energy, utilities, and other base support functions.

17. Conduct shore infrastructure strategic planning and provide policy, requirements assessment and resource sponsorship for Military Construction (MILCON), Facilities Sustainment, Restoration and Modernization (SRM) and facilities consolidation.

18. Pursue interagency and international coordination, strategic communication, and public outreach to explain and protect Navy environmental, radiological protection, energy, and compatible use interests.

19. Pursue interagency and international coordination, strategic communication, and public outreach to explain and protect Navy environmental, radiological protection, energy, and compatible use interests.

903. Fleet Readiness and Logistics Divisions and Special Assistants (N4)

1. Logistics Planning and Innovation Division (N40). Exercise centralized supervision and coordination of N4's strategic planning, capability study analysis and assessments, the N4 Sponsor Program Proposal (SPP), and the allocation and integration of N4 resources in the Planning, Programming, Budgeting, and Execution (PPBE) process. Monitor the execution of N4-sponsored programs to ensure consistency with program guidance.

2. Logistics Programs and Corporate Operations Division (N41). Ensure Navy Operating Forces and the shore establishments are provided with operationally suitable logistics support in the areas of ordnance and supply chain management of secondary items of supply and petroleum. Coordinate distribution management for Navy sponsored movement within the Defense Transportation System. Coordinate and direct the Explosive Safety Program, as part of the overall DON Weapons Systems Safety Program.

3. Strategic Mobility & Combat Logistics Division (N42). Provide policy, planning guidance, and program support on matters relating to Navy operational logistics, combat logistics force (CLF), strategic mobility, sealift, and maritime affairs. Conduct strategic mobility and combat logistics analysis and assessments, and coordinate operational logistics and sealift research and development. Provide direct staff support to ASN (RD&A) on combat and sea-based logistics, sealift, maritime industry issues, and sealift procurement policy.

4. Fleet Readiness Division (N43). Advocate Fleet readiness requirements across the full spectrum of PPBE activities. Assess requirements for the operations, maintenance, and associated support required to meet current Fleet operational requirements and achieve expected service life of ship, aviation, and expeditionary platforms. Develop, implement, sustain accreditation, and integrate output metrics for performance pricing and requirement models to develop current and future Fleet readiness requirements in support of Combatant Commands. Serve as Resource Assessment Sponsor for Ship Operations (non-MS), Ship Maintenance, Ship Support, Flying Hour Program, Aviation Depot Maintenance, Aviation Performance Based Logistics/Contractor Logistics Support, Aviation Program Related Engineering/Program Related Logistics, Navy Expeditionary Combat Enterprise, Naval Oceanography, Fleet Training, Training Ranges and Targets, and associated Readiness

Reporting systems. Develop and maintain policy governing areas of assessment sponsorship.

5. Energy and Environmental Readiness Division (N45). Ensure long-term, sustainable, and environmentally compliant Navy training operations afloat and ashore by providing policy, resources and oversight of environmental programs required for sustainable legal compliance of Navy installations and operations with U.S. environmental laws and ratified international treaties. Provide policy, resources and oversight of radiation protection programs, not associated with the Naval Nuclear Propulsion Program, and administer the Navy's Master Materials License to protect personnel, the public and the environment from undue radiation exposure. Lead Task Force Energy to meet Navy energy goals to reduce energy costs and improve combat capability through reduced fuel resupply requirements. Lead Compatibility and Readiness Sustainment Task Force to coordinate and advocate for compatible use of land and air near Navy installations and of the ocean and air within the Navy's operating areas to minimize operational impacts. Influence internal policy, external environmental requirements, and radiological protection, energy, and compatible use interests that affect Navy readiness. Facilitate operations and training, and enhance readiness through judicious use of division resources.

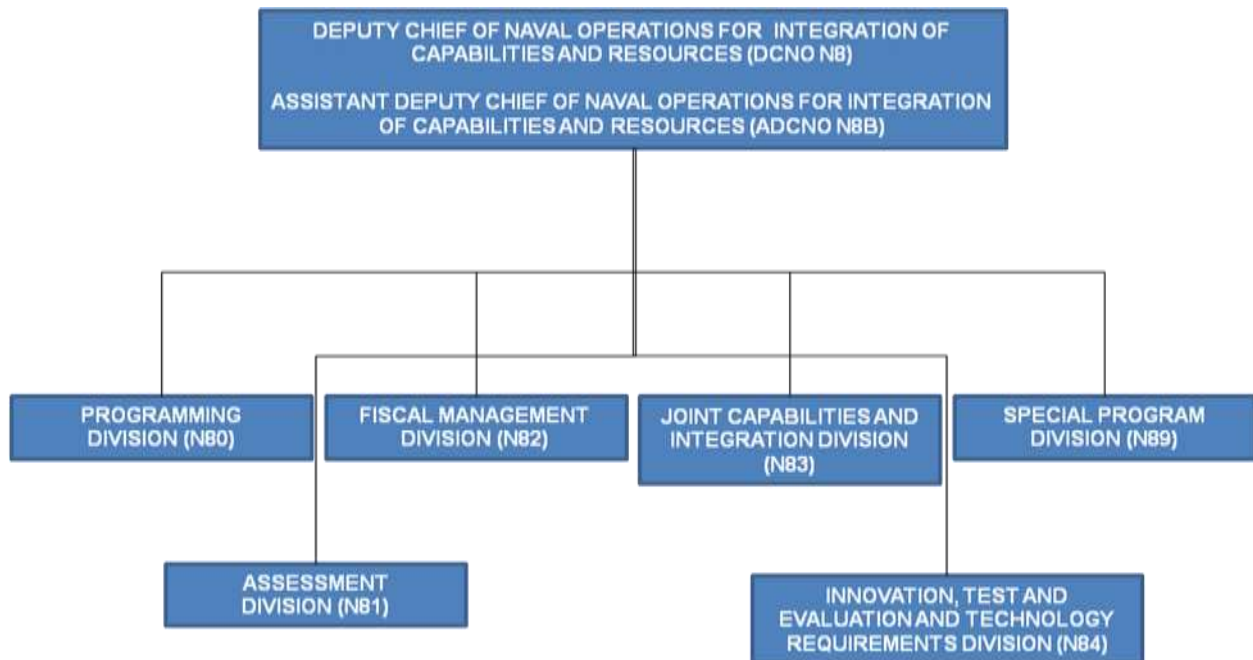
6. Shore Readiness Division (N46). Enable and enhance warfighter capability by providing effective and efficient shore services and support. Provide Navy policy, requirements assessment, oversight, and resource sponsorship for Military Construction, facilities investments, family readiness, housing, fleet operations, shore installation antiterrorism/force protection, base operations support, and shore readiness programs.

7. Director's Action Group (N4Z). N4Z is a lean and versatile group that supports and advances N4's strategic plan through action, communication, and engagement. Key functions include developing and shaping product to ensure strategic consistency and best articulate and advance N4's mission and objectives; drafting and coordinating strategic documents and supporting key N4 deliverable; assisting in long-range planning; and conducting research on current and future strategic landscapes. Additional tasks include coordinating and preparing products that span N4's portfolio; coordinating Congressional products with stakeholder interest and strategic significance; and responding to high priority and rapid-response tasking.

1001. Deputy Chief of Naval Operations for Integration of Capabilities and Resources (N8) Organization Structure

1001.1 N8 exercises centralized supervision and coordination of Navy's capability analysis and assessments, allocation and integration of the Navy's resources in the Planning, Programming, Budgeting, and Execution System, and determination of technical requirements.

1001.2. The following graphic depicts the N8 organization:



1002. Deputy Chief of Naval Operations for Integration of Capabilities and Resources (N8) Functions.

1. Plan and Program in Support of the POM. Exercise centralized supervision and coordination of Navy's capability study analysis and assessments, allocation and integration of the Navy's resources in the Planning, Programming, Budgeting, and Execution System, and determination of technical requirements. Exercise lead for Strategic Fiscal Communications on behalf of the CNO. Coordinate with resource sponsors, N00L and ASN(FM&C)FMB on all engagements, especially Congressional, as required.

2. Warfare Studies and Analysis. Develop the Navy's integrated analytic agenda and direct and manage the resultant study analysis and assessment to provide cross-cutting analysis of Navy warfare, support, and force level capabilities required to deliver current and future readiness. Support separate resource sponsors in their studies and analysis in support of individual programs and capabilities. These analyses shall be incorporated into the POM.

3. Warfare Assessment. Provide independent assessments to the CNO of existing and proposed Navy priorities, concepts and programs to determine whether they are delivering or will deliver the capabilities and capacity needed today and into the future.

4. Serve as overall central manager for all Ship Construction Navy (SCN) accounts and resources. Develop and manage the Navy's 30 Year Long Range Shipbuilding Plan.

5. Science and Technology (S&T) and Research, Development, Test and Evaluation (RDT&E). Serve as the resource sponsor for S&T. Oversee individual sponsors in their coordination of Navy RDT&E programs.

6. Alternative Solutions for Navy Leadership Consideration. Examine and evaluate factors outside the normal Navy program planning horizon that could afford strategic opportunities, or affect or disrupt existing strategies, investments, and plans.

7. Integrate Requirements. Integrate manpower, readiness, infrastructure, S&T and warfighting requirements, to include C4ISR and kinetic and non-kinetic capabilities, and develop a comprehensive risk assessment across Navy's program in alignment with CNO strategic priorities.

8. Determine Fiscal Distributions and Allocations. Determine fiscal distribution across major accounts for the operating forces and the shore establishment consistent with the annual resource allocation plan using the Planning, Programming, Budgeting, and Execution System.

9. Operational T&E. Conduct operational T&E per Navy Regulation 405 of U.S. Navy Regulations 1990.

10. Serve as lead for life-cycle capability management of defense acquisition programs and systems, with support from N1, N4, N2/N6, and N9.

11. Serve as OPNAV lead for defense system acquisition and requirements management policy. Advise CNO and represent OPNAV to SECNAV staff (ASN for Research, Development and Acquisition (RD&A) Acquisition and Logistics Management) on acquisition and requirements management policy, and lead Resources and Requirements Review Board and Navy Capabilities Board.

12. S&T, R&D, and T&E Programs. Direct and coordinate Navy S&T and R&D programs, and oversee T&E of all acquisition programs.

13. Special Access Programs. Manage, administer and oversight the special access programs of the Department of the Navy.

14. Align Strategic Decisions. Plan, execute, and facilitate CNO's strategic discussion-decision forums (futures). Provide senior Navy leadership comprehensive decision support to integrate strategies, concepts, and current or future operational environments with investment, support and manpower plans.

15. Manage and coordinate T&E requirements, policy, and infrastructure with SECNAV, Joint Staff, OSD, and Congress.

16. Lead Navy efforts in and serve as the primary Navy staff conduit to OSD and the Joint Staff in development and implementation of the joint analytic agenda, Quadrennial Defense Review (QDR) strategic direction, and in review of DoD quadrennial roles and missions, aligning with USMC where practical.

17. Throughout the research for, and preparation and development of the QDR, communicate to external audiences how Navy

capabilities, plans, and programs implement defense and Navy strategies. During periods of administration transition, lead Navy efforts in and serve as the primary Navy staff conduit to OSD, SECNAV and Joint Staff transition teams in development and communication of Navy strategies, capabilities, plans, and programs, aligning with USMC where practical.

18. Lead Navy's analytic engagement with OSD and Joint Staff. Additionally, model and assess the ability of the naval force to fight and win combatant commander operational plans.

19. Coordinate cross-service and multi-agency special access program strategy, policy and programs. Lead Navy efforts as the primary Navy staff conduit to OSD and the Joint Staff in special access program requirements, enterprise management, program execution and reporting.

1003. N8 Divisions

1. Programming Division (N80). Serves as the senior program planner within the Department of the Navy (DoN) to advise both the CNO and SECNAV staffs on strategic programming guidance and financial management of programs; directs the Programming Phase of the Planning, Programming, Budgeting and Execution (PPBE) process; and provides broad conceptual analysis of the relationships of resources, requirements and fiscal control. Additionally:

a. Coordinate with the Navy staff to develop and implement procedures to collect, evaluate, and devise funding strategies to meet the programmatic priorities of the DoD, Secretary of the Navy, Chief of Naval Operations (CNO), Fleet and Fleet Combatant Commanders.

b. Develop and balance the Navy portion of the DoN Program Objectives Memorandum (POM), defending it through the annual Defense department program review process which leads to the final Department of Defense (DoD) budget presented annually to Congress.

c. Manage and chair the Navy Capabilities Board (NCB).

d. Serve as the Executive Secretary for and manage the Resources and Requirements Review Board (R3B).

e. Manage and execute the Strategic Fiscal Communication Team. Create, administer, coordinate, and execute a coherent strategic communication effort to articulate Navy's strategic fiscal themes, messages, and decisions as well as educate key stakeholders and audiences.

2. Assessment Division (N81). Provides the CNO direct, analytic assessments of key warfighting and warfighting support issues facing the Navy. In order to provide the situational awareness on important issues for N81 to function in its direct support role, N81 will be an invited attendee at all CNO executive briefings such as CEB and CEG. N81 is designated as the Office of Primary Responsibility for the following functions:

a. Provide CNO with assessments in support of POM development to identify capabilities essential to Navy's success and areas of warfighting risk. These assessments shall incorporate efforts from integration and interoperability assessments, near and far term campaign analysis, and

warfighting wholeness at the unit, platform, and warfare area levels.

b. Lead development of Center for Naval Analyses (CNA) Annual Plan.

c. Solicit and prioritize study proposals across OPNAV for both the CNA Annual Plan and N81 Analytic Agenda.

d. Conduct warfare and support area capability analysis with input from other OPNAV codes.

e. Coordinate with U.S. Fleet Forces Command to ensure Fleet inputs are considered in OPNAV's analyses.

f. Coordinate with and support other OPNAV codes on their studies including assistance in assumptions, threats and scenarios.

g. Coordinate OPNAV analytic efforts with United States Marine Corps as required.

h. Approve resource sponsor study plans for Analyses of Alternatives (AOA) and Capability Based Assessments (CBA) and serve on their oversight boards.

i. Develop and maintain an easily accessible, centralized library of previous analytic efforts across CNA and OPNAV to serve as a ready reference, resource and repository and to assist in preventing study duplication.

j. Provide training for resource sponsors and other key staffs to understand how to utilize assessment results.

k. Conduct Navy Force Structure Analysis.

l. Introduce assessments and recommendations from Navy Warfare Centers of Excellence (WCOE), Naval War College (NWC), Naval Postgraduate School (NPS), and other Navy and Office of the Secretary of Defense (OSD) analytic organizations into appropriate PPBES and OPNAV decision processes.

m. Conduct campaign analysis for Navy-wide users.

n. Assess the within-FYDP ability of the force to fight and win Combatant Commander OPLANs.

o. Serve as single point of contact for coordination of OPNAV tasking to CNA and the Naval Studies Board.

p. Manage accreditation and validation of models used in price performance analysis.

q. Lead Navy's analytic engagement with OSD and Joint Staff, specifically:

(1) Serve as single point of contact for Support to Strategic Analysis (SSA).

(2) Coordinate with N3/N5 in supporting OSD development of Defense Planning Scenarios (DPS Summary Views).

(3) Lead Navy participation in annual Operational Availability analysis and J8-led CONOPS development for DPS Macro Views.

(4) Organize and lead OPNAV support for OSD-directed capability studies and campaign analysis (DPS Detailed Views).

r. Manage the Department of the Navy Munitions Requirements Program.

s. Facilitate CNO executive forum discussion of issues surrounding strategic trends, disruptive events, and integration. Lead CNO Futures and Wholeness review processes. Report directly to CNO in this function.

t. In coordination with Navy headquarters staff, "think tanks," academic institutions, and other thought leaders, identify and evaluate factors outside normal Navy program planning that could lend strategic opportunity or disrupt existing strategies, investments and plans. Report directly to CNO in this function.

u. Establish Navy QDR/QRM priorities, annual plans, objectives, actions and milestones and develop Navy QDR/QRM communication plans and products when QDR/QRM organization is not formally established. Report directly to CNO in this function.

v. Lead and co-chair the Anti-Submarine Warfare Flag Oversight Board (ASW FOB).

3. Fiscal Management Division (N82). Deputy Assistant Secretary of the Navy (Budget)/FMB is dual-hatted within OPNAV

as N82 with such staff support as CNO considers necessary to accomplish those fiscal management responsibilities assigned by the SECNAV.

4. Joint Capabilities and Integration Division (N83).

a. Serve as the Navy principal to the Joint Capabilities Board (JCB).

b. Serve as Navy's Joint Capabilities Integration and Development System (JCIDS) gatekeeper, assisting OPNAV resource sponsors with capabilities document generation, review, routing, and management.

c. Coordinate preparation of Navy principals to the Joint Requirements Oversight Council (JROC), Joint Capabilities Board (JCB), DEPSECDEF's Management Action Group (DMAG), and 3-Star Review/3-Star Programmers meetings.

d. Serve as the Navy Gatekeeper for Urgent Needs. Manage Navy's Urgent Needs Process for Navy Urgent Operational Needs (UONs) as well as Joint Urgent Operational Needs (JUONs) and Joint Emergent Operational Needs (JEONs) assigned to Navy. Assign leads and coordinate actions of Urgent Needs Rapid Action Teams (RATs).

5. Innovation, Technology Requirements, and Test and Evaluation Division (N84). OPNAV N84 is additional duty for the Chief of Naval Research and is charged to carry out the responsibilities of the Chief of Naval Operations (CNO) with regard to science and technology (S&T) and test and evaluation (T&E) as delineated in statute and regulation. Additionally, OPNAV N84's specific responsibilities include:

a. Serve as resource sponsor and program sponsor for designated S&T and T&E accounts.

b. Establish and promulgates Navy S&T and T&E requirements and issues policy, regulations, and procedures governing Navy S&T and T&E in accordance with reference (a).

c. Serve as the S&T and T&E principal for the Navy in accordance with reference (a).

d. Support and advise the Vice Chief of Naval Operations in his or her role as a member of the Board of Directors (BOD) for T&E executive agent. Serves as a member of the BOD Executive Secretariat (ES) for T&E executive agent.

- e. Act for CNO in resolving T&E requirements issues.
- f. Serve as approval authority for prioritization of Navy experiments considered for the Space Test Program.
- g. Per reference (b), approve, for CNO, all Navy Test and Evaluation Strategies (TESS), Test and Evaluation Master Plans (TEMPs), and Live Fire Test and Evaluation (LFT&E) management plans.
- h. Review, comment and concur on Joint Capabilities Integration and Development System (JCIDS) and legacy documents for testability of requirements and capabilities.
- i. Serve as OPNAV command assist official for Commander, Operational Test and Evaluation Force (COMOPTEVFOR).
- j. Serve as the Technology Oversight Group (TOG) Executive Secretary for the S&T Future Naval Capabilities (FNC) Program.

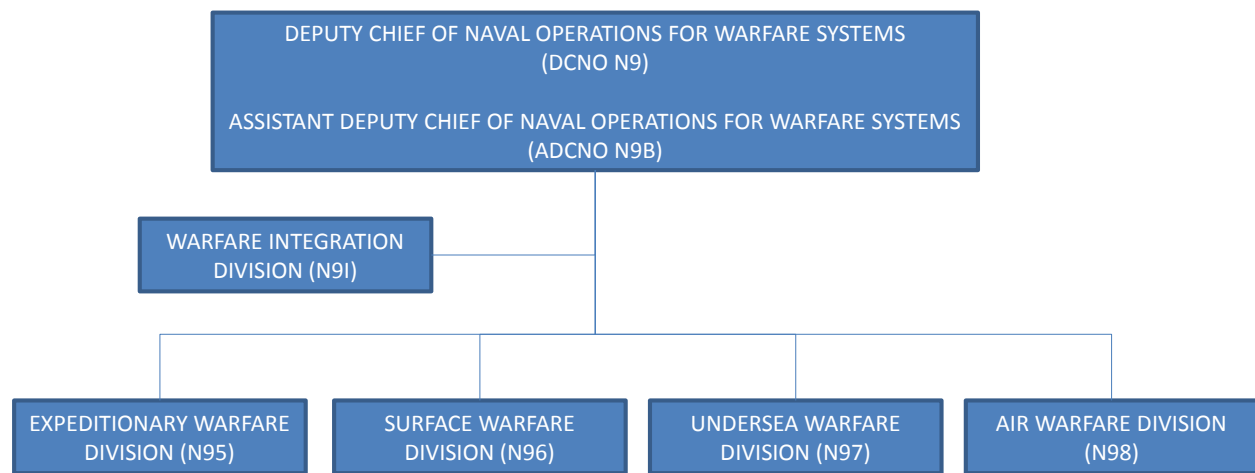
6. Special Programs Division (N89).

- a. Serve as the DON's SAP Coordinator, responsible for management of the DON SAP Central Office and coordination of approval, administration, support, review, oversight, security, and reporting of all DON SAPs.
- b. Act as centralized directive authority for all SAP planning, programming, budgeting, appraisal, and security; acts for the CNO in matters affecting initiation, execution, oversight, support, security, and conduct of SAPs and sensitive activities.
- c. Directs and coordinate assigned special programs and projects worldwide.
- d. Act as the single DON focal point for knowledge of Navy SAPs and sensitive activities and associated efforts being conducted by other services, JCS, the OSD, and other Federal agencies.
- e. Serve as process, routing, and review manager for Navy and Joint JCIDS documents or appendices classified as Special Access Required/Special Access Program (SAR/SAP).

1101. Deputy Chief of Naval Operations for Warfare Systems (N9)
Organizational Structure

1. OPNAV N9 determines, integrates and resources expeditionary warfare, surface warfare, undersea warfare and air warfare requirements, and their associated systems, manpower, training and readiness requirements within the Planning, Programming, Budget and Execution System (PPBES), balancing system capabilities and program wholeness to support Joint and Navy warfighting plans within acceptable risk.

2. The following graphic depicts the OPNAV N9 organization:



1102. Deputy Chief of Naval Operations for Warfare Systems (N9) Functions.

1. Determines, integrates and serves as resource sponsor for expeditionary warfare, surface warfare, undersea warfare and air warfare requirements and program wholeness.
2. Establishes requirements, sets priorities, and directs overall planning and programming for expeditionary warfare systems and associated manpower, training and readiness.
3. Establishes overall CNO policy for the preparation and conduct of amphibious warfare.
4. Establishes requirements, sets priorities, and directs overall planning and programming for surface warfare systems and associated manpower, training and readiness.
5. Establishes requirements, sets priorities, and directs overall planning and programming for undersea warfare systems and associated manpower, training and readiness, including determining shipboard and related support requirements and major characteristics of programs involving submarines and deep submergence systems.
6. Establishes requirements, sets priorities, and directs overall planning and programming for air warfare systems and associated manpower, training and readiness, including naval aviation and strike programs.
7. Establishes shipboard and related support requirements for aircraft carriers and specific aviation type ships. Develop and implements policy on Air Traffic Control (ATC) and airspace management.
8. Develops, coordinates and defends inputs to Navy's Program Objective Memorandum (POM) investment strategy for expeditionary warfare, surface warfare, undersea warfare and air warfare with a focus on warfare system and program wholeness and Total Ownership Costs.
9. Serves as resource sponsor for Ship Operations (non-Military Sealift Command (MSC)), Ship Maintenance, Ship Support, Flying Hour Program, Aviation Depot Maintenance, Aviation Performance Based Logistics/Contractor Logistics Support, Aviation Program Related Engineering/Program Related Logistics, Navy Expeditionary Combat Enterprise, Fleet Training, Training Ranges and Targets.

10. Determines, validates and resources requirements for aviation and ship maintenance, operations, Navy training ranges and targets, and associated training required to meet current Fleet operational requirements and achieve expected service life of ship, aviation, and expeditionary platforms.

11. Determines, validates and resources readiness requirements for the Navy Expeditionary Combat Enterprise (NECE), including Navy Expeditionary Combat Command, their components, and supporting Systems Commands.

12. Ensures affordability, total ownership cost (TOC), is a key consideration in decision making in the Navy Gate Review and JCIDS process.

13. Provides policy, oversight, requirements assessment, and subject matter expertise on Nuclear Weapons Safety and Security. Coordinate across DoD, governmental and Interagency entities to ensure the safety and security of DoD, Allied, and Interagency nuclear weapons.

14. Supports development, implementation, accreditation, and integration output metrics for performance pricing and requirement models to determine current and future Fleet readiness requirements.

15. Provides resource sponsorship and oversight for depot and intermediate level maintenance facilities.

16. Serves as resource sponsor for Navy military manpower, Navy (MPN) and Reserve Personnel, Navy (RPN) assigned to expeditionary, surface, undersea and aviation warfare units.

17. Determines Navy's manpower training requirements for expeditionary, surface, undersea and aviation warfare systems.

18. Develops acquisition and funding plans and programs for manpower and training research, development, test, and evaluation (RDT&E) in support of expeditionary, surface, undersea and aviation warfare systems.

19. Sponsors warfare area analysis efforts and supports specific studies and/or analyses within OPNAV's analytic agenda as approved by OPNAV N8.

1103. Deputy Chief of Naval Operations for Warfare Systems (N9)
Divisions and Special Assistants

1. Warfare Integration Division (N9I). The Warfare Integration Division (N9I) Director serves as N9's principal advisor for integration of expeditionary warfare, surface warfare, undersea warfare, and air warfare requirements and associated manpower, training and readiness into an Integrated Sponsor Program Proposal (ISPP) which resources required capabilities while emphasizing program wholeness.

a. N9I is responsible for coordinating and integrating the development and monitoring the execution of N9's guidance to deliver a warfare systems SPP.

b. N9I serves as principal advisor for warfare system wholeness.

c. N9I centrally manages and coordinates N9's long-range shipbuilding plan and Shipbuilding & Conversion, Navy (SCN) resources.

d. N9I serves as resource sponsor for Navy international cooperative RDT&E and NATO research and development funds, designated the Senior National Representative (SNR).

2. Expeditionary Warfare Division (N95). The Expeditionary Warfare Division (N95) Director serves as N9's principal advisor to establish and validate requirements, set priorities, and direct overall planning and programming for expeditionary warfare capabilities and systems with an emphasis on program wholeness and Total Ownership Costs.

a. N95 is responsible for coordinating overall policy for expeditionary warfare systems and for managing every aspect of the expeditionary warfare force, encompassing shipbuilding, Naval Expeditionary Combat Enterprise (NECE), mine warfare, naval special warfare, surface connectors, weapons systems, manpower, training, operations, maintenance, modernization and readiness.

b. N95 advises CNO on formulation, coordination, supervision, and execution of Navy shipbuilding and conversion programs for amphibious ships in support of the Navy and Marine Corps.

c. N95 serves as principal advisor and representative for the CNO Expeditionary Warfare Working Group in support of the Australian Navy Expeditionary forces.

d. N95 serves as principal advisor on Anti-Terrorism/Force Protection (AT/FP) for Expeditionary Warfare.

e. N95B serves as the principal advisor and member of the Navy EOD Program Board and Joint Improvised Explosive Device Defeat Organization (JIEDDO) Integrated Process Team (JIPT).

3. Surface Warfare Division (N96). The Surface Warfare Division (N96) Director serves as N9's principal advisor to establish requirements, set priorities, and direct overall planning and programming for surface warfare capabilities and systems with an emphasis on program wholeness and Total Ownership Costs.

a. N96 is responsible for coordinating overall policy for surface warfare systems and for managing every aspect of the surface force, encompassing shipbuilding, weapons and weapons systems, manpower, training, operations, maintenance, modernization and readiness.

b. N96 advises CNO on formulation, coordination, supervision, and execution of Navy shipbuilding and conversion programs for surface combatant ships.

c. N96 serves as principal advisor and representative on naval surface warfare matters and on surface operational matters involving relationships with other governmental and civil agencies.

d. N96 serves as principal advisor on Anti-Terrorism/Force Protection (AT/FP) for the Navy and all chemical, biological, radiological, and nuclear (CBRN) matters afloat and ashore.

e. N96 serves as executive agent and CNO's principal advisor on Ballistic Missile Defense (BMD) afloat and ashore.

4. Undersea Warfare Division (N97). The Undersea Warfare Division (N97) Director serves as N9's principal advisor to establish requirements, set priorities, and direct overall planning and programming for undersea warfare capabilities and systems with an emphasis on program wholeness and Total Ownership Costs.

a. N97 is responsible for coordinating overall policy for undersea warfare systems and managing every aspect of the undersea force, encompassing shipbuilding, payload and weapons systems, manpower, training, operations, maintenance, modernization and readiness.

b. N97 is responsible for providing expert advocacy for undersea warfare related research and development, acoustic and non-acoustic submarine security, undersea warfare capability development, integrated undersea surveillance systems, submarine force structure, and oversight of undersea force program execution.

c. N97 is responsible for the maintenance and implementation of the Integrated Undersea Future Strategy which defines the technology and force structure way ahead for the undersea forces and undersea warfare systems.

d. N97 is the co-chair of the Sea Strike Future Naval Capability Integrated Product Team and is the principal source of expertise on undersea strike, strategic strike, and submarine support to special warfare.

e. N97 Provides policy, oversight, requirements assessment, and subject matter expertise on Nuclear Weapons Safety and Security. Coordinates across DoD, governmental and Interagency entities to ensure the safety and security of DoD, Allied, and Interagency nuclear weapons.

5. Air Warfare Division (N98). The Air Warfare Division (N98) Director serves as N9's principal advisor to establish requirements, set priorities, and direct overall planning and programming for air warfare capabilities and systems with an emphasis on program wholeness and Total Ownership Costs.

a. N98 is responsible for coordinating overall policy for air warfare systems and for managing every aspect of naval aviation forces, encompassing aircraft and carrier construction, weapons systems, manpower, training, operations, maintenance, modernization and readiness.

b. N98 advises CNO on formulation, coordination, supervision, and execution of air warfare systems and shipbuilding and conversion programs for naval aircraft and carriers.

c. N98 serves as CNO's principal advisor naval air warfare matters.

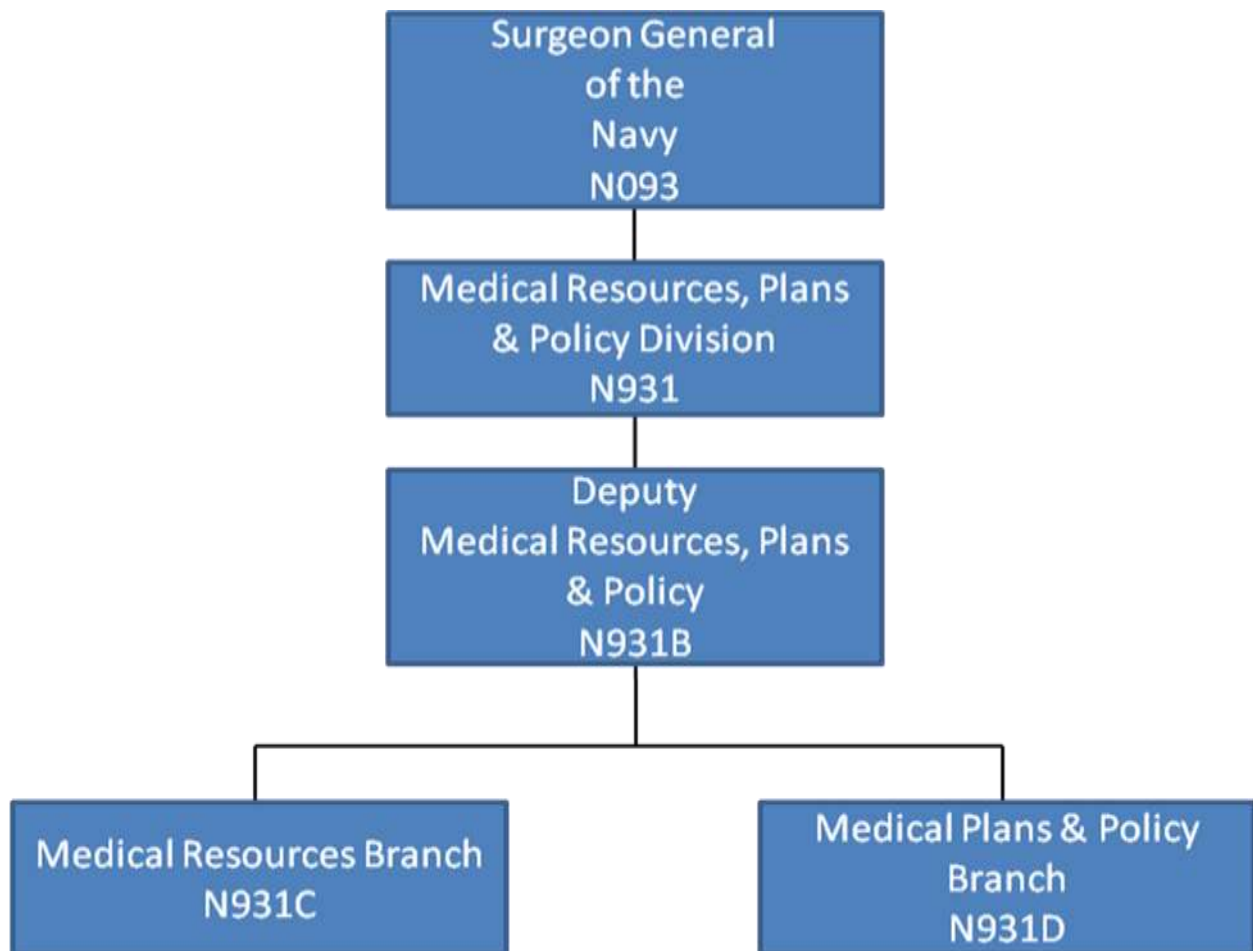
d. N98 serves as the CNO's principal advisor and DON representative for airspace and air traffic control policy involving domestic and international relationships, and for coordination with the Department of Homeland Security (DHS), Department of Transportation (DOT), National Transportation Safety Board (NTSB), Federal Aviation Administration (FAA), International Civil Aviation Organization (ICAO), North Atlantic Treaty Organization (NATO), National Geospatial-Intelligence Agency (NGA), DoD, joint services and other governmental and civil agencies.

6. Director's Action Group (N9Z). The N9 DAG supports and advances N9's strategic plan through action, communication, and engagement. Functions include developing communication plans and products; writing N9 testimony to Congress and coordinating responses to Congressional actions and inquiries; independent assessment of key issues, briefs, and reports; providing insight to the Navy staff on N9 intent and positions; and rapid-response to N9 inquiries on any topic.

1201. Surgeon General of the Navy Organization (N093)

1. The Surgeon General (SG) of the Navy serves as the principal advisor to the Chief of Naval Operations (CNO) on the provision of centralized, coordinated policy development, guidance, and professional advice on health service programs for Department of the Navy (DON); and to provide oversight on direct and indirect systems for providing health care services to all beneficiaries in wartime and peacetime, as authorized by law.

2. The following graphic depicts the N093 organization:



1202. Surgeon General of the Navy Functions (N093)

1. Serves additional duty as the Chief, Bureau of Medicine and Surgery (BUMED), an Echelon 2 command reporting to the Chief of Naval Operations (CNO).
2. Maintains cognizance of and provides capabilities supporting force health protection requirements to operating Navy and Marine Corps forces in coordination with the Medical Officer of the Marine Corps.
3. Advises the CNO on health care issues and medical training programs.
4. Advises the Assistant Secretary of Defense (Health Affairs) (ASD (HA)) on tri-service medical issues.
5. Maintains the health of Navy and Marine Corps active duty and reserve members, ensuring they are physically and mentally ready to carry out worldwide missions. Ensures Navy medical personnel and material readiness are maintained.
6. Provides health care delivery to all beneficiaries. Ensures execution of health care resources budgeted for health services.
7. Provides graduate medical and dental education consistent with current professional standards of practice.
8. Develops and issues health care policies, directives, and publications.
9. Directs organizational strategy to prevent, protect from, respond to, and recover from threats or attacks. Develops and maintains "defensive weapon" medical capabilities and technologies enhancing medical surveillance, detection, and protection including biomedical research programs.
10. Implements guidelines and monitors application of entrance, retention, and specialized physical standards examinations for Navy service.
11. Provides professional and technical guidance for design, construction, manning, and equipping of medical assets ashore.
12. Conducts inspections of medical treatment facilities and provides investigation assistance on medical matters to commanders within the Navy and Marine Corps.

13. Monitors regional commanders' effectiveness and mission performance.

14. Sponsors and coordinates the Navy's Deployable Medical Systems (DEPMEDS) (e.g., Expeditionary Medical Facility (EMF) programs and Hospital Ships (T-AHs)).

15. Accomplishes other functions as assigned by higher authority.

1203. Surgeon General of the Navy (N093) Divisions and Special Assistants

Ref: (a) BUMEDINST 5430.8A

1. The Medical Resources, Plans and Policy Division (N931) coordinates and implements N093 participation for resource requirements in the Office of the Chief of Naval Operations planning, programming, budgeting, and execution (PPBE) process; develops and evaluates plans and policy for medical support of the full range of military operations; provides approval, oversight and coordination of Navy and Marine Corps operational support requirements; and develops and assesses legislative policy initiatives involving Navy Medicine. N931 is divided into two main branches as follows:

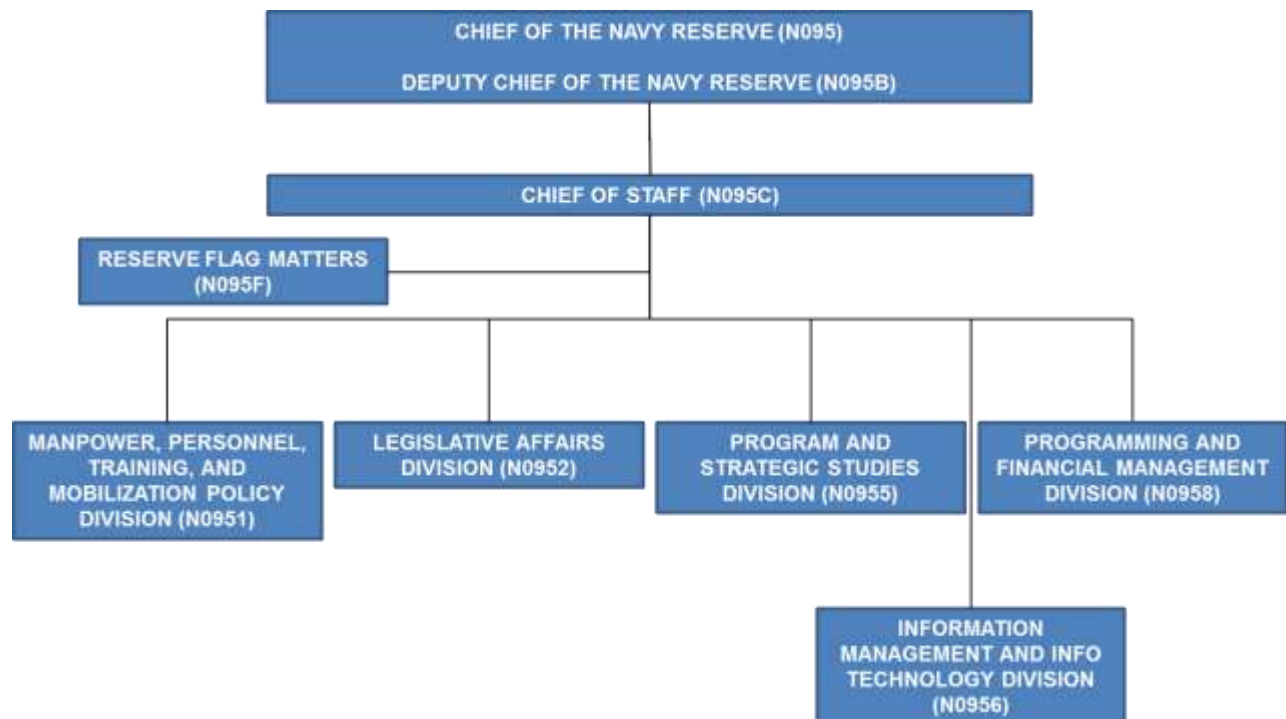
a. Medical Resources Branch (N0931C). N0931C serves as the Navy Medicine program sponsor, providing resource analysis and program evaluation for all Navy medically-related programs throughout the PPBE process, coordinating actions with the Assistant Secretary of Defense (ASD(HA)) and the Deputy Chief of Naval Operations for Integration of Capabilities and Resources (N8); advocates and coordinates Defense Health Program (DHP) military personnel end strength programming actions with Navy Medicine and ASD(HA), integrating non-Defense Health Program military personnel end strength programming actions with Navy Medicine, Navy's Budget Submitting Offices (BSOs), and Deputy Chief of Naval Operations for Manpower, Personnel, Training and Education (N1); and integrates and advocates the development of resource requirements for Navy's deployable medical assets with Navy BSOs and Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4) in accordance with reference (a).

b. Medical Plans and Policy Branch (N0931D). N0931D coordinates Echelon 1 review for operational and contingency medical planning at the COCOM level; performs analysis and directs policy for CBRNE and Infectious Disease monitoring; determines strategic medical requirements for Humanitarian Civil Assistance and Disaster Relief missions; advocates and coordinates Defense Health Program (DHP) military personnel end strength programming actions with BUMED and ASD (HA); per reference (a), integrates and advocates the development of medical capabilities and requirements for Navy's deployable medical systems; and provides professional and technical guidance for design, construction, manning, and equipping afloat medical assets.

1301. Office of the Chief of the Navy Reserve (N095)
Organization Structure

1. Under the authority, direction, and control of the Secretary of the Navy (SECNAV), the Chief of Naval Operations (CNO), and the Vice Chief of Naval Operations (VCNO), N095 shall supervise, coordinate, support, and administer the work of the Office of the Chief of Navy Reserve (OCNR).

2. The following graphic depicts the N095 organization:



1302. Chief of Navy Reserve (N095) Functions

Ref: (a) 10 U.S.C 5143
(b) OPNAVINST 5450.338

This article outlines the functions of N095, cross-referenced with overarching instructions and charters.

1. Strategic Planning of the Navy Reserve

a. Provides vision, direction, leadership, priorities, and strategy to effectively use the Navy Reserve in support of a total integrated force.

b. Coordinates Navy Reserve strategic goals and objectives.

2. Management of the Navy Reserve

a. Ensures control, administration, and management of the Navy Reserve through plans, programs, policies, and standards.

b. Performs additional duty as Commander, Navy Reserve Force (COMNAVRESFOR).

c. Coordinates with Deputy Chief of Naval Operations, Manpower, Personnel, Training and Education (OPNAV N1) in developing and implementing Navy Reserve personnel and recruiting policies.

d. Assists the Chief of Naval Operations (CNO) with Joint Chiefs of Staff (JCS) papers and joint policy matters or plans involving the Navy Reserve.

e. Coordinates with the Commandant of the Marine Corps to provide Navy Reserve support to the Marine Corps.

3. Advocacy of the Navy Reserve

a. The primary advocate and representative of the Navy Reserve with the Department of the Navy (DoN), Department of Defense (DoD), and Congress to ensure proper budgetary support, resourcing and equipping of activities, programs, capabilities and requirements.

b. Advises the CNO on legislative matters affecting the Navy Reserve.

4. Mobilization Requirements of the Navy Reserve

a. Coordinates mobilization requirements with the Deputy CNO for Operations, Plans, and Strategy (OPNAV N3/N5), and monitors the mobilization readiness status of Navy Reserve units and personnel.

b. Advises the CNO on the status of Navy Reserve mobilization readiness.

c. Coordinates with assigned program sponsors in developing and implementing Navy Reserve programs.

d. Provides manpower and deployable equipment to meet established and approved mobilization requirements.

e. Assists OPNAV N1 in developing plans for mobilizing Navy Reserve personnel.

5. Coordinates funding, appropriations, resources, and requirements for the Navy Reserve

a. Serves as military manpower sponsor for COMNAVRESFORCOM manpower claimant and as the Navy Reserve program billet sponsor.

b. Controls the allocation of Reserve Personnel Navy (RPN) funded billets authorized under section 265 of title 10, United States Code.

c. Serves as assessment sponsor for Navy Reserve programs in the development of the budget and as appropriations sponsor for the Operation and Maintenance, Navy Reserve (O&MNR), RPN, and Military Construction Navy Reserve (MCNR) appropriations.

d. Coordinates funding requirements and manages congressionally appropriated funds supporting the Navy Reserve.

e. Coordinates the development of Navy Reserve requirements and supports other appropriation sponsors in presentation and justification during hearings and testimony before reviewing authorities and Congress.

f. Coordinates the preparation and submission of the annual Navy Reserve budget, while ensuring that the planning, programming, and budgeting of Navy offices and commands take into consideration the requirements essential to the mobilization readiness of the Navy Reserve.

g. Monitors the execution of Navy Reserve budgets; reviews reprogramming actions within CNO limits and makes appropriate recommendations to the Assistant Secretary of the Navy (Financial Management and Comptroller).

h. Attends Resources and Requirements Review Board meetings on reserve related matters.

i. Determines Navy Reserve study requirements within the Department of the Navy study effort.

1303. Chief of Navy Reserve (N095) Divisions and Special Assistants

1. Deputy Chief of Navy Reserve (N095B). Serves as the principal deputy to the Chief of Navy Reserve; acts as Chief of Navy Reserve in the absence of the Chief of Navy Reserve; directs all facets of Navy Reserve strategic communications.
2. Chief of Staff (N095C). Provides oversight of and direction to the OPNAV (N095) staff.
3. Reserve Flag Matters (N095F). Provides administrative support and management oversight to all SELRES flag officers as directed by the Deputy Chief of Navy Reserve.
4. Force Master Chief of the Navy Reserve (N095M). Serves as the principal advisor to the Chief of Navy Reserve on all matters relating to enlisted personnel in the Navy Reserve.
5. Public Affairs Officer (N095P). Provides public affairs support to OPNAV (N095).
6. Secretariat (N095S). Aligns staff-wide actions to directly support Chief of Navy Reserve strategic objectives.
7. Manpower, Personnel, Training, and Mobilization and Force Medical (N0951).
 - a. Advises and assists N095 in the development and application of manpower, personnel, training, and mobilization policies affecting the Navy Reserve; coordinates manpower plans; evaluates personnel regulations and procedures; manages reserve end-strength; proposes initiatives to improve recruiting, retention and benefits; develops and monitors training policies and plans through coordination with CNO (N1); provides oversight of the recall process and monitors the execution of mobilization of reserve units and personnel.
 - b. Medical (N0951H). Serves as medical policy advisor to N095. Coordinates policy development for medical readiness and health issues impacting Navy Reserve members. Represents the reserve perspective on medical Information Management (IM) and Information Technology (IT) development initiatives.
8. Legislative Division (N0952). Advises and assists N095 in determining an appropriate legislative strategy and coordinates Navy Reserve participation in the Navy's legislative program.

Maintains relationships with Congressional members, their staffs, and other organizational staff members.

9. Strategic Planning Division (N0955). Coordinates the Navy Reserve long range strategic planning efforts and participation in Navy planning processes.

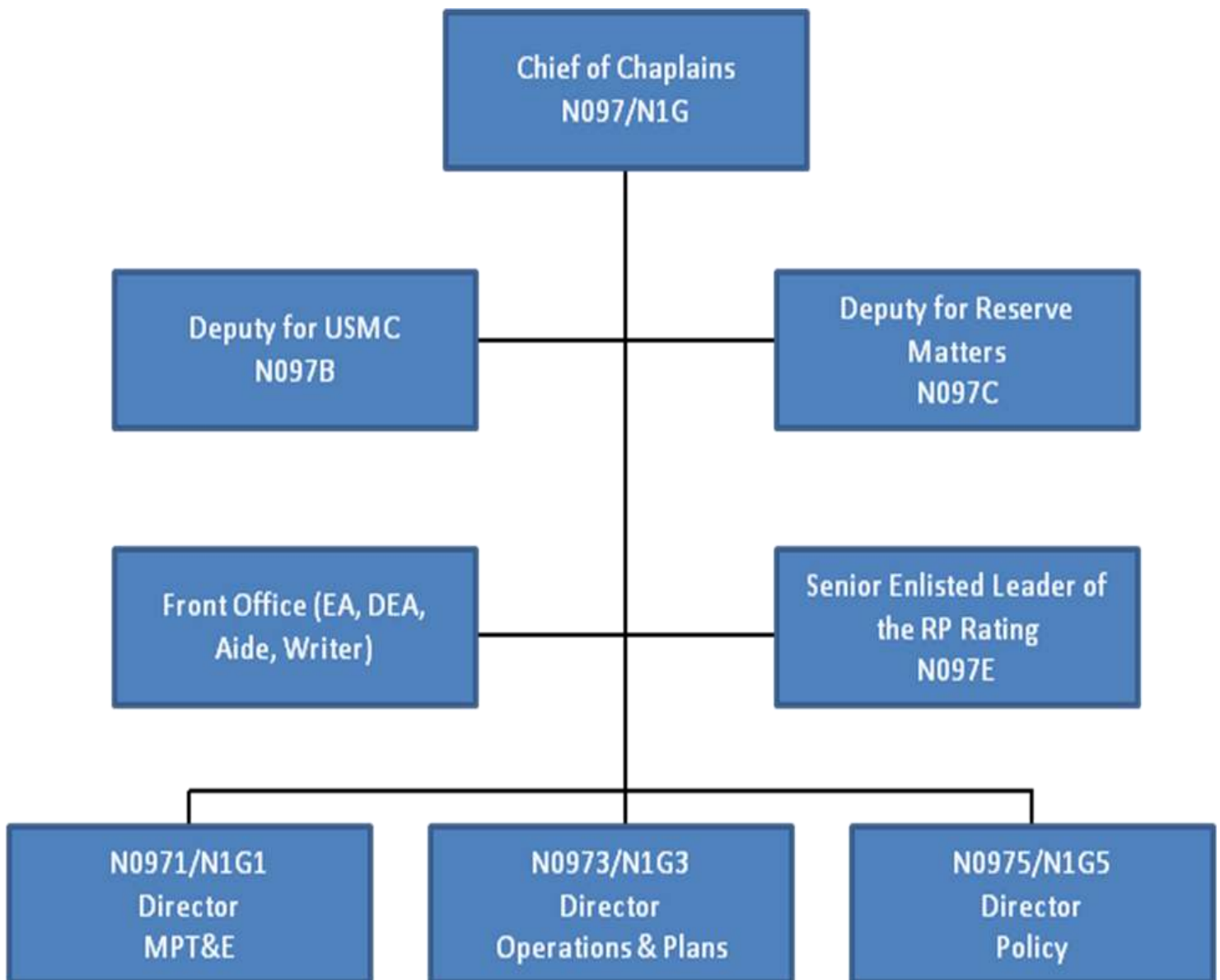
10. Information Management and Information Technology (N0956). Provides the Navy Reserve with efficient and effective mechanisms to access authoritative, accurate, and timely information anytime, anywhere.

11. Programming and Financial Management (N0958). As Appropriation Sponsor, coordinates planning and programming functions, develops policies and procedures, and coordinates financial execution actions necessary for N095 to fulfill responsibilities to manage resources allocated to support the Navy Reserve.

1401. Chief of Chaplains Organization Structure (N097)

1. N097 serves as Director of Religious Ministry for the Department of the Navy (DON) and as principal advisor, community leader, and advocate on matters concerning religious accommodation and the delivery of religious ministry.

2. The following graphic depicts the Chief of Chaplains/ Director of Religious Ministry (N097) organization:



1402. Chief of Chaplains Functions (N097)

Ref: (a) Title 10, USC Sec. 5031
(b) SECNAVINST 1730.7D
(c) Title 10, USC Sec. 5142
(d) Memorandum of Agreement btwn USCG and DON of 28 Aug 07
(e) SECNAVINST 5351.1
(f) Professional Naval Chaplaincy Executive Board Charter
of 3 Dec 10

1. Per references (a) through (d), advises the Secretary of the Navy (SECNAV) on all matters pertaining to religion in the Department of the Navy (DON) and as a member of the Armed Forces Chaplains Board (AFCB). Represents the SECNAV to Department of Defense (DoD), the Chiefs of Chaplains / Chaplain Services of the other DoD components, and the endorsing agents of the nation's Religious Organizations (ROs).

2. Per reference (b), advises the CNO on all matters pertaining to religion in the Navy.

3. Per reference (b), advises the Commandant of the Marine Corps (CMC) on all matters pertaining to religion in the United States Marine Corps (USMC).

4. Per reference (b), advises the Commandant of the Coast Guard on all matters pertaining to religion and religious ministry matters relative to the use of Navy chaplains in the United States Coast Guard (USCG).

5. Per references (b) and (c), reports to, and is supported by, the Chief of Naval Personnel (CHNAVPERS) with respect to all duties pertaining to the procurement, distribution, and support of Chaplain Corps (CHC) officers and religious program specialists (RPs).

6. Per references (b) and (d), directs religious ministry within the Navy, USMC, USCG, and other authorized governmental agencies receiving religious ministry from Navy assets.

7. Per references (b) and (e), serves as primary spokesperson on Professional Naval Chaplaincy and as community leader for the CHC and RP rating, responsible for: strategic planning for religious ministry; effective and efficient delivery of religious ministry; development of religious ministry policies; professional development, training, and education of chaplains and RPs; and the rendering of technical advice regarding the acquisition, operation, contracting, and maintenance of

religious ministry support facilities, collateral equipment, and other logistical support both afloat and ashore.

8. Coordinates funding, appropriations, resources, and requirements for religious ministry programs.

9. Per reference (f), chairs the Professional Naval Chaplaincy Executive Board in order to foster professionalism within the CHC and RP rating and to synchronize delivery of religious ministry throughout the Naval Services.

1403. Chief of Chaplains Divisions and Special Assistants (N097)

Ref: (a) SECNAVINST 1730.7D

1. Deputy Chief of Chaplains / Chaplain of the Marine Corps (N097B). Per reference(a), N097B serves as the principal assistant to the Chief of Chaplains, as the Deputy Director for Religious Ministry for the DON, and as the Chaplain of the Marine Corps; performs such duties as are prescribed by the Chief of Chaplains and Navy policy; advises the Chief of Chaplains and the CMC on religious ministry matters in reference to support, personnel, plans, programs, policy, and facilities within the USMC; and serves as a member of the AFCB.
2. Deputy Chief of Chaplains for Reserve Matters (N097C). Per reference (a), N097C serves as principal assistant to the Chief of Chaplains for reserve matters; advises the Chief of Chaplains on religious ministry matters in reference to administration, supervision, training, and mobilization of chaplains and RPs in the reserve component; and advises the Commander, Navy Reserve Forces on religious ministry matters in reference to administration, supervision, training, and mobilization of chaplains and RPs in the reserve component.
3. Command Master Chief/Senior Enlisted Leader of the RP Rating (N097E). Per reference (a), N097E serves as principal enlisted advisor to the Chief of Chaplains and the Deputy Chief of Chaplains as well as advises and assists N097/N1G, N097B, and N097C in all aspects of the RP rating. Additionally N097E serves as enlisted community leader and sponsor on all matters pertaining to RPs; monitors and coordinates RP leader support for the organizational goals of the CNO, CMC, CHNAVPERS, and N097; advises senior enlisted Navy, USMC, and USCG leadership on matters pertaining to religion within the Navy; and represents the RP rating on the AFCB Senior Enlisted Advisory Group.
4. Manpower, Personnel, Training and Education Division (N0971/N1G1). Advises N097/N1G on manpower, personnel, training and education for the CHC and the RP rating. Functions include advising N097/N1G on chaplain and RP manpower requirements as well as assisting the Director, Military Personnel Plans and Policy Division (N13) in managing the CHC (410X) and the Chaplain Candidate Program Officer (1945) Communities. This includes preparation and implementation of CHC accessions, promotion and strength plans, execution of the manpower goals of the DON Strategic Plan for Religious Ministry, and development of community management policies. Reviews and appraises religious ministry requests for forces from combatant commanders and provides input to Deputy Chief of Naval Operations,

Operations, Plans and Strategy (OPNAV (N3/N5)). Develops and evaluates the professional development program for religious ministry team members, coordinates sub-specialty program, monitors Funded Graduate Education, clinical pastoral education and nonresident professional development training programs, and monitors Naval Chaplaincy School and Center programs and activities.

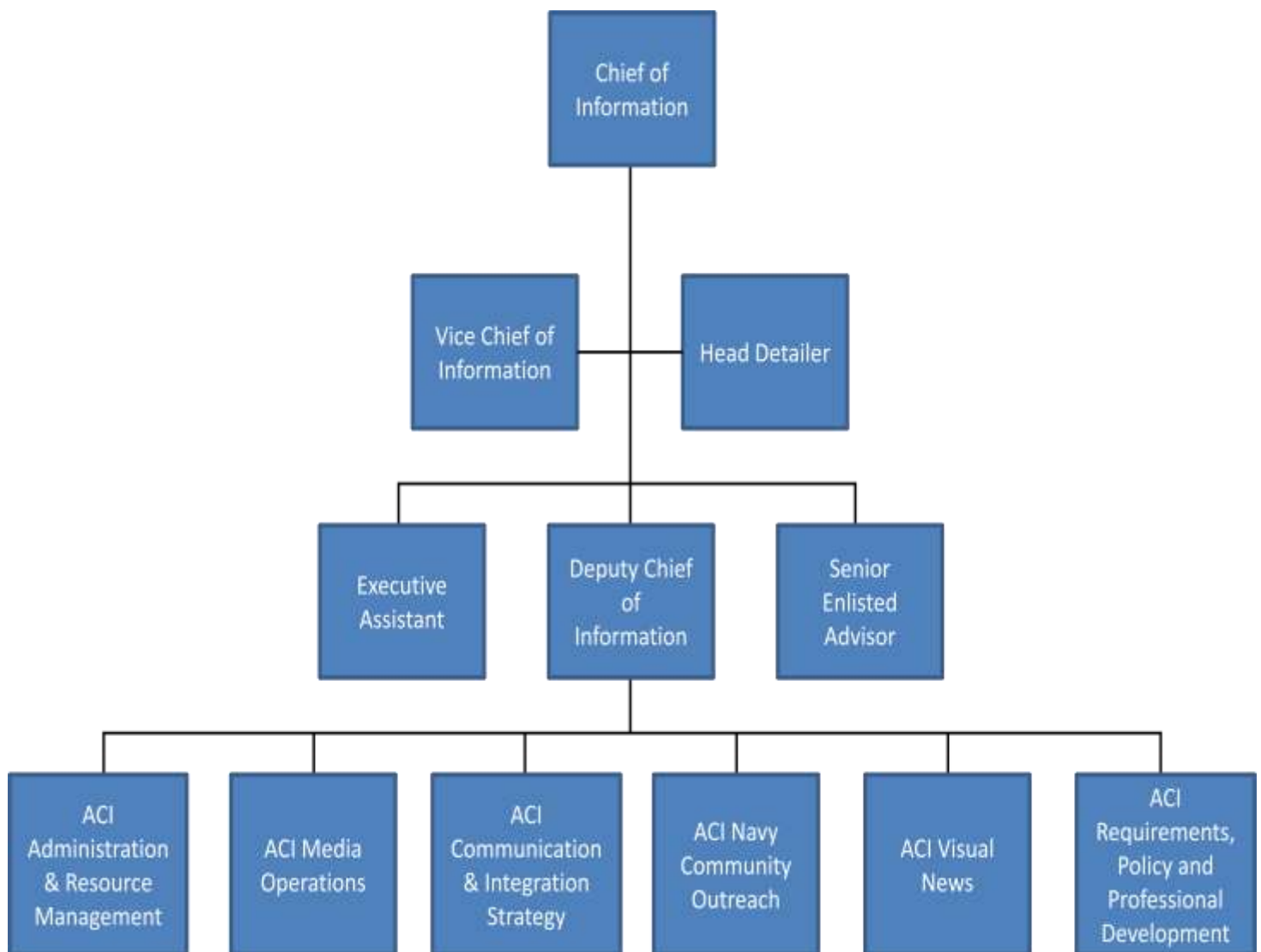
5. Operations and Plans Division (N0973/N1G3). N0973/N1G3 assists N097/N1G in developing religious ministry programs, monitoring religious ministry operations and care initiatives, and overseeing strategic planning for religious ministry in the DON. Functions include overseeing development and execution of the DON Strategic Plan for Religious Ministry; coordinating identification of and N097/N1G response to requirements for religious ministry programming in the DON; advising N097/N1G on all matters pertaining to Chaplain's Religious Enrichment Development Operations (CREDO); chairing the CREDO Director's Working Group; and advising and representing N097/N1G in all matters related to the acquisition, operation, contracting, and maintenance of religious ministry support facilities, collateral equipment, and other logistical support both afloat and ashore.

6. Policy Division (N0975/N1G5). N0975/N1G5 assists N097/N1G in formulating, interpreting, and rendering advice on religious ministry policy and doctrine. Functions include advising N097/N1G on the religious, spiritual, ethical, and moral implications of all DON policies and actions; advising N097/N1G on RO policies and positions affecting the DON; formulating and overseeing policies pertaining to religious program personnel, CHC insignia, religious ministry facilities, religious offering funds, and religious ministry programs; and coordinating with DoD, Joint, DON, Navy, USMC, and USCG offices to formulate, interpret, or render advice on religious ministry policy and doctrine.

1501. Chief of Information Organization Structure (N09C)

1. N09C serves as the special assistant for public affairs to support, advise and assist the Chief of Naval Operations (CNO) in the conduct of U.S. Navy service internal information and community relations programs; to implement CNO responsibility for Secretary of the Navy public affairs (PA) and visual information (VI) policy and directives; to issue guidance on the implementation of PA, VI, and combat camera (COMCAM) programs to subordinate commanders.

2. The following graphic depicts the CHINFO (N09C) organization:



1502. Chief of Information Functions (N09C)

1. N09C serves as the direct representative of the Secretary of the Navy (SECNAV) and the Chief of Naval Operations (CNO) for public affairs and is responsible for planning and execution of all Department of the Navy public affairs missions. N09C is assisted by the Deputy Chief of Information who serves as the Deputy Special Assistant for Public affairs Support (N09CB), and such staff support as CNO considers necessary to accomplish those public affairs and VI responsibilities assigned by SECNAV.
2. Acts as sole authority for disseminating public information from within the Navy, and maintains a close relationship with the Assistant Secretary of Defense for PA to ensure the Navy's policies and programs conform to and support the mission of the Department of Defense (DoD).
3. Acts as principal spokesperson for the Navy through interactions with the media and the public.
4. Advises CNO on matters of policy relating to public understanding and support of the Navy.
5. Represents the Navy on all DoD PA and VI councils, committees, working groups, and other similar official bodies.
6. Coordinates and develops communication programs to inform internal and external audiences about the Navy.
7. Directs all material for public dissemination on all Navy subjects.
8. Develops, coordinates, aligns, implements, and leads the Navy's social and emerging media strategy and approach.
9. Directs the community outreach activities of the Office of Information, and ensures these activities inform and educate the American public about the role, missions, and value of their Navy. Additionally, via OPNAVINST 5726.8, "Outreach: America's Navy," the Chief of Information establishes and coordinates the primary outreach requirements for the rest of the Navy.
10. Manages the Navy COMCAM Program to include the establishment, review, and maintenance of required operational capabilities and projected operational environment for COMCAM, and those fleet units with a VI mission.

11. Acts as the Office of the Chief of Naval Operations (OPNAV) afloat media systems program sponsor, who establishes goals and objectives, validates requirements, and coordinates VI equipment and systems standardization.
12. Coordinates the documentation and authorization of VI activity functions and assigns Defense VI activity number for Navy VI activities.
13. Acts as Navy's VI production program manager to oversee production and procurement of VI and audiovisual products and services within Navy and assigns associated product identification number.
14. Acts as VI management officer for the CNO to oversee the production and procurement of VI products for the CNO BSO.
15. Ensures shipboard PA radio and television broadcasting, VI, and mass production printing acquisition programs proceed per CNO guidance.
16. Serves as the primary OPNAV liaison in all matters relating to Navy radio and television broadcasting.
17. Coordinates the PA and VI policies of the Navy and Marine Corps, including dissemination of publications, as needed and per current instructions, to interpret PA policies and implement PA programs throughout the Navy.
18. Acts as the Navy's community sponsor to manage the active duty and Reserve PA officers, photography limited duty officers, and mass communication specialists. Also acts as the component functional community manager for the civilian personnel Media and Public Affairs Group.
19. Acts as the Navy's Component Coordinating Point for the life cycle management of the Navy's VI records and the forward selection of Navy VI records to the DIMOC for inclusion in Navy holdings at the National Archives and Records Administration.

1503. Chief of Information Divisions and Special Assistants

1. Deputy Special Assistant for Public Affairs Support (N09CB). Serves as principal assistant to the CI for U.S. Navy Public Affairs and acts as his Deputy and Chief of Staff.

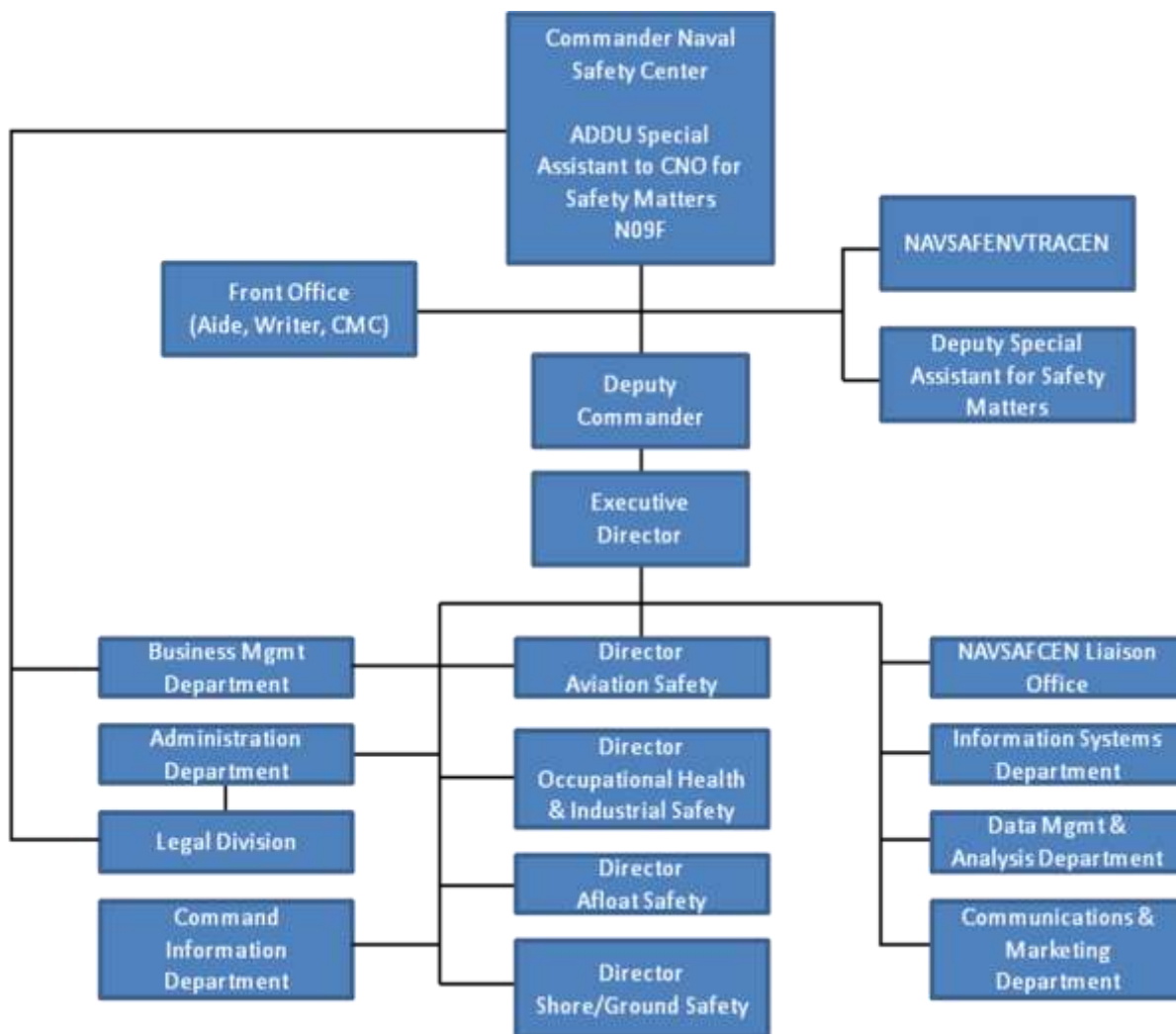
2. Assistant for Community Outreach (N09C1). Directs the Outreach activities of the Office of Information. These activities serve to inform and educate the American public about the roles, missions and value of their Navy. Serves as CHINFO's primary advocate with outreach related field activities to include the Navy's Office of Community Outreach (NAVCO), Navy Information Office West (NAVINFO W), and Navy Information Office East (NAVINFO E) and keeps the CI/DCI informed on all projects being worked at the field activities.

3. Assistant for Requirement and Policy (N09C2). Determines and validates the requirements for the Navy Public Affairs / Visual Information (PA/VI) mission; indentifies the resources necessary for successful mission accomplishment; coordinates the development, validation and publication of policy and doctrine for the Navy PA/VI within the Department of the Navy and Joint requirements; facilitates the highest quality education, training and professional development for Navy PA/VI; and provides program management for the Navy PA Indefinite Delivery, Indefinite Quantity contracts, to include contracting officer's representative responsibilities.

1601. Chief of Naval Operations, Special Assistant for Safety Matters (Commander, Naval Safety Center) Organization Structure (N09F)

1. OPNAV (N09F)/Commander, Naval Safety Center (COMNAVSAFECEN) serves as the principal advisor and coordinator to Chief of Naval Operations (CNO) for Navy Safety and Occupational Health Programs and related matters. Additionally, he provides safety assistance and advice to the CNO, the Commandant of the Marine Corps (CMC), and Deputy Assistant Secretary of the Navy for Safety (DASN(S)) in order to enhance warfighting capability of the Navy and Marine Corps through the prevention of mishaps and the saving of lives to preserve resources and improve combat readiness.

2. The following graphic depicts the OPNAV (N09F)/COMNAVSAFECEN organization:



1602. Chief of Naval Operations, Special Assistant for
Safety Matters (Commander, Naval Safety Center) Functions (N09F)

Ref: (a) OPNAVINST 5430.48D
(b) OPNAVINST 5450.180D
(c) SECNAV ltr entitled Designation of Principal Military
Advisor to the Assistant Secretary of the Navy
(Installations and Environment) dtd 29 Oct 2002.
(d) OPNAVINST 5450.338
(e) Navy Executive Safety Board Charter

1. OPNAV N09F is an additional duty for Commander, Naval Safety Center, as per reference (a), and enclosure (1) of reference (b).

2. Advises the Chief of Naval Operations (CNO) on Navy-wide safety policy and oversight, as per reference (a), and enclosure (1) of reference (b).

3. Serves as the Principal Military Advisor (PMA) to the Assistant Secretary of the Navy (Energy, Installations & Environment) (ASN (EI&E)) as per reference (c).

4. Coordinates resources and requirements for the Navy's Safety and Occupational Health (SOH) and risk management programs, presenting and justifying requirements for Navy safety program funding as per reference (d).

5. Serves as the Navy authority for afloat, ashore, aviation, and SOH programs. Develops, formulates and issues policy and directives guidance for Department of the Navy (DON) safety programs involving aviation, surface ship, submarine, diving, systems safety, motor vehicles, explosives and weapons, fire protection, SOH, environmental, recreational and off-duty, ground tactical, operational risk management (ORM) and training safety (high-risk). Provides effective oversight of these safety programs as per enclosure (1) of reference (a), enclosure (1) of reference (b), and reference (d).

6. Develops, monitors and revises policies, procedures, and standards for conducting safety investigations, program reviews, safety surveys, safety self assessments, and assist visits as per enclosure (1) of reference (b).

7. Coordinates with Director, Navy Staff to assist ASN (EI&E) on safety, Assistant Secretary of the Navy (Manpower and Reserve Affairs) on occupational health matters, and Assistant Secretary of the Navy (Research, Development & Acquisition) on acquisition

safety matters as per enclosures (1) through (3) of reference (a).

8. Advises CNO in acquisition system safety, ergonomics and human factors engineering as per reference (a).

9. Coordinates with the Naval Inspector General and the President Board of Inspection and Survey on SOH oversight ashore and afloat to assess and improve performance as per reference (a).

10. Serves as advisor and advocate for all Navy safety matters related to self-assessment, plans and objectives memorandum, resource requirements, and reserve support.

11. Recommends policy on allocation of SOH personnel as per reference (a).

12. Reviews and provides appropriate safety oversight in acquisition documents, including identification of safety capabilities in the Joint Capabilities Integration and Development System (JCIDS) as per reference (b).

13. Sponsors and coordinates the CNO safety awards; screens and selects winners on behalf of the CNO, and assists in the selection of Secretary of the Navy and DON safety awards for the Navy and Marine Corps as per reference (b).

14. Conducts liaison with the Judge Advocate General on matters relating to the Navy SOH programs and matters pertaining to the privileged status of mishap reports and associated documents as per reference (a).

15. Serves as the Executive Secretary of the Navy Executive Safety Board (NESB) as per reference (e).

16. Provides safety and mishap data-related services for DON including the collection, analysis and dissemination of mishap and hazard data through the Web Enabled Safety System (WESS) as per reference (b).

17. Conducts liaison with OSD, other Department of Defense components, other government agencies, and agencies outside government on matters related to safety and occupational health as per reference (a).

1603. Chief of Naval Operations, Special Assistant for Safety Matters (Commander, Naval Safety Center) Divisions and Special Assistants (N09F)

1. Deputy Commander (Code 01). The Deputy Commander serves as the principal military assistant and advisor to OPNAV N09F/COMNAVSAFECEN. The Deputy Commander acts for and in the name of the Commander in matters within the framework of established policy during the temporary absence of the Commander from the headquarters.

2. Executive Director (Code 02). The Executive Director serves as the principal civilian assistant and advisor to OPNAV N09F/COMNAVSAFECEN. The Executive Director fulfills Chief of Staff responsibilities and has functional authority to direct and facilitate integration of tasks and priorities among the various subordinate departments and safety program directorates in support of the Commander, Deputy Commander and the command mission.

3. Business Management Department (Code 04). The department serves as the principal advisor to OPNAV N09F/COMNAVSAFECEN for financial management and budgeting, civilian pay, position management and personnel policies, official travel, government purchase card program, procurement and supply, and strategic sourcing. The department provides managerial direction for allocation of all resources and achievement of mission objectives via these diverse programs.

4. Administrative Department (Code 05). The Administrative Department, under the supervision of the Administrative Officer, is responsible for coordinating the administrative activities of OPNAV N09F/COMNAVSAFECEN.

5. Staff Attorney (Code 055). The Staff Attorney is assigned to the Administrative Department. The Staff Attorney renders legal advice and policy guidance to the Commander and senior staff on all phases of command operations including the collection and dissemination of information utilized in all naval safety programs, military and civilian personnel issues, litigation, military affairs, legal assistance and preventive law, and allied legal matters. In addition, the Staff Attorney is the subject matter expert on safety privilege for the Navy and Marine Corps and serves as the Ethics Counselor, Freedom of Information Act (FOIA) Officer and Privacy Act Officer for the command.

6. Command Information Department (Code 07). The Command Information Department is the principal advisor to the Commander for issues regarding Information Management (IM) and alignment of Information Technology (IT) investments to business priorities and assigned missions. The department is responsible for IT visioning, planning, policy development, resource allocation, and transformation savings attainment. Additionally, the department is responsible for working closely with other key stakeholders in areas such as business continuity planning, loss and fraud prevention and privacy. The department is also responsible for the command's entire information security posture and for ensuring the information system (IS) is operated, used, maintained, and disposed of in accordance with security policies and practices.

7. Aviation Safety Programs Directorate (Code 10). Directorate is responsible to OPNAV N09F/COMNAVSAFECEN for establishing naval aviation safety policy, doctrine and guidance, and implementing, coordinating, maintaining, and promoting naval aviation safety programs, policies, and procedures. Directorate maintains direct liaison with operating and material commands, program sponsors and offices to ensure prompt remedial action is taken on factors adversely affecting aviation safety. The directorate is also responsible for conducting unit level aviation safety surveys, development of aviation mishap investigation and reporting procedures, collecting and evaluating aviation mishap and hazard data in order to identify significant problem areas and trends in support of aviation mishap prevention programs. Additionally, the directorate promulgates aviation trends, policies, procedures, techniques, and lessons learned to operating forces and those with systems safety engineering responsibilities. The directorate provides subject matter experts (SMEs) in the fields of aerospace medicine, operational medicine, aviation physiology and human factors to support the Naval Safety Center and Naval Aviation Safety and consults on internal staff health issues. The directorate also fulfills COMNAVSAFECEN's responsibilities as the Navy's Operational Risk Management (ORM) Model Manager and is responsible for Navy ORM policies.

8. Occupational Health and Industrial Safety Programs Directorate (Code 20). Directorate is responsible to OPNAV N09F/COMNAVSAFECEN for establishing Naval Safety and Occupational Health (SOH) policy, doctrine and guidance, and implementing, coordinating, maintaining, and promoting Navy and Marine Corps SOH and industrial safety programs, policies, and procedures. Directorate maintains direct liaison with installations and material commands, program sponsors and

offices to ensure prompt remedial action is taken on factors adversely affecting SOH and industrial safety. The directorate acts as the command's central authority for policies, plans, and programs to meet Navy, Department of Defense (DoD) and Federal goals of eliminating workplace fatalities, injuries, illnesses, lost work time and compensation claims. The directorate is responsible for conducting safety surveys of selected programs, developing mishap investigation and reporting procedures, and collecting and evaluating mishap and hazard data in order to identify significant problem areas and trends in support of DON's mishap prevention programs. Additionally, the directorate promulgates safety trends, policies, procedures, techniques, and lessons learned to installation and material commands. The directorate also fulfills COMNAVSAFECEN's responsibilities as DoD Executive Agent for administering and maintaining the National Fire Incident Reporting System (NFIRS) for all DoD components.

9. Afloat Safety Programs Directorate (Code 30). Directorate is responsible to OPNAV N09F/COMNAVSAFECEN for establishing afloat (surface, subsurface and diving) safety policy, doctrine and guidance, and implementing, coordinating, maintaining, and promoting afloat safety programs, policies, and procedures. Directorate maintains direct liaison with operating and material commands, program sponsors and offices to ensure prompt remedial action is taken on factors adversely affecting afloat safety. The directorate is also responsible for conducting unit level surface, subsurface and diving safety surveys, development of afloat mishap investigation and reporting procedures, collecting and evaluating afloat mishap and hazard data in order to identify significant problem areas and trends in support of afloat mishap prevention programs. Additionally, the directorate promulgates afloat trends, policies, procedures, techniques, and lessons learned to operating forces and those with systems safety engineering responsibilities.

10. Shore/Ground Safety Programs Directorate (Code 40). Directorate is responsible to OPNAV N09F/COMNAVSAFECEN for establishing the Navy Traffic Safety and Recreation and Off-duty Safety policies, doctrine and guidance, and implementing, coordinating, maintaining, and promoting programs, policies, and procedures for motor vehicle safety, explosive and weapons systems safety, recreational and off-duty safety, Marine Corps ground tactical safety, and high-risk training safety. Directorate maintains direct liaison with shore and operating commands, program sponsors and offices to ensure prompt remedial action is taken on factors adversely affecting safety programs within its purview. The directorate is also responsible for

conducting safety surveys of selected programs, developing mishap investigation and reporting procedures, and collecting and evaluating mishap and hazard data in order to identify significant problem areas and trends in support of Department of the Navy mishap prevention programs. Additionally, the directorate promulgates safety trends, policies, procedures, techniques, and lessons learned to shore and operating forces and those with systems safety engineering responsibilities.

11. Information Systems Department (Code 50). The department supports OPNAV N09F/COMNAVSAFECEN core function to collect and analyze mishap and hazard data reported from across the Naval Enterprise and to disseminate knowledge derived from this analysis to prevent further mishaps and avoid hazards. The department's mission is to enable this core function by developing and maintaining the Naval Safety Center's Web-Enabled Safety System (WESS), an online system for the reporting and recording of mishaps, hazards, work-related injuries and illnesses, as well as parachuting and diving reports and logs.

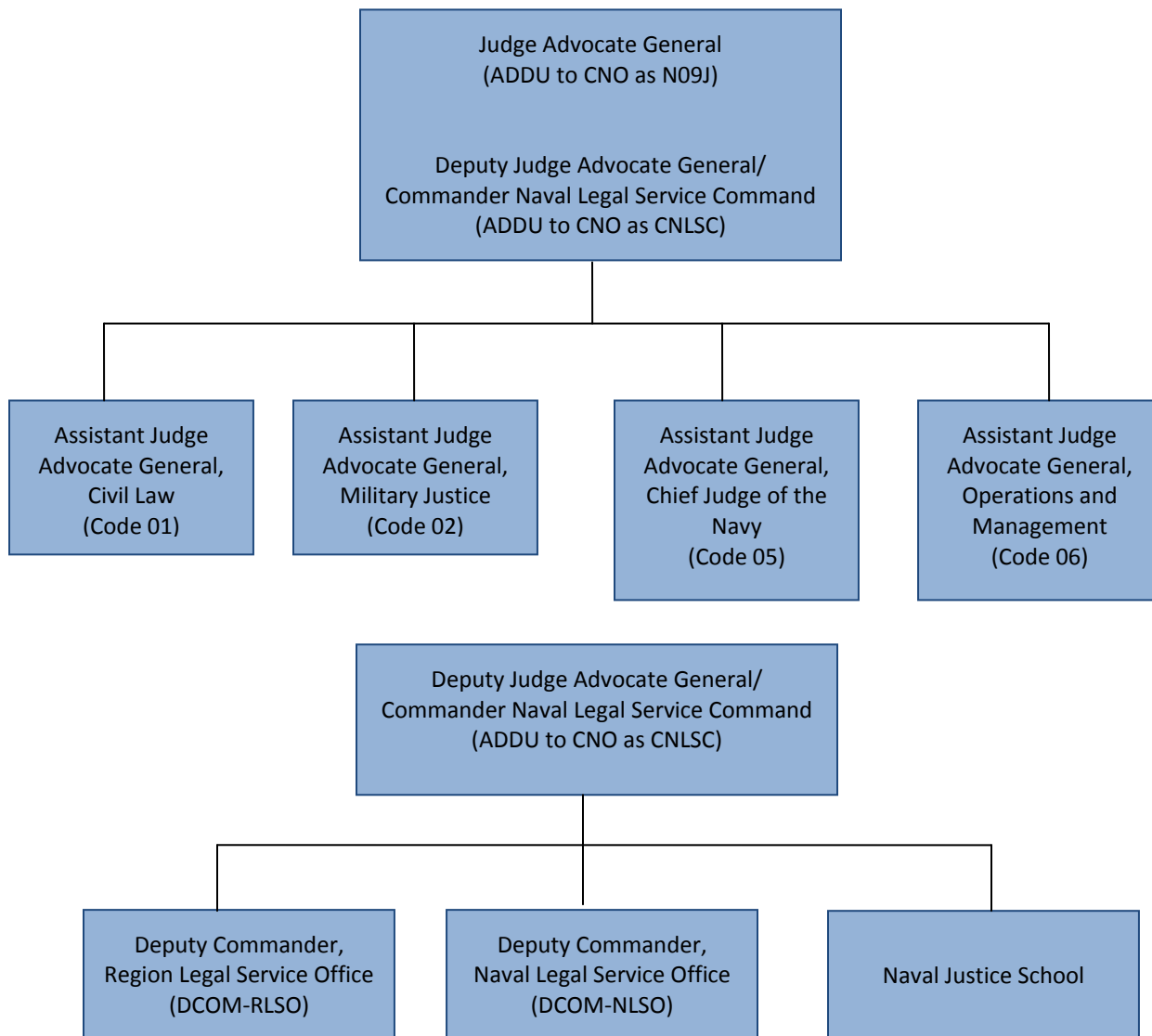
12. Data Management and Analysis Department (Code 60). The department serves OPNAV N09F/COMNAVSAFECEN as policy advisor for research, analysis and data collection and retrieval systems; provides advisory services, statistical research and analysis, assists the staff in the formulation of policy decisions and program priorities which depend on statistical data in support of the naval safety program.

13. Communications and Marketing Department (Code 70). The department is responsible to OPNAV N09F/COMNAVSAFECEN for planning, developing, producing and distributing timely and compelling mishap prevention information and education materials in support of the Naval Safety Program and the Navy and Marine Corps' mishap reduction efforts.

14. Naval Safety Center Liaison Office. The NAVSAFECEN Liaison Office, located in the Pentagon, serves as OPNAV N09F/COMNAVSAFECEN's liaison to the OPNAV staff. The Director of the NAVSAFECEN Liaison office is also designated as the Deputy Special Assistant for Safety Matters (N09FB). Additionally, the NAVSAFECEN Liaison Office guides the acquisition safety process for the command and develops Navy system safety policy and guidance.

1701. Judge Advocate General (N09J) Organization and Mission

1. Under the authority and direction of the Secretary of the Navy (SECNAV), the Judge Advocate General (JAG) serves as Special Assistant for Legal Services to the Chief of Naval Operations (CNO) to advise and assist the CNO in formulating and implementing policies and initiatives pertaining to the provision of legal services within the Navy. The JAG acts as the Office of the Chief of Naval Operations (OPNAV) point of contact for CNO operating forces and shore activity commanders to ensure consistency of legal compliance, guidance, policies, procedures, objectives, training, and support. The Deputy Judge Advocate General is assigned dual functions to the CNO as the Commander, Naval Legal Service Command, providing legal services and training to Navy units and personnel.



1702. Judge Advocate General (N09J) Functions

1. Special Assistant for Legal Services (N09J) is additional duty for the Judge Advocate General (JAG) of the Navy.
2. Provides or supervises legal and policy advice to the Chief of Naval Operations (CNO) on military justice, operational and international law, environmental law pertaining to naval operations, intelligence and cyber law, administrative law, admiralty and maritime law, and associated litigation, except for those matters reserved to the General Counsel.
3. Administers and supervises the Navy's Legal Assistance Program.
4. Advises on military personnel issues, to include legal review of officer appointment, promotion, separation, and retirement actions, and associated litigation.
5. Supervises judge advocates serving in positions of "ethics counselors," oversees Standards of Conduct training, and reviews and maintains public financial disclosure reports filed by uniformed personnel.
6. Administers and supervises the investigation and resolution of admiralty tort and salvage claims, and general claims issues involving the Federal Tort Claims Act, Military Claims Act, Foreign Claims Act, Personnel Claims Act, and Medical Care Recovery Act, and associated litigation.
7. Conducts legal reviews for all weapons and weapons systems prior to their acquisition or development by the Navy.
8. Advises and supports CNO operating forces and shore activity commanders regarding negotiation of international agreements. Serves as the central repository for Navy international agreements negotiated and executed under CNO authority.
9. Oversees and supervises the provision of legal services by Naval Legal Service Command, the Office of the Judge Advocate General, and Navy Staff Judge Advocate Offices in support of CNO operating forces and shore activity commanders.
10. Acts as OPNAV point of contact with CNO operating forces and shore activity commanders to ensure consistency of legal compliance, guidance, policies, procedures, objectives, training, and support.

11. Effects liaison with Commandant of the Marine Corps (CMC), through the Staff Judge Advocate to the CMC, concerning legal service matters of mutual interest to the Navy and Marine Corps.

12. Maintains liaison, for CNO, with other Department of Defense (DoD) components, other government agencies, and agencies outside the government on legal service matters affecting the Navy.

13. Represents CNO in the interagency process and at international organizations, e.g., the International Maritime Organization, regarding international and operational law issues.

14. The JAG is jointly responsible with the General Counsel (GC) for ensuring that compartmented programs and sensitive activities within the Department of the Navy (DON) are conducted in a legal manner. The GC and the JAG discharge these responsibilities in part as principal members of the Senior Review Board (SRB) and as members of Special Access Program Oversight Committee, and by designating their deputies as principal members of the Sensitive Activities Review Board (SARB);

15. As the JAG Corps capability sponsor, the JAG is responsible for building a coherent legal community, monitoring staffing levels and workload trends, and advising CNO concerning the appropriate distribution of assets to ensure the effective and efficient provision of legal services.

16. Per Article 6, Uniform Code of Military Justice, the JAG recommends assignment for duty of all judge advocates.

17. Serves as OPNAV Command Assist Official (CAO) for Commander, Naval Legal Service Command.

18. Acts on other matters as directed by CNO.

1703. Judge Advocate General Divisions

1. Office of the Judge Advocate General

a. Assistant Judge Advocate General (Code 01/Civil Law). Primary supervisory responsibility for administrative law matters involving the Department of the Navy: air, sea, space and environmental law; government ethics; military personnel law; the Freedom of Information Act (FOIA) and Privacy Act (PA) programs, including FOIA and PA appeals under the cognizance of the Judge Advocate General (JAG); domestic and international laws and regulations; national security law; admiralty; civil affairs; investigations; general litigation; claims and legal assistance matters.

b. Assistant Judge Advocate General (Code 02/Military Justice). Primary supervisory responsibility for the performance of the JAG's statutory duties in all military justice and related matters as authorized in the Uniform Code of Military Justice (10 U.S.C. §§ 801-946), the Manual for Courts-Martial, and the Manual of the Judge Advocate General.

c. Assistant Judge Advocate General (Code 05/Chief Judge of the Department of the Navy). Oversees the worldwide Department of the Navy "Judicial Enterprise;" is the reporting senior for the Chief Judge of the Trial Judiciary and the judges of the Navy-Marine Corps Court of Criminal Appeals; is the principal strategic planner for professional development, selection, training, and deployment of the judiciary; oversees all inquiries into judicial misconduct; serves as the Navy's judicial representative on the Code Committee; serves as the Chairman of the Judicial Screening Board; and is the principal advisor for courtroom design and judicial security.

d. Assistant Judge Advocate General (Code 06/Operations and Management). Primary responsibility for operations and management of the Office of the Judge Advocate General (OJAG) and Naval Legal Service Command (NLSC). Supervises six divisions within OJAG, with areas of responsibility that include human resources (military and civilian), information technology systems, financial management, facilities management, and operational planning. Also serves as the Deputy Commander, Region Legal Service Office (DCOM-RLSO).

2. Commander, Naval Legal Service Command

a. Commander, Naval Legal Service Command (CNLSC). Assigned additional duty to the Chief of Naval Operations as CNLSC. Responsible for providing and overseeing Navy-wide legal

services, including prosecution and defense, legal services to individuals, and legal support to commands world-wide.

b. Deputy Commander, Region Legal Service Office (DCOM-RLSO). The central point of contact on the CNLSC staff for Region Legal Service Offices (RLSOs). The RLSOs provide legal services and mission functions for: Trial counsel services/court-martial prosecution; Command services/administrative law; Court reporting; International law (overseas RLSOs); Ethics counseling; Foreign criminal jurisdiction (overseas RLSOs); Legal assistance and/or claims services where necessary to meet the needs of the Navy; and Command administration. DCOM-RLSO is responsible for coordinating headquarters oversight support and management of NLSC activities for RLSOs. DCOM-RLSO also serves as the Assistant Judge Advocate General Operations and Management (AJAG 06).

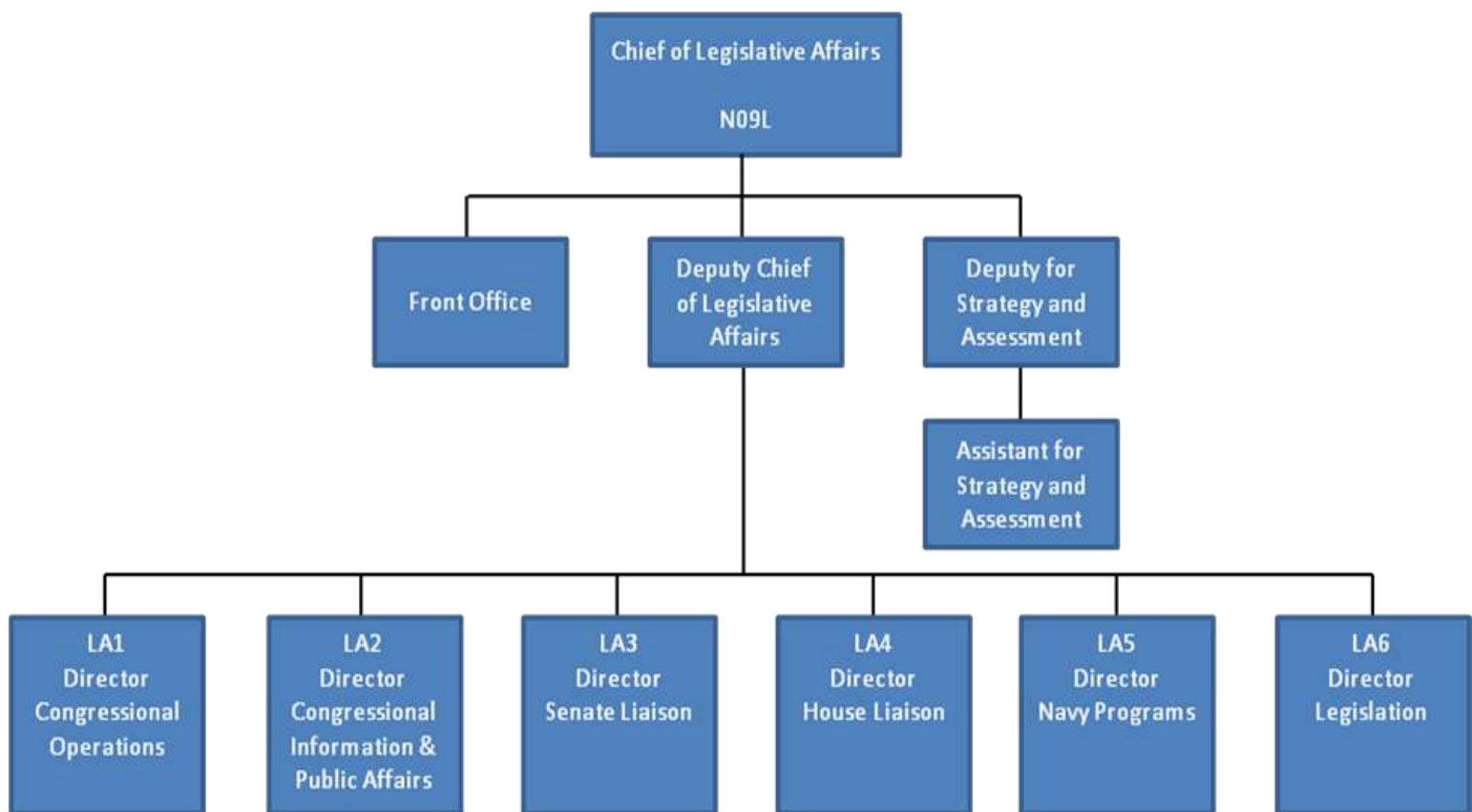
c. Deputy Commander, Naval Legal Service Office (DCOM-NLSO). The central point of contact on the CNLSC staff for Naval Legal Service Offices (NLSOs). The NLSOs provide legal services and mission functions for: Court-martial defense; Personal representation; Legal assistance and personnel claims (where applicable); other claims and civil litigation; and Command administration. DCOM-NLSO is responsible for coordinating headquarters oversight support and management of NLSC activities for NLSOs.

d. Naval Justice School (NJS). An educational institution of the United States Navy whose mission is to instruct Navy, Marine Corps, and Coast Guard officers and enlisted personnel in the fundamental principles of military justice, civil and administrative law, and procedure.

1801. Chief of Legislative Affairs (N09L) Organization Structure

1. The Chief of Legislative Affairs (CLA) is the Secretary of the Navy and Chief of Naval Operations principal staff assistant for discharging the legislative functions and responsibilities of the Department of the Navy (DON) with the exception of liaison with the Appropriations Committees, which is vested with the Assistant Secretary of the Navy (Financial Management and Comptroller) (ASN (FM&C)), Appropriations Matters Office (FMBE).

2. The following graphic depicts the OPNAV N09L organization:



1802. Chief of Legislative Affairs (N09L/CLA) Functions

Ref: (a) SECNAVINST 5730.5J
(b) SECNAVINST 5430.7Q

1. Plan, develop and coordinate relationships between representatives of the Department of the Navy (DON) and Members of Committees of the United States Congress and their staffs, which are necessary in transaction of the official Government business (except appropriation matters) affecting the DON.

2. Provide all information, assistance and staff support required by the Secretary of the Navy (SECNAV), civilian executive assistants, the Chief of Naval Operations (CNO), the Commandant of the Marine Corps (CMC) and all other principal officials of the DON in congressional matters to include:

a. Assistance in preparing and coordinating congressional testimony, briefings, posture statements, policy statements, informational papers and other matters relating to providing information to Congress.

b. Assistance in preparing and coordinating legislative proposals, reports and comments on bills and resolutions, executive orders and responses to congressional correspondence and other matters involving DON policy on items of congressional interest.

c. Supporting and hosting congressional travel.

3. Develop, coordinate and process DON actions relating to proposed legislation, Executive Orders and Presidential Proclamations sponsored by or officially referred to the DON.

4. Develop, coordinate and process DON actions relating to congressional investigations and other pertinent matters effecting relations between Congress and the DON.

5. Provide Members and Committees of Congress with information concerning the actions, plans and programs of the DON, where appropriate.

6. Monitor and evaluate congressional proceedings and other congressional actions affecting the DON and provide pertinent information to appropriate Department of Defense (DoD) officials and offices.

7. Coordinate and make arrangements for the presentation of all DON matters before Congress.
8. Coordinate delivery of classified information to Congress in accordance with prescribed policies.
9. Supervise travel arrangements for congressional travel undertaken as an official responsibility of the DON.
10. Maintain continuous and direct liaison with Congress, the DoD and other governmental agencies in connection with the above matters.

1803. Chief of Legislative Affairs (N09L/CLA) Divisions and Special Assistants

Ref: (a) SECNAVINST 5730.5J

1. Deputy Chief of Legislative Affairs. Per reference (a), the Deputy Chief of Legislative Affairs (DCLA) functions as the Principal Assistant to the Chief of Legislative Affairs (CLA) and acts with full authority of the CLA in general supervision of the Office of Legislative Affairs.

2. Deputy for Strategy and Assessment. Serves as CLA's principal assistant for congressional engagement strategy and policy assessment.

3. Congressional Operations Director. Responsible for directing the conduct of Congressional travel under the cognizance of the Secretary of the Navy (SECNAV).

4. Congressional Information and Public Affairs Director. Responsible for the timely and accurate notification of Congress of matters involving the Navy. These matters include those mandated by law and regulations as well as other information deemed appropriate. Serves as the Chief Public Affairs Officer of Office of Legislative Affairs (OLA), coordinating through Chief of Information (CHINFO) and reporting to CLA matters of potential interest to the Department of the Navy and members of Congress.

5. Senate Liaison Director. Assists the CLA in developing and executing the objectives of the SECNAV and the Chief of Naval Operations (CNO) with specific attention towards U.S. Senate Affairs.

6. House Liaison Director. Assists the CLA in developing and executing the objectives of the SECNAV and the CNO with specific attention towards U.S. House of Representatives Affairs.

7. Navy Programs Director. Responsible for providing direct liaison with the Senate and House Committees on Armed Services in matters pertaining to Congressional authorization of Navy weapons systems, research and developing programs, and operations and maintenance funds. Additionally, provide liaison with the Budget Committees on Government Operations/Affairs on matters involving investigations and inquiries into the naval establishment, and with Select Committees on Intelligence on

matters concerning intelligence activities and authorization of budget items over which they have cognizance

8. Legislation Director. Functions as the principal advisor regarding legislation or proposed legislation of interest to the Department of the Navy.

1901. President, Board of Inspection and Survey
(PRESINSURV) Organization Structure (N09P)

1. The Special Assistant for Material Inspections and Surveys carries out the responsibilities of the Chief of Naval Operations (CNO) with regard to developing policy and procedures for trials of ships and service craft, for material inspections and surveys of ships and service craft, and for conducting vessel inspections that accomplish the objectives and implement the policies

2. N09PB, Deputy Special Assistant for Material Inspections and Surveys performs the duties of PRESINSURV in his absence and is authorized, as Deputy, to all official correspondence, other than matters of policy, commendation, or condemnation.

3. The following graphic depicts the N09P organization:



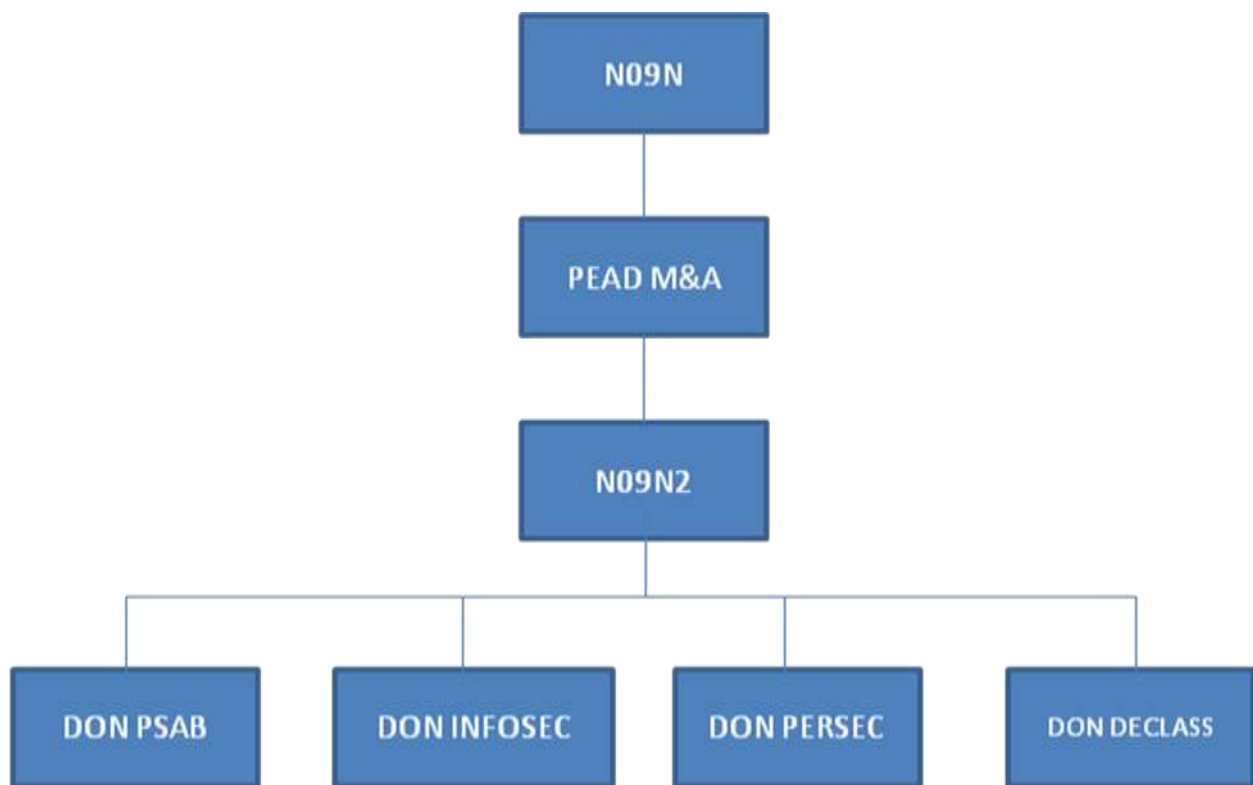
1902. President, Board of Inspection and Survey (N09P)
Functions

1. N09P is additional duty for the President, Board of Inspection and Survey. The Deputy, President Board of Inspection and Survey serves additional duty as Deputy Special Assistant for Material Inspections and Surveys, N09PB.
2. Develops and establishes Chief of Naval Operations (CNO) policy and procedures for trials of ships, service craft, and aircraft as well as material inspections and surveys of ships and service craft consistent with law, regulations, and the terms of contracts.
3. Develops, coordinates, and establishes the CNO schedule of trials, inspections and surveys of ships and service craft.
4. Coordinates findings and recommendations for the Board of Inspection and Survey within the Office of the Chief of Naval Operations (OPNAV) and other interested offices, and develops final recommendations to CNO or the Secretary of the Navy (SECNAV), as appropriate, for final approval.
5. Coordinates Board of Inspection and Survey reports concerning material, performance, and design deficiencies identified during trials or as a result of other examination with interested OPNAV and other Department of the Navy (DON) officials and activities, and recommends appropriate action.
6. Maintains liaison with appropriate offices in OPNAV and the SYSCOMS as necessary in the performance of assigned duties.

2001. N09N Organization Structure

1. The Secretary of the Navy (SECNAV) established the Special Assistant for Naval Investigative Matters and Security, Office of the Chief of Naval Operations (CNO) (N09N) and delegated overall responsibility for the Department of the Navy's (DON) Information Security Program (ISP), Personnel Security Program (PSP), and the DON Management Official for Restricted Data (RD).

2. The following graphic depicts the N09N organization:



2002. N09N Functions

Ref: (a) Executive Order 12958, Access to Classified Information
(b) Executive Order 13526, Classified National Security Information
(c) DOE Final Rule on Nuclear Classification and Declassification, 10 CFR Part 1045, 22 Dec 97
(d) SECNAVINST 5510.30B, DON Personnel Security Program
(e) SECNAVINST 5510.36A, DON Information Security Program
(f) SECNAV M5510.30, DON Personnel Security Manual
(g) SECNAV M5510.36, DON Information Security Manual

1. Secretary of the Navy delegated authority as "senior agency official" in accordance with reference (a).
2. Top Secret Original Classification Authority (OCA) with additional authority to approve Department of the Navy (DON) OCAs for Secret and below per reference (b).
3. Exercises authority to revoke OCA for those that fail to update their security classification guides per reference (b).
4. DON management official for Restricted Data (RD) per reference (c).
5. Ensures personnel with access to RD (including Critical Nuclear Weapons Design Information) and Formerly Restricted Data (FRD) information are trained on appropriate classification, handling, and declassification procedures.
6. Primary point of contact for coordination with the Department of Energy Director of Declassification on RD and FRD classification and declassification issues.
7. Establishes and maintains continuing security awareness, training, and education programs to ensure effective implementation of reference (a).
8. Formulates DON policies and procedures, issuing directives, monitors compliance, inspects, and reports on the status of the DON PSP and ISP per reference (d) and (e). Responsible for implementing all Personnel Security Program (PSP) and Information Security Program (ISP) directives issued by higher authority.
9. Serves as primary ISP liaison with the Information Security Oversight Office and the Information Security Classification Appeals Board.

10. Serves as primary PSP and ISP liaison with the Office of the Secretary of Defense, other Services, and Department of Defense agencies.

11. Cooperates with other agencies to achieve practical, consistent, and effective security clearance eligibility adjudicative training and guidelines.

12. Establishes procedures to prevent unnecessary access to classified information, including procedures to establish "need to know" before access is authorized and to limit the number of persons granted access to classified information to the minimum consistent with operational needs and security requirements.

13. Implements the National Industrial Security Program within the DON.

14. Maintains a World Wide Web page that provides information related to the PSP and ISP.

2003. N09N Divisions and Special Assistants

1. The Assistant for Information and Personnel Security (N09N2) provides staff support for the functions and responsibilities described in paragraph 2002 and those listed below.
2. Department of the Navy (DON) representative to the Defense Security Training Council.
3. DON representative to the National Industrial Security Program Policy Advisory Committee.
4. DON representative to the Defense Security Service Stakeholders Board.
5. Formulates DON policies and procedures, issues directives for the DON Nuclear Weapons Personnel Reliability Program (DON NW PRP).
6. DON liaison with the Assistant to the Secretary of Defense for Nuclear and Chemical and Biological Defense Programs, Nuclear Matters Office (ATSD(NCB)/NM) on all matters related to DON NW PRP.

2101. Chief of Naval Operations (CNO) Executive Panel (N00K)
Organization and Functions

1. The Director, N00K serves as the Executive Director and Designated Federal Officer (DFO) for the CNO's Executive Panel (CEP).

a. The CEP Chairperson is selected by the CNO based on the recommendations of the CEP Executive Director.

b. The CEP composition is determined by the CNO based on the recommendations of the CEP Executive Director.

c. The officers, enlisted, and civilians of the CEP Support Staff are considered members of the CNO's personal staff.

d. CEP members receive appointments as a "consultant" and are categorized by the Office of Personnel Management as a "special government employee."

2. Functions of the CEP:

a. The CEP was established to provide the CNO with an independent perspective on matters pertaining to national seapower.

b. The objective of the panel is to provide impartial advice on decisions related to organizing, training and equipping the Navy, as well as perspectives on naval power in the national and international arenas.

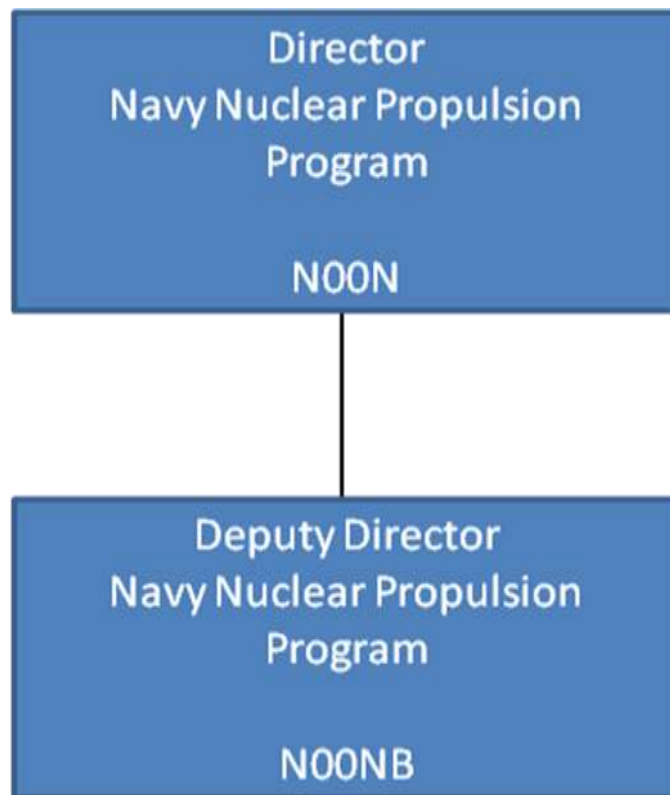
c. The CEP reviews and appraises select subjects, and offers recommendations and advice to the CNO to increase the objectivity of the decision-making process.

2201. Director, Naval Nuclear Propulsion Program (N00N)
Organization

Ref: (a) Title 42, U.S. Code, Section 7158
(b) Title 50, U.S. Code Section 2406

1. The Director, Naval Nuclear Propulsion Program executes responsibilities of Executive Order 12344, which is codified in references (a) and (b), and ensures the Naval Nuclear Propulsion Program continues to function with excellence.

2. The following graphic depicts the N00N organization:



2202. Director, Naval Nuclear Propulsion Program (N00N)
Functions

1. Directs the Naval Nuclear Propulsion Program.
2. Continuously appraises all aspects of the Naval Nuclear Propulsion Program, and initiates appropriate action.
3. Supervises technical aspects of Navy's nuclear propulsion work, including:
 - a. Research, development, design, procurement, specification, construction, inspection, installation, certification, testing, overhaul, refueling, operating practices and procedures, maintenance, supply support, and ultimate disposition of naval nuclear propulsion plants, including components thereof, and any special maintenance and service facilities related thereto; and
 - b. Manages training programs, including naval nuclear power schools, and assistance and concurrence in selection, training, qualification, and assignment of personnel reporting to the Director, and of government personnel who supervise, operate, or maintain naval nuclear propulsion plants.
4. Is responsible for:
 - a. The safety of reactors and associated naval nuclear propulsion plants, and control of radiation and radioactivity associated with naval nuclear propulsion activities, including prescribing and enforcing standards and regulations for those areas as they affect the environment and safety and health of workers, operators, and the general public.
 - b. Administration of the Naval Nuclear Propulsion Program, including oversight of program support in areas of security, nuclear safeguards and transportation, public information, procurement, logistics, fiscal management, environmental matters and naval nuclear propulsion aspects of foreign affairs.
5. N00N also serves as Deputy Commander for Nuclear Propulsion, Naval Sea Systems Command (Code 08), and as Deputy Administrator for Naval Reactors, National Nuclear Security Administration, Department of Energy.

2203. Director, Naval Nuclear Propulsion Program (N00N)
Special Assistant

1. The Deputy Director, Naval Nuclear Propulsion Program (N00NB) serves as the executive, principal advisor, and Deputy to the Director of Naval Nuclear Propulsion Program responsible for implementing personnel, security, and training policy for Naval Nuclear Propulsion and assisting in the supervision of technical and non-technical aspects of naval propulsion.

2. N00NB acts in N00N's absence and represents program headquarters at decision making forums and senior command boards. Additionally, N00NB is responsible for:

a. Security policy development; nuclear operator selection, qualification and training; and foreign affairs relative to naval nuclear propulsion.

b. The organizational structure of program headquarters and field offices and their manpower.

c. All program personnel matters including acquisition, selection, training and assignment of all technical and non-technical personnel assigned or employed at headquarters and field offices.

2301. Chief of Naval Operations (CNO) Strategic Actions Group (N00Z) Organization and Functions

1. The Director, N00Z leads the CNO's Strategic Action Group.

2. Functions of N00Z include:

a. Strategic planning

(1) Maintain an integrated strategic plan with key objectives to inform CNO strategy, communication, and engagement. The plan will reflect and amplify CNO guidance and priorities developed by N00Z. Elements of the plan will include:

- (a) Budget and legislative cycle
- (b) Fleet engagement
- (c) Counterpart visits
- (d) Conferences and forums
- (e) Domestic outreach
- (f) Warfighter talks/recurring forums
- (g) Congressional engagement

(2) Develop CNO Sailing Directions to identify CNO mission, priorities, vision, tenets and guiding principles.

(3) Assess execution of the above.

b. CNO Engagement

(1) Long-Range: Provide and prioritize recommendations for CNO engagement. Develop communication plans and products for key issues, to include objectives, audiences, venues, core themes, key messages, and supporting actions. Assess effects of CNO communication and engagement.

(2) Engagement Preparation: Conduct high-level planning of engagements. Coordinate support to select engagements with internal and external stakeholders. Provide supporting products for certain CNO engagements.

(3) Flag Symposia: Support scheduling and agenda development for Flag/SES symposia.

c. CNO Communication

(1) Ensure effective dissemination of CNO guidance to Navy Leaders.

(2) Facilitate an effective forum for CNO to communicate to Flag Officers and Senior Executives via the Flag/SES Website.

(3) Support CNO in drafting articles for publication.

(4) Guide CNO Public Affairs Office in development of social media messages and blog content.

(5) Guide CNO Speechwriter in development of speeches.

d. Testimony Preparation. Write CNO testimony to Congress and coordinate testimony preparation. Review and revise Congressional information and questions for the record. Review and approve hearing transcripts.

e. Independent Perspective. Provide independent assessment of issues, briefs, and reports on any subject. Provide insights and recommendations related to external research, reports, and/or other noteworthy subjects for CNO awareness / consideration. With discretion, provide insight to the Navy staff on CNO intent and positions on key issues to improve staff products and enable information flow across Navy activities.

(1) Quick-Turn Response: Provide rapid-response to CNO inquiries on any subject.

(2) Conduct CNO-requested short to medium-term research projects as required.

f. Provide CNO with an Asia-Pacific focus. Utilizing a core group of Asia-Pacific experts, N00Z will:

(1) Advise CNO and OPNAV leadership on critical national security, defense, maritime strategy, and policy options for the Asia Pacific region.

(2) Provide CNO ongoing insights on long-range strategic and regional developments with recommendations for Navy actions.

(3) Assess efficacy of high-interest Navy efforts touching on the Asia Pacific.

(4) Maintain a network of key organizations and experts in the DoD, Interagency, private sector, Congress, and academia to provide CNO and OPNAV leadership with the most current thinking on regional issues and ensure Navy's viewpoint is represented in critical efforts on the region within the U.S. government, private sector, and academia.

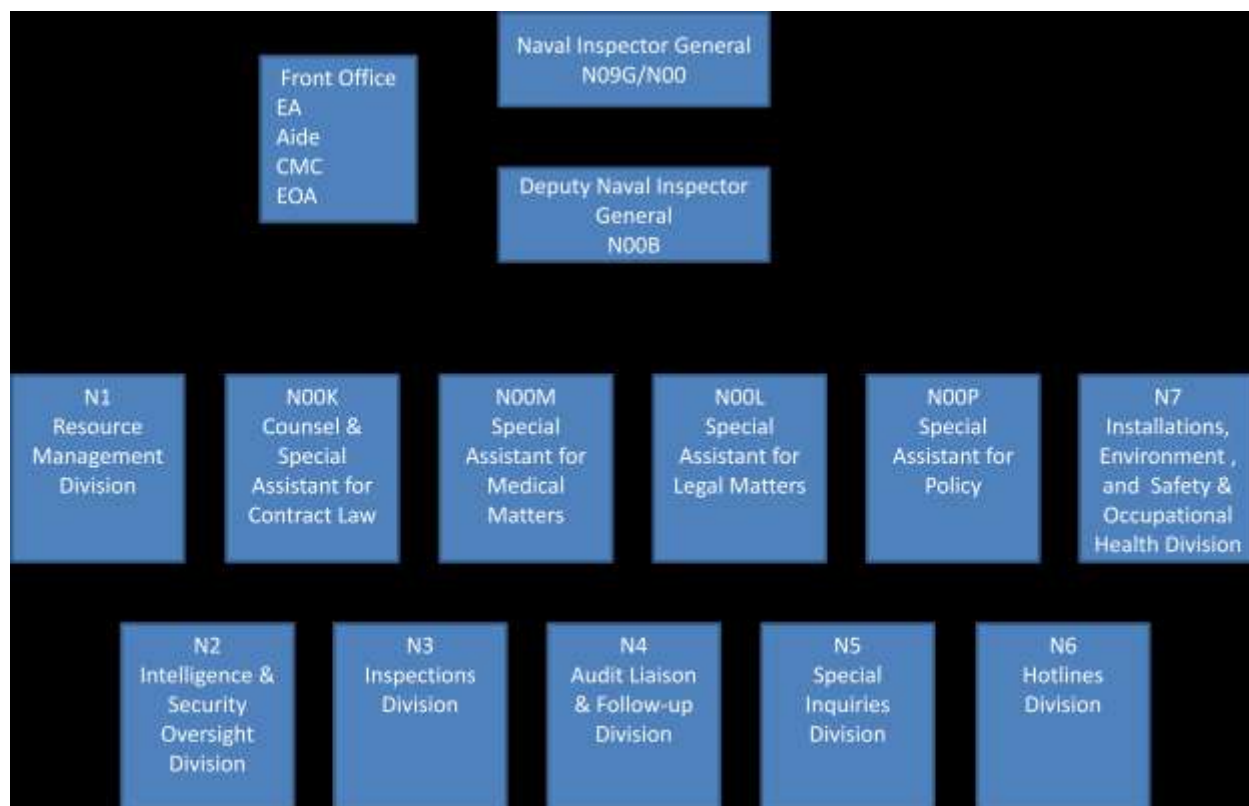
(5) Facilitate senior Navy leadership discussions on the Asia Pacific region.

(6) As required by CNO, support other Navy organizations with insight on Asia Pacific issues.

1651. Naval Inspector General (N09G/IG) Organization Structure

1. Mission. To advise, assist, and implement Chief of Naval Operations (CNO) responsibilities to inspect, investigate, and report on the efficiency of the Navy, including discipline, military efficiency, and its preparation to support military operations by combatant commands (sections 5020(b) and 5032(b)(2) of title 10, United States Code). In his or her support role to CNO, Naval Inspector General (NAVINSGEN) will carry out all functions and responsibilities specified by law and regulation.

2. The following graphic depicts the Naval Inspector General organization:



1652. Naval Inspector General (N09G/IG) Functions

1. The Special Assistant for Inspection Support (N09G) is an additional duty responsibility of NAVINSGEN, who, within the Office of the Secretary of the Navy, is solely responsible for the function of inspector general in the Department of the Navy (DON). Deputy Special Assistant for Inspection Support (N09GB) is an additional duty responsibility of the Deputy NAVINSGEN.

2. OPNAV N09G carries out functions and responsibilities, specified by law and regulation, for the Chief of Naval Operations (CNO). OPNAV N09G also undertakes specific tasks requested by the CNO which necessitate independent inspection, investigation, or inquiry.

3. OPNAV N09G serves as principal advisor to the CNO on all inspection and investigation matters.

4. Additionally, OPNAV N09G performs the following specific functions:

a. Develops objectives, policy, and guidance for, and maintains oversight of, the Department of the Navy Inspection Program (DONIP) as required by SECNAVINST 5040.3A; conducts or directs the conduct of inspections and surveys; and makes appropriate evaluations, reports, and recommendations in support of the DONIP.

b. Serves as the Navy official to whom, as an alternative to the normal chain of command channels, Navy military and civilian personnel may lodge complaints and provide facts without fear of reprisal concerning: violations of law, rules, or regulations; fraud, waste, or inefficiency; abuse of authority or other misconduct; and other matters that reasonably can be expected to be of interest to the CNO in order to ensure appropriate inquiry and management action.

c. Conducts or directs the conduct of oversight inspections of Navy shore activities for compliance with applicable environmental and occupational safety and health regulations, and makes reports as required.

d. Serves as central coordinator for Navy matters concerned with fraud, waste, and inefficiency; receives information from appropriate offices on significant items of fraud, waste, and inefficiency Navy-wide, and reports status of corrective actions to higher authority; and initiates follow-up as required.

e. Acts as the action officer for Congressional inquiries concerning matters under the purview of NAVINSGEN or as requested by the CNO.

f. Coordinates development of the Navy input to the DON semiannual report on audit, inspection, and investigation activities and the semiannual follow-up status reports.

g. Executes the DON "Audit Follow-Program."

h. Serves as the DON central liaison for Government Accountability Office and Department of Defense Inspector General(DODIG) audit matters and liaison for DODIG inspection and follow-up.

i. Serves as Navy program manager and focal point for the Department of Defense and Navy "Hotline" programs.

j. Conducts or directs reviews and investigations of Navy medical and dental matters as they impact mission readiness and quality of life, and makes appropriate evaluations, reports, and recommendations.

1653. Naval Inspector General (N09G/IG) Divisions

1. The NAVINSGEN (N00) and Deputy NAVINSGEN (N00B) lead a diverse staff of highly experienced and primarily senior personnel. As detailed in the following sections, NAVINSGEN Divisions are aligned with distinct areas of NAVINSGEN responsibility. Special Assistants support the entire organization with unique expertise, while formally reporting directly to N00 and N00B. Front Office personnel provide direct support to N00 and N00B on a daily basis. A short summary of the Division responsibilities follows:

2. The Resources Management Division (N1) is responsible for:

- a. Formulation and execution of the NAVINSGEN budget
- b. Management of office spaces
- c. Management and execution of the Defense Travel System (DTS) Program
- d. Government Travel Card Program
- e. Government Purchase Card Program
- f. Military and Civilian Personnel System
- g. Execution of NAVINSGEN Managers' Internal Control Program
- h. Time and attendance functions for civilian personnel
- i. Management of all administrative support

3. The Intelligence Oversight and Security Division (N2) assists NAVINSGEN in maintaining oversight of the collection, production, and dissemination of intelligence within the Department of the Navy (DON).

4. The Inspections Division (N3) is responsible for the conduct of Echelon II Command Inspections, Area Visits and Health and Comfort reviews.

- a. Command Inspections review mission readiness, efficiency, effectiveness and organization structure while

Area Visits focus on overall mission readiness of the Navy and the quality of life of Sailors and their family members in a specific geographic area.

b. A Health and Comfort review touches on many of the areas reviewed during a Command Inspection but at a much broader level. The Division Director is normally a post-command Navy Captain who is supported by senior military and civilian personnel representing a wide range of Navy designators and specialties. Other divisions from the NAVINSGEN provide subject matter experts to assist N3 during Area Visits and Command Inspections.

5. The Audit Liaison and Follow-Up Division (N4) executes the DON Audit Follow-Up Program for the Under Secretary of the Navy which includes mediating disputed recommendations contained in Naval Audit Service (NAVAUDSVC) reports and serves as the central liaison with DoD IG and the Government Accountability Office (GAO) on audit and DoD IG audit matters involving the DON.

6. The Special Inquiries Division (N5) conducts investigations into allegations against senior officials, primarily Flag officers and SES members within DON. Additionally, investigations may be conducted into special interest items for the SECNAV and CNO.

7. The Hotlines Division (N6) is responsible for initiating investigations as warranted resulting from hotline calls and other sources. This Division is also charged with following up on significant integrity and efficiency investigations affecting DON personnel that are conducted by other agencies, and responding to the reporting requirements of SECNAV and CNO, as directed.

8. The Installations, Environment, and Occupational Safety & Health Division (N7) provides technical expertise for Navy Installations, Environmental, Safety and Occupational Health (SOH) programs. The Division includes specialized DON civilian employees who are based together at a satellite office complex in Portsmouth, Virginia.

9. NAVINSGEN Reserve Unit 106. NAVINSGEN is supported by Reserve Unit 106 which consists of approximately 17 Navy Reserve officers and 2 enlisted personnel. The Commanding Officer of NR-NAVINSGEN reports directly to N00.